Board of Education - June 12, 2025 Agenda

Thursday, June 12, 2025 at 5:30 PM

Early Childhood School Auditorium & Boardroom

953 High Street, Victor, NY 14564

It is expected that, upon opening the meeting, a motion will be made to adjourn to executive session and that the regular meeting will begin at 7:15 PM

Page

1. Meeting Called to Order by President Tim DeLucia

Motion to enter executive session to discuss the employment history of specific individuals.

Motion to return to regular session.

Motion to adjourn the meeting.

Meeting Called to Order by President Tim DeLucia

A. Moment of Silence

B. Pledge to the Flag

C. Greetings to Visitors/Public Participation Reminder

D. Reading of Emergency Evacuation Procedure

(In case of an emergency, would everyone please follow the EXIT signs to the outside of the building. Please stay completely clear of the building to provide space for any emergency vehicles.)

2. Approval of Agenda

Motion to Approve the Agenda

3. Presentations/Recognitions

- Permanent Art Collection
- DECA International Career Development Conference Participants
- Boys Golf Section V Class AA Champions
- Recognition of the 2024-2025 Tenure Recipients

4. Superintendent's Update

5. Public Participation

Although the board's work is open to the public, this is not a meeting with the public. At this time privilege of the floor is offered to those who have signed up to speak. The Chair will be happy to recognize those of you who wish to speak. When you approach the microphone, please identify yourself before presenting your thoughts. *(Individual comments will be limited to 3 minutes and the total time for this portion of the agenda will be limited to 30 minutes.)*

Please note, issues related to specific School District personnel or students must be brought to the attention of the Superintendent of Schools privately as they are not discussable at this venue.

Thank you.

6. Acceptance of Consent Items (5 min.)

Motion to accept Consent items

A.	Minutes of the Regular Board Meeting on May 8, 2025 and Special Board Meeting on June 9, 2025 Unapproved Min 5.8.25.pdf Unapproved Min 06.09.2025.pdf	6 - 16
B.	Treasurer's Report for the month ending April 30,2025 Treasurers Report Ending April 2025.pdf	17 - 29
C.	Personnel Agenda Personnel Agenda 6.12.25 C.pdf	30 - 34
D.	Recommendations of the committee on Special Education from the meetings of February 3, 7, 10, 11, 12, 14, 24, 25, 27, 28, March 3, 6, 7, 10, 12, 13, 14, 17, 18, 19, 24, 26, 27, April 2, 3, 7, 8, 9, 10, 11, 21, 22, 23, 24, 28, 29, 30, May 1, 5, 6, 7, 8, 9, 14, 15, 16, 19, 20, 21, 22, 29, 30, and June 4, 2025; and from the	

Committee on Preschool Special Education from the meetings of April 29, May 6, 7, 13, 20, 27, and June 3, 2025.

E. Declare the following as surplus:

- 52 Track & Field Hurdles

F. Accept the following donations:

- $200 from PTSA to Victor Central Schools for the Inquiry Program

G. Approval of Terms and Conditions between the Victor Central School District and the Assistant Superintendent for Business for 7/1/25 - 6/30/2026

H. Approval of Terms and Conditions between the Victor Central School District and the Assistant Superintendent for Instruction for 7/1/25 - 6/30/2026

I. Approval of Terms and Conditions between the Victor Central School District and the Assistant Superintendent for Pupil Services for 7/1/25 - 6/30/2026

J. Approve Professional Learning Plan for 2025-2026 School Year 35 - 63

25-26 VCS Professional Learning Plan.pdf

K. Approve Bond Resolution for Various School Bus Purchases 64 - 69

Bus Bond Prop.pdf

L. Approve the Superintendent's Contract for the period of July 1, 2025 through June 30, 2030 and authorize the Board of Education President to execute it on behalf of the Board

M. Approve the General Resolution for the purpose of participating in a cooperative bid coordinated by the BOCES of Ontario, Seneca, Wayne and Yates Counties for Various Commodities and/or Services as submitted 70

BOCES Component School Districts - Cooperative Bid Resolution 2025-2026.pdf

N. Approve the School Resource Officer Contract for the 2025-2026 School Year 71 - 84

SRO Contract 25-26.pdf

O. Approval of Transfer of Unappropriated Fund Balance to District Reserve Funds Following the Conclusion of 2024-2025 Fiscal Year 85

WHEREAS it has been determined by the Board of Education of the Victor Central School District (the "Board") that it is in the School District's best interest to transfer moneys to the School District's reserves as listed below; and
WHEREAS, in compliance with Education Law Section 3653, the Board desires to authorize such transfers;
NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Victor Central School District does hereby approve the following reserve fund transfers:

- Transfer of up to $1,000,000 from unappropriated fund balance to the Employee Retirement Reserve TRS Subfund.
- Transfer of up to $5,000,000 from unappropriated fund balance to the Capital Reserve Fund 2024.
  This Resolution shall take effect immediately.

Reserve Fund Transfer End of SY.pdf

7.

