

**District Learner Advisory Committee  
(DELAC)  
August 30, 2023  
Virtual Meeting - Zoom  
Minutes**

ATTENDEES	
DISTRICT STAFF / ADMINISTRATORS	
Carolina Michel, Coordinator, English Learners K-12	Kristi Batchelder, Director, Curriculum & Assessment
Norma Barles, Administrative Secretary II	Esther Garcia, Coordinator, DLI
Sonia Barron-Rodriguez, RUSD Translator/Interpreter	Joe Perez, RUSD Translator/Interpreter
Lisa Palmer, Coordinator, State & Federal Programs	Mr. Timothy Walker, Deputy Superintendent, Instructional Services,
ELEMENTARY SCHOOL REPRESENTATIVES	
Adams - Melina Torres	Lake Mathews -
Alcott -	Liberty -
Beatty -	Longfellow - Florencia Manzano
Bryant	Madison -
Castleview -	Magnolia - Gema Garcia, Bilingual Community Assistant, Crystal Eppes, Assistant Principal
Emerson - Dawn Brawley, Principal, Mi Yeon Oh, Assistant Principal	Monroe -
Franklin - Sarah Zuetel, Principal	Mt. View -
Fremont -	Pachappa - Chelsea Ryder, Assistant Principal
Harrison -	Rivera -
Hawthorne -	Sunshine -
Highgrove -	Taft -
Highland -	Twain - Cathy Hernandez, Assistant Principal
Jackson -	Victoria -

Jefferson - Rafaela Sanchez, DELAC Vice President	Washington - Alejandra Carillo
Kennedy	Woodcrest
<b>MIDDLE SCHOOL REPRESENTATIVES</b>	
Central -	Miller -
Chemawa -	Sierra - Ana Farinas, Raquel Viramontes
Earhart -	University Hts.
Gage -	
<b>HIGH SCHOOL REPRESENTATIVES</b>	
Arlington -	Poly - Rafaela Sanchez, DELAC Vice President
EOC -	Raincross
King -	Ramona - Mariela Fernandez, DELAC Secretary, Rocelia Diaz, Luisa Diaz, Yanet Salinas
Lincoln	Stem -
North - Cortney Austin, EL TOSA, Florencia Manzano	Virtual School - Israel Leon, Assistant Principal
RUSD Adult School -	
<b>COMMUNITY MEMBERS / GUESTS / PARENTS</b>	

<b>MEETING MINUTES</b>	
<p><b>1. Meeting Called to Order and Welcome</b> - Ms. Carolina Michel called the meeting to order at 9:07am. She introduced herself as the new Coordinator for English Learners. She asked attendees to please place their name and the school they represent in the chat. Ms. Michel asked the current Vice President, Maritza Monfil to go over the DELAC responsibilities and the agenda for the meeting.</p>	<p><b>TBD</b> DELAC President <b>Carolina Michel,</b> Coordinated English Learner K-12</p>
<p><b>2. Connection before Content</b> - Ms. Carolina Michel shared a question to have parents share their thoughts. She provided a few minutes, then asked who would like to share. Several parents and staff shared.</p>	<p><b>Carolina Michel</b> Coordinated English Learner K-12</p>
<p><b>3. Approval of Minutes</b> - Maritza provided five minutes for attendees to review the minutes from</p>	<p><b>Maritza Monfil,</b> DELAC Vice President</p>

<p>the April 26, 2023 meeting. The meeting links were shared in the chat. After a few minutes, she asked for someone's motion to approve the minutes. Ana Farinas, Sierra Middle School motioned to approve the minutes. Rafaela Sanchez, Jefferson Elem. and Poly HS, second the motion. All approved. Minutes approved as written.</p>	
<p><b>4. Legacy</b> - Maritza introduced Mrs. Rochelle Kanatzar. Rochelle greeted the DELAC board and families. She introduced herself and shared the mission and objective of the Legacy program. She further explained the objectives of the program at the sites. Mrs. Kanatzar went over the site plan of action. She shared a list of activities at the sites for parents and students. Rochelle shared the expected results of the program. She shared the contact list for each site. She provided some time for questions.</p>	<p style="text-align: right;"><b>Rochelle Kanatzar</b> Instructional Services Specialist</p>
<p><b>5. DELAC Board Nominations / Purpose of DELAC</b> - Carolina Michel explained what the purpose of DELAC is and what the requirements are. She also shared the duties of all the DELAC board officers. Ms. Michel also shared the responsibilities of each DELAC member. She continued to share the election process at each site for ELAC. Carolina also shared the support that the district provides. She provided some time for questions. Nominations: No new nominations.</p>	<p style="text-align: right;"><b>Carolina Michel</b> Coordinator English Learner TK-12</p>
<p><b>6. DELAC Board Elections</b> - Carolina shared the parents nominated. Nominations are as follows: <b>President:</b></p> <ul style="list-style-type: none"> <li>● Maritza Monfil</li> </ul> <p><b>Vice President</b></p> <ul style="list-style-type: none"> <li>● Maritza Monfil</li> <li>● Rafaela Sanchez</li> </ul> <p><b>Secretary</b></p> <ul style="list-style-type: none"> <li>● Alejandra Carrillo</li> <li>● Mariela Fernandez</li> </ul> <p>Carolina shared a pole with attendees so that they are able to cast their votes. She provided a couple of minutes to vote. She shared the results with attendees.</p> <p><b>Results:</b> <b>President</b> - Maritza Monfil <b>Vice President</b> - Rafaela Sanchez <b>Secretary</b> - Mariela Fernandez</p> <p>Maritza asked the newly elected members to share a few words. Carolina congratulated the new board and welcomed them</p>	<p style="text-align: right;"><b>Maritza Monfil</b> DELAC Vice President <b>Carolina Michel</b> Coordinator English Learners TK - 12</p>

<b>Congratulations to all!!!</b>	
<p><b>7. DELAC Bylaws</b> - Mrs. Maritza Monfil read the bylaws to all attendees. She then provided time for questions. No questions or comments.</p>	<p style="text-align: right;"><b>Maritza Monfil</b> DELAC President</p>
<p><b>8. Family Resource Center</b> - Josefa shared resources and workshops available for the parents. She also provided the contact information for the Family Resource Center.</p>	<p style="text-align: right;"><b>Josefa Moya</b> Bilingual Family and Community Resource Liaison</p>
<p><b>9. Closing</b> - Maritza thanked everyone for attending the meeting today. She invited everyone to the next meeting September 27, 9am - 11am.. Meeting adjourned at 10:13am</p>	<p style="text-align: right;"><b>Maritza Monfil</b> DELAC President</p>