

**District Learner Advisory Committee
(DELAC)
August 28, 2024
Minutes**

ATTENDEES	
DISTRICT STAFF / ADMINISTRATORS	
Kristi Batchelder, Director IV,	Carolina Michel, Coordinator English Learners K-12
Mr. Dale Kinnear, RUSD Board President	Renee Hill, RUSD Superintendent
Lupe Aguilera, District Interpreter / Translator	Sonia Barron Rodriguez, District Interpreter / Translator
Nick Hamre, Community Relations	
ELEMENTARY SCHOOL REPRESENTATIVES	
Adams - Luzma Pineda, Bilingual Assistant, Liliana Sanchez	Lake Mathews -
Alcott -	Liberty - Katie Enriquez, Asst. Principal, Erika Fuentes, Jose Rogelio Pedroza, Zoraya Pineda Casanova
Beatty -	Longfellow - Monica Nicolas
Bryant	Madison - Salvador Reyes de Riva, Sayola Rivera
Castlevew -	Magnolia -
Emerson - Dawn Brawley, Principal, Elizabeth Navar Bustamante, Ruben Rodriguez Perez	Monroe -
Franklin -	Mt. View - Claudia Leyva Jimenez, TOSA
Fremont - Floralinda Esteban Pascual, Angelica Cruz Guerrero, Sebastian Magdalena, Maria Elena Casarrubias	Pachappa -
Harrison -	Rivera -
Hawthorne - Wendy Apanco, Asst. Principal	Sunshine -
Highgrove - Maria Ramirez, Reyna Luna, Jocelyn Gonzalez	Taft - Flavia Torres Lopez
Harada - Franco Jhoslyn	Twain - Megan Green, Assist. Principal
Jackson -	Victoria -

Jefferson - Yanet Salinas, Andrea Villanueva	Washington - Carolina Herrera, Alejandra Carrillo, Daniel Padilla
Kennedy	Woodcrest
MIDDLE SCHOOL REPRESENTATIVES	
Central - Floralinda Esteban Pascual,	Miller -
Chemawa - Christina Schippell, Assist Principal	Sierra - Renell Robinson, Principal, Jenna McNees, EL TOSA, Juana Mendoza, Liliana Sanchez
Earhart -	University Hts.
Gage -	
HIGH SCHOOL REPRESENTATIVES	
Arlington - Maribel Martinez, TOSA, Graciela Melendres	Poly - Darel Hansen, Principal, Arturo Navarro, Rosa Arellano, Floralinda Esteban Pascual, Jhoana Paz Castillo, Martha Joaquin
EOC -	Raincross
King - Jesus Magana Ugarte, Assist Principal	Ramona - Alfredo Guerrero, TOSA, Ana Farinas, Luisa Diaz, Mariela Fernandez, DELAC Secretary
Lincoln	Stem -
North - Jodi, Gonzales, Principal, Cortney Austin, TOSA, Maria Elena Casarrubias	Virtual School -Israel Leon, Assist Principal, Gaby Cisneros, Translator
RUSD Adult School -	
COMMUNITY MEMBERS / GUESTS / PARENTS	

MEETING MINUTES	
1. Meeting Called to Order and Welcome - Rafaela Sanchez called the meeting to order at 9:02am. Carolina welcomed everyone to the meeting. Rafaela shared the DELAC Advisory Responsibilities and the meeting agenda	Rafaela Sanchez, DELAC VicePresident Carolina Michel, Coordinated English Learner K-12
2. Approval of Minutes - Carolina Michel asked the attendees to review the minutes from the April 24, 2024 DELAC meeting. Rafaela asked for a motion. Ana Farinas, Ramona motioned to approve the minutes. Luisa Diaz second the motion. Minutes approved.	Rafaela Sanchez, DELAC Vice President
3. DELAC Rules and Responsibilities - Carolina shared the purpose and responsibilities of DELAC. She continued to go into detail explaining the following items:	Carolina Michel, English Learners K-12 Coordinator

<ul style="list-style-type: none"> • Composition Requirements • Elections • Trainings • Member's Responsibilities • DELAC Board responsibilities <p>Carolina took some questions.</p>	
<p>4. Bylaws and Meeting Date Approval - Carolina shared the Bylaws and asked attendees to please review them. After a few minutes she asked for a motion to approve the bylaws. Joselyn Gonzalez, Highgrove motioned to approve the bylaws, Graciela Melendez, Arlington, second the motion. All in favor raised their hand, bylaws approved. Carolina then shared the 2024-25 meeting dates with all attendees. She asked for a motion to approve the dates. Ana Farinas, Ramona motioned to approve the dates. Alejandra Carrillo, Washington second motion. All in favor raised hand, dates approved.</p>	<p>Carolina Michel, English Learners K-12 Coordinator</p>
<p>5. EL Annual Notification - Carolina shared information on the Annual Notification, which is sent via regular mail to the students home. She explained the format and purpose. She also shared information on Reclassification and the criteria for reclassification. Carolina also shared that the Annual Notification also includes information on the academic achievement results, the English learners graduation rate, and information on programs available for English Learners. She also encouraged parents to take the sample letter to their ELAC so that they can share the information.</p>	<p>Carolina Michel, English Learners K-12 Coordinator</p>
<p>6. Family Resource Center - Carolina introduced Josefa from the Family Resource Center. Josefa shared her duties at the Family Resource Center. She shared workshops and resources available to the parents. She also made flyers of all events available for parents to take. Josefa also shared that the office that was located on University Ave has moved. She also shared that the address for the two locations to the Family Resource is noted on one of the flyers they received.</p>	<p>Josefa Moya, Family and Community Resource Liaison - Bilingual</p>
<p>8. Closing - Carolina shared that after each meeting they will be raffling small items. She did the raffle. Rafaela thanked everyone for joining the meeting. She provided the next meeting date and location. Meeting adjourned at 10:11am.</p>	<p>Rafaela Sanchez, DELAC Vice President</p>