A. A. Campus News

B. Health, Physical Education & Athletics Update (Duey Weimer; 15 min.)

C. Capital Project Update (George Spinaris, Allison Shannon & Cameron Cunneyworth; 10 min.)

D. Cell Phone Ban Update (Brian Siesto & Mike Modleski; 15 min.)

E. Policy Review - First reading of the following policy: 86 - 88

Use of Internet-Enabled Devices During the School Day 7316.pdf

F. Advocacy/Community Engagement Discussion Related to Funding

G. The Process of Approving Student Member(s) on the Board of Education

8. Meeting Reports

A. Monroe County School Boards Association Committee

Reports

B. Standing Committee Updates

9. Upcoming Events

A. Reorganizational and Regular Board Meeting, Thursday, July 10, 2025 at 7:15 PM in the Early Childhood School Boardroom

10. Adjourn

Motion to adjourn the meeting.

VICTOR CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION

Unapproved Minutes of the Regular Meeting of May 8, 2025
Early Childhood School Auditorium/Boardroom
953 High Street
Victor, New York 14564

CALL TO ORDER President Tim DeLucia called the meeting to order at 6:01 PM.

Members Present Bryan Adams, Tim DeLucia, Lisa Kostecki, Elizabeth Mitchell, Christopher Parks (departed at 6:52 PM), Carol Prescott, Adam Snyder

EXECUTIVE SESSION: A motion was made by L. Kostecki, seconded by A. Snyder, to enter executive session at 6:01 PM to discuss the employment history of specific individuals. The motion was carried. 7 yes 0 no 0 abstentions.

REGULAR SESSION: A motion was made by E. Mitchell, seconded by C. Parks, to return to regular session at 6:52 PM. The motion was carried. 7 yes 0 no 0 abstentions.

ADJOURN THE MEETING: A motion was made by E. Mitchell, seconded by C. Parks, to adjourn the meeting at 6:52 PM. The motion was carried. 7 yes 0 no 0 abstentions.

C. Parks departed the meeting at 6:52 PM.

CALL THE MEETING TO ORDER: Board President T. DeLucia called the meeting to order at 7:21 PM.

APPROVE THE AGENDA: A motion was made by L. Kostecki, seconded by E. Mitchell, to approve the agenda. The motion was carried. 6 yes 0 no 0 abstentions

PRESENTATIONS/RECOGNITIONS:

BOYS BOWLING; NYSPHSA D1 COMPOSITE TEAM CHAMPION: Assistant Bowling Coach Jamie LaBrake read a speech from Coach Foeder highlighting Adam Wakelee's achievements, including his seasonal average, team leadership, and sportsmanship. Mr. LaBrake then shared his own sentiments regarding the exceptional student-athlete Adam is.

NATIONAL ASSOCIATION FOR MUSIC EDUCATION, ALL EASTERN ABAND MEMBER: Music Teacher Laura Brewer introduced Ethan Smith who was selected to perform in the NAfME All Eastern Band as one of only seven bassoonists. Ethan is the first band student from Victor to ever be selected for this highly prestigious honors ensemble.

ROBOTICS TEAM BUCKEYE REGIONAL ALLIANCE CHAMPIONS: Robotics Advisor Brian Shevlin recognized the team's victory at the Buckeye Regional competition. He then highlighted the team's dedication, hard work, and collaboration throughout the build season and competition season this year.

2024-2025 RETIREES: In recognition of their years of service to the District, the following retirees were recognized: Bus Driver William Brown, Bus Driver James Phillips, Social Studies Teacher Michael Myers, Teacher Aide Sandy Kramer, Teacher Aide Pamela Pickering, Department Secretary Rosemary

Viggiano, District Clerk/Secretary to the Superintendent Maureen Goodberlet, Department Secretary Christine Overfield, Elementary Teacher LeeAnn Shattuck, Science Teacher Marcy Pembroke, Teacher Aide Maria Gasiewicz, Bus Driver Joseph LeMark, Foreign Language Teacher Anne Stekl, Bus Driver Linda Buwalda, Library Media Specialist Michele Linse, Elementary Teacher Karen Varricchio, Elementary Teacher Dawn Zuber, Library Media Specialist Margaret Elliot, Elementary Teacher Holly Knox, School Psychologist Tania Zazulak-Angelini, Bus Monitor Janis Werner, Science Teacher Paula Smith, Special Education Teacher Kelly O'Neill, Bus Driver Karen Keller, Reading Teacher Janet Prentice, Bus Driver Stephen Limbeck, and Elementary Teacher Heidi Searing-Post.

SUPERINTENDENT'S UPDATE: Dr. Terranova began by recognizing the students and retirees that had just previously been honored in the auditorium. He then provided information regarding the upcoming budget vote and thanked the Board of Education for their leadership. Along with the Budget vote on May 20, the District will be busy that day with Random Acts of Art, the CARES Carnival, the Orchestra Concert, and various athletic events.

PUBLIC PARTICIPATION: None at this time.

CONSENT ITEMS: A motion was made by E. Mitchell, seconded by C. Prescott, to approve, upon recommendation of the Superintendent, the following consent items:

MINUTES: Minutes of the Regular Meeting of April 10, 2025, the Special Meeting of April 23, 2025 and the Public Budget Hearing of May 6, 2025;

FINANCIAL STATEMENTS: Treasurer's Report for the month ending March 31, 2025;

PERSONNEL: *All appointments on these pages are made in compliance with New York State Education Law relating to criminal history background clearances for new employees. Conditional clearances under that law have been requested for all new employees.*

Instructional

Probationary Appointments:

The probationary appointment of