

**District Learner Advisory Committee
(DELAC)
October 25, 2023
Hybrid Meeting
Minutes**

ATTENDEES	
DISTRICT STAFF / ADMINISTRATORS	
Kristi Batchelder, Director, Curriculum & Assessment	Carolina Michel, Coordinator English Learners, K-12
Samantha Flores, Administrative Secretary I	Norma Barles, Administrative Secretary II
Kiersten Reno-Frausto, Director of Elementary Education	Dale Kinnear, RUSD Board of Education, Vice President
Brent Lee, RUSD Board of Education Member	
ELEMENTARY SCHOOL REPRESENTATIVES	
Adams - Sandy Sotero, Assistant Principal	Lake Mathews -
Alcott -	Liberty - Oscar Cisneros, Principal, Katie Enriquez, Assistant Principal
Beatty -	Longfellow - Gregoria Benitez
Bryant	Madison -
Castleview - Gladys Ramirez	Magnolia - Gema Garcia, Bilingual Community Assistant,
Emerson - Mi Yeoh Oh, Assistant Principal	Monroe - Matilde Gomez, Interpreter/Translator and Bilingual Community Assistant
Franklin -	Mt. View - Kathy Doubravsky, Principal, Claudia Leyva, EL Contact
Fremont - Hortensia Rosales, Maria Sanchez, Maria Juarez	Pachappa -
Harrison - Jessica Roe, Principal	Rivera -
Hawthorne -	Sunshine -
Highgrove -	Taft - Lindsey Rosa, Assistant Principal
Highland -	Twain - Cathay Hernandez, Assist Principal
Jackson -	Victoria -
Jefferson - Rafaela Sanchez, DELAC Vice President,	Washington - Janet Monroy, Alejandra Carrillo

Raquel Roman	
Kennedy	Woodcrest - Shauntala Jones, Assistant Principal
MIDDLE SCHOOL REPRESENTATIVES	
Central - Shani Dahl, Principal, Kelly McKenzie, Assistant Principal	Miller -
Chemawa - Clarissa Brown, Principal	Sierra - Renell Robinson, Principal, Ana Farinas
Earhart -	University Hts. - Monica Grey, Assistant Principal, Gregoria Benitez
Gage - Maritza Monfil, DELAC President, Gladys Ramirez	
HIGH SCHOOL REPRESENTATIVES	
Arlington -	Poly - Daryl Hansen, Principal, Maritza Monfil, DELAC President, Rafaela Sanchez, DELAC Vice President, Janet Monroy
EOC - Jessica Gerlich, EL Contact	Raincross
King -	Ramona - Alfredo Guerrero, Teacher, Luisa Diaz
Lincoln	Stem -
North - Cortney Austin, Teacher on Special Assignment	Virtual School -
RUSD Adult School - Elsa Moran	
COMMUNITY MEMBERS / GUESTS / PARENTS	
Luzma Pineda	Mari Martinez
Wendy Apanco	Mr. Luke
America	Abigail Benitez
Gabina Calvario	Aurora Garcia
Jacque Vaca	Norma Madrid

MEETING MINUTES	
<p>1. Meeting Called to Order and Welcome - Meeting called to order at 9:05am. Carolina welcomes all attendees. She informed attendees that the meeting is being recorded, and also advised that if interpreting services are needed, to please click on the world symbol. She also asked virtual attendees to type their name and the school they represent in the chat. Maritza Monfil shared</p>	<p style="text-align: right;">Maritza Monfil DELAC President Carolina Michel Coordinator English Learner K-12</p>

