

**District Learner Advisory Committee
(DELAC)
November 20, 2024
Minutes**

ATTENDEES	
DISTRICT STAFF / ADMINISTRATORS	
Carolina Michel, English Learner K-12 Coordinator	Kristi Dufour, Director IV, Curriculum & Instruction
Norma Barles, Administrative Secretary II	Samantha Flores, Administrative Secretary I
Luis Martinez, District Interpreter Translator	Lupe Aguilera, District Interpreter Translator
ELEMENTARY SCHOOL REPRESENTATIVES	
Adams - Liliana Sanchez, Luzma Pineda, Bilingual Community Assistant	Lake Mathews -
Alcott -	Liberty -
Beatty -	Longfellow - Monica Nicolas, Alejandrina Baca
Bryant	Madison - Lorena Portillo, Salvador Reyes
Castleview - Veronica Moreno	Magnolia - Iris Grajeda, Community Assistant
Emerson -	Monroe -
Franklin -	Mt. View - Guadalupe Castro
Fremont -	Pachappa -
Harrison -	Rivera -
Hawthorne -	Sunshine
Highgrove - Jocelyn Gonzalez	Taft - Jaqueline Garcia Zermeno
Harada - Claudia Pineda, Community Assistant	Twain - Megan Green, Assistant Principal, Pan He
Jackson -	Victoria -
Jefferson - Raquel Roman, Yanet Salinas	Washington - Alejandra Carrillo
Kennedy	Woodcrest
MIDDLE SCHOOL REPRESENTATIVES	
Central - Lorena Jimenez, Alejandrina Baca	Miller -

Chemawa - Christina Schippell, Assistant Principal	Sierra - Rosalina Banuelos, Juana Mendoza
Earhart - Rafaela Sanchez	University Hts. - Martha Rivera, Jaqueline Garcia Zermeno
Gage -	
HIGH SCHOOL REPRESENTATIVES	
Arlington - Graciela Pedroza, Maribel Martinez, Community Assistant	Poly - Laura Nelson, Assistant Principal, Arturo Navarro, El Contact (TOSA), Diana Tijerina
EOC -	Raincross
King -	Ramona - Alfredo Guerrero, EL Contact (TOSA) Mariela Fernandez, Ana Farinas
Lincoln	Stem -
North - Cortney Austin, EL Contact (TOSA), Jaqueline Garcia Zermeno	Virtual School - Israel Leon, Assistant Principal, Gabriela Cisneros, Translator
RUSD Adult School -	
COMMUNITY MEMBERS / GUESTS / PARENTS	
Raul Moreno, UCR EAOP - Family Engagement	

MEETING MINUTES	
1. Meeting Called to Order and Welcome - Rafaela called meeting to order at 9:03am. Carolina welcomed everyone to the meeting. Carolina will run the meeting this morning as Rafaela is not able to speak. Carolina went over the DELAC Advisory responsibilities and agenda.	Rafaela Sanchez, DELAC Vice President Carolina Michel. Coordinator English Learner K-12
2. Approval of Minutes - Rafaela gave attendees a few minutes to review the minutes from October's meeting. After a few minutes she asked for a motion to approve the minutes. Ana Farinas motioned to approve the minutes, Jocelyn Gonzalez, Highgrove second the motion. All in favor said Aye, none opposed. Minutes approved as written.	Rafaela Sanchez, DELAC Vice Preside
3. LEGACY - Rochelle gave a brief explanation of the LEGACY program and introduced the LEGACY representatives here today. She then recognized the following students for the month of November. <ul style="list-style-type: none"> ● Poly High School <ul style="list-style-type: none"> ○ Nantania Nolasco ● Arlington High School <ul style="list-style-type: none"> ○ Arlene Orozco ● John W. North High School <ul style="list-style-type: none"> ○ Kia Moreno 	Rochelle Kanatzar, Instructional Services Specialist

<ul style="list-style-type: none"> ○ Aisha Mora ● Ramona High School ○ Anthony Ortiz ○ Valeria Roman 	
<p>4. LCAP - Carolina presented Christopher Guyer. Mr. Guyer. He explained what LCAP is and what students benefit from it. He shared that we are currently on year one of three. He continued to share the Equity principals and the school district's mission. He paused to take some parent questions. Chris continued to share the LCAP priorities for 2024-27. Mr. Guyer asked parents to provide their feedback on what they feel the district is doing right, and what can be improved in preparing students to be successful. He gave them some time to sit in groups and share. He collected the forms attendees used to provide the feedback.</p>	<p style="text-align: right;">Christopher Guyer, Director III, LCAP & Community Engagement</p>
<p>5. Uniform Complaint Procedure (UCP) - Carolina introduced Mr. Raul Ayala. Mr. Ayala explained he will be speaking on the Uniform Complaint Procedure. He explained what UCP is sharing each topic and detail for filing a complaint. He continued to share the notification requirements and where to find the Posting of the UCP Annual Notice and who it is provided to. He shared the Scope of the UCP and explained that the district is currently in the process of updating the scope; he has highlighted the areas that will be revised once the RUSD board approves them. He further explained the items that would be considered a valid complaint and the process to determine if it is a valid complaint. He shared examples of Non- UCP complaints, and what agency may be responsible for a complaint. Mr. Ayala also shared the Filing Complaint Rules. He continued to share that there are Special Circumstances and what and why a complaint would be considered a Special Circumstance. Raul concluded with sharing the Appeal to the California Department of Education (CDE) and the steps to take to file the appeal. He took some parent questions.</p>	<p style="text-align: right;">Raul Ayala Director IV, Pupil Services</p>
<p>6. Family Resource Center - Carolina introduced Josefa Moya from the Family Resource Center. Josefa shared information on the Family Resource Center and the workshops and events coming up.</p>	<p style="text-align: right;">Josefa Moya, Family and Community Resource Liaison - Bilingual</p>
<p>7. Closing - Carolina thanked everyone for attending the meeting. She informed attendees the date and time of the next meeting. Meeting adjourned at 11:02am.</p>	<p style="text-align: right;">Carolina Michel. Coordinator English Learner K-12</p>