



Purpose of DELAC

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Coordinator English Learners
Services, Tk -12
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DELAC's Purpose

- The purpose of the District English Learner Advisory Committee is to advise, not govern, English learner services and programs offered by the district.
- As an advisory group, DELAC member provide input to the district in the following topics:
 - Developing a Master Plan for educational programs
 - Educational Services for English Learners



Requirements

- All California Public Schools are required to form a District English Learner Advisory Committee if they have 51 English Learners or more.
- 6,100 English Learners (Multilingual Students)
- 4,200 Reclassified English Learners



Composition Requirements

- Parents or guardians of English Learners must constitute the majority of the committee.



Elections

- Each school site English Language Advisory Committee (ELAC) must elect one member for DELAC.
- If the district has 31 or more ELACs, it may use a system of proportional or regional representation.



Trainings

- Districts must provide appropriate training
- Provide materials that will assist DELAC to carry out their duties
- Members must be consulted regarding training
- Cost must be allocated for training



Members' Responsibilities

- Elect the committee's board
- Participate in meetings and support DELAC's board



DELAC's Board

- **President**
 - Collaborate with district personnel on the agenda development
 - Facilitate the meeting
 - Other duties related to DELAC
- **Vice-President**
 - Support the DELAC's president
 - Facilitate the meeting in the president's absence
 - Other duties related to DELAC
- **Secretary**
 - Support the DELAC meeting
 - Take notes for the minutes



DELAC's Responsibilities

"Advise the school district governing board on at the following tasks..."



- Provide input on the district's master plan for English learners.

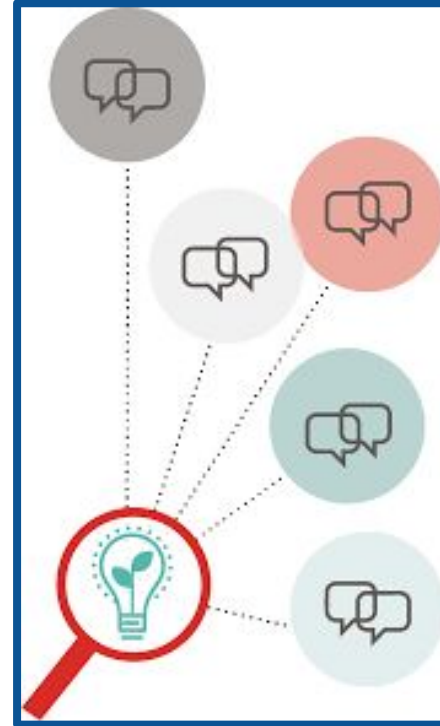


April 4, 2024
Board Approval
Guide for Educating English Learners

DELAC's Responsibilities

"Advise the school district governing board on at the following tasks..."

- Conduct a district-wide Needs Assessment.



DELAC's Responsibilities

"Advise the school district governing board on at the following tasks..."



- Establishment of district program, goals, and objectives for programs and services for English learners.

DELAC's Responsibilities

"Advise the school district governing board on at the following tasks..."

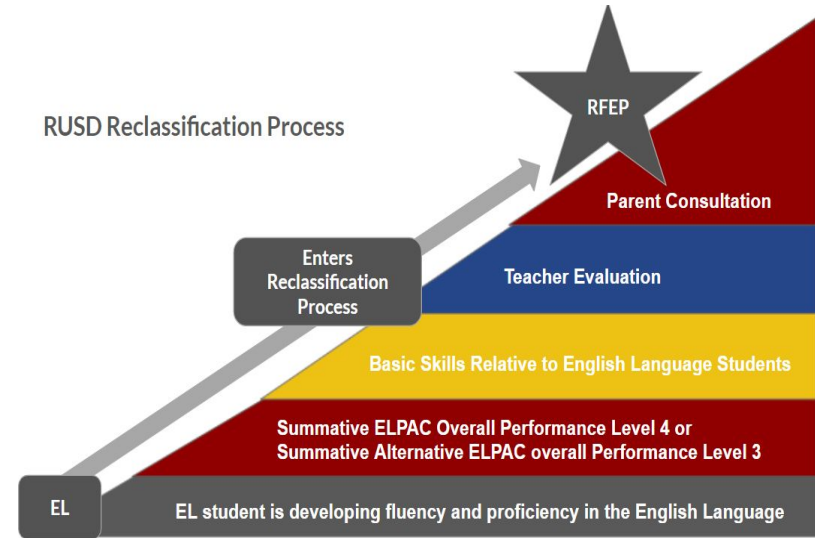


- Development of a plan to ensure compliance with any applicable teacher and/or teacher aide requirements.

DELAC's Responsibilities

"Advise the school district governing board on at the following tasks..."

- Review and comment on the school district reclassification procedures.



DELAC's Responsibilities

"Advise the school district governing board on at the following tasks..."



- Review and comment on the **annual written notifications** required to be sent to parents and guardians.