<p>the DELAC Advisory Responsibilities, and the meeting agenda.</p>	
<p>2. Approval of Minutes - Rafaela gave a few minutes for all attendees to review the minutes from the September 27 meeting. After a few minutes, there was a correction needed. Corrected Ana Farinas, Poly to Ana Farinas Sierra Middle School. Hortensia Rosales, Fremont motioned to approve the minutes with the correction, Raquel Roman, Jefferson, second the motion. All in favor said ay, or raised hands, no objections. Minutes approved with correction.</p>	<p style="text-align: right;">Rafaela Sanchez, DELAC Vice President</p>
<p>3. Annual Written Notification - Carolina presented on the annual written notification that is sent to parents of any student classified as an english learner. She covered the home language survey parents complete and possible results. She explained the State and Federal Laws. Carolina continued to share what is included in the initial notification and the programs available for English Learners. She continued to share the reclassification criteria, academic achievement results and how the parents are able to choose a language acquisition program that best suits their child. She concluded with explaining the language acquisition programs offered. No questions.</p>	<p style="text-align: right;">Carolina Michel, Coordinator, English Learners, TK -12</p>
<p>4. Reclassification - Ms. Michel explained what reclassification for English Learners is. She continued to explain how students are prepared, developed and then assessed to measure the progress towards English language proficiency. She explained the levels of proficiency and where a student needs to be in order to reclassify. Ms. Michel further explained that a student is reclassified when the criteria is met and parent, teacher, and school administration signed the form. She concluded by explaining ways that parents are able to support their students. Questions and answers.</p>	<p style="text-align: right;">Carolina Michel, Coordinator, English Learners, TK -12</p>
<p>5. Federal Program Monitoring - Maritza introduced Lisa Palmer. Lisa explained what the Federal Program review is and how RUSD received categorical funding from the State and Federal government. She informed about the different Title Funds and shared the amounts received in Grants for each category. Mrs. Palmer explained what the district's requirements are, how the program is monitored, possible review by the state and the purpose of the review. She continued to share when the Federal Program review is, the programs it includes, and she explained that not every school is reviewed for every program. She further explained what to expect with a review for staff and parents and the tasks that DELAC is legally</p>	<p style="text-align: right;">Lisa Palmer Coordinator, State and Federal Programs</p>

<p>required to provide input on specific items. She explained that parents may be interviewed as well and how the interview is more of a conversation. Questions and Answers.</p>	
<p>6. Dual Language Immersion Recruitment - Maritza introduced Mrs. Esther Garcia. Mrs. Garcia shared about the Dual Language Immersion (DLI) program. She explained what bilingual and biliterate is. She continued to share the benefits of the DLI program. She continued to share that the program starts in Kindergarten and continues all the way through high school. She further explained the program Pillars. Mrs. Garcia explained what the model 90/10 is and what the 50/50 design is. She further explained the program design. She continued to share the opportunities for students and the pathway. Esther continued to explain the program model in more detail. She also shared the elementary, middle and high schools that currently participate in the program. Mrs. Garcia continued to inform parents when they need to apply for the program, the process and how to select a school. She explained that siblings are not automatically accepted. She shared the priority in selecting the students; she also shared how to request a transfer and when. She continued with explaining how a transfer would be revoked. Mrs. Garcia concluded by sharing the application dates, when the information will be sent, when parents are notified of the status of the application, and the additional information and support available. She shared the webpage and the link to the application and information. Questions and Answers.</p>	<p style="text-align: right;">Esther Garcia, Coordinator, DLI K-12</p>
<p>7. Family Resource Center - Maritza introduced Susana Zamudio. Susana shared the workshops, and resources available to the parents in the upcoming month.</p>	<p style="text-align: right;">Susana Zamudio, Coordinated Family Services Supervisor</p>
<p>8. Closing - Maritza thanked all attendees for joining the meeting today in person and virtual. She apologized for the technical issues that occurred during the meeting. She encourages parents to attend from each site to be able to provide the information to the parents at their sites. She shared that the following meeting will be virtual on November 29, 2023. She let parents know that if they have any topics they would like to hear at a DELAC meeting, to please share them with her. Meeting adjourned at 10:55am</p>	<p style="text-align: right;">Maritza Montil, DELAC President</p>