Annual Parent Notification Letter Federal Title I or Title III and State Requirements

Dear Parent(s) or Guardian(s)

Your child continues to be identified as an English learner. Each year, we are required to assess your child and notify you of your child's proficiency level in English. We are required to inform you of the language acquisition program options available. From these options, you may choose the one that best suits your child (California Education Code [EC] Section 310). This letter also explains the criteria for a student to exit the English learner (EL) status (20 United States Code [U.S.C.] Section 6312(e)(3)(A)).

Student Information

Student		Grade Level	2	School	Pachappa Elem
EL Status:	EL	Student ID#		Mod/Severe	No
Elevation Math	No	Legacy Program	No	Foster Care	No

English Language Proficiency Tests

Test Name & Date	Results											
ELPAC Summative 5/31/2024	Overall				Listening			Speaking			Oral Language	
	1	2	3	4	1	2	3	1	2	3	1	2
	1				2			1			1	
	(1363)										(1412)	
ELPAC Summative 5/16/2023	Reading				Writing			Written Language				
	1	2	3		1	2	3	1	2	3	4	
	1				1			1				
											(1313)	
ELPAC Summative 5/16/2023	Overall				Listening			Speaking			Oral Language	
	1	2	3	4	1	2	3	1	2	3	1	2
	1				1			1			1	
	(1385)										(1377)	
	Reading				Writing			Written Language				
	1	2	3		1	2	3	1	2	3	4	
	1				1			1				
											(1393)	

All children, regardless of English proficiency, are eligible to participate in all school-wide programs. If your child has an Individualized Education Plan (IEP), or a 504 plan, the language instruction educational program will be utilized in coordination with your child's existing plan.

While the rate of English language development (ELD) varies between students, many exit the ELD program in 5-7 years.

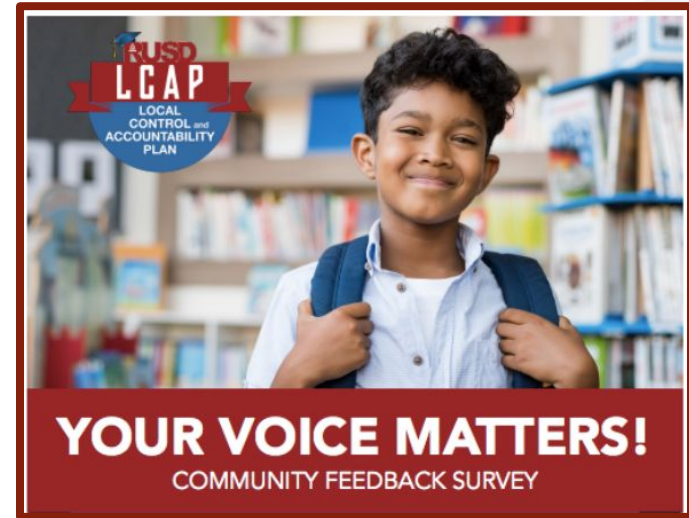
Exit Criteria

Your child's English language development will be assessed annually until he/she meets specific academic achievement requirements.

DELAC's Responsibilities

"Advise the school district governing board on at the following tasks..."

- If the DELAC acts as the English learner parent advisory committee under California *Education Code* Sections 52063(b)(1) and 52062(a)(2), the DELAC shall also review and comment on the development or annual update of the Local Control and Accountability Plan (LCAP).*



Questions?



DELAC 2024-2025 Dates



Meetings are held on the fourth
Wednesday of the month unless
otherwise specified.

Meeting Times:

8:30am - 9:00am Social Time

9:00am - 11:00am Meeting

August 28, 2024

In person

January 22, 2025

Virtual

September 25, 2024

In person

February 26, 2025

Virtual

October 23, 2024

Virtual

March 19, 2025

In person

November 20, 2024

In person

April 23, 2025

In person

December 18, 2024

In person

Bylaws



- Reviewed in April of 2024
- Recommendations/changes
 - None
- Approval



**Riverside Unified School District
District English Learner Advisory Committee
Bylaws**

**Article I
Name of Committee**

The name of the committee shall be the District English Learner Advisory Committee (DELAC) of the Riverside Unified School District.

**Article II
Responsibilities**

The responsibilities of this Advisory Committee shall be to:

1. The DELAC shall advise the district's local governing board (eg. in person, by letters/reports or through an administrator) on programs and services for English Learners.
2. The DELAC shall be responsible for advising the district's local governing board on the following tasks:
 - a. Development or revision of a district master plan of education programs and services for English Learners, taking into consideration the Single School Plan for Student Achievement (SPSA).
 - b. Conducting a district-wide needs assessment on a school-by-school basis.
 - c. Establishment of district programs, goals, and objectives for programs and services for English Learners (e.g., parental exception waivers and funding).
 - d. Development of a plan to ensure compliance with any applicable teacher and instructional aide requirements. Verify teachers hold the necessary credentials and they are assisting the students that truly need the assistance.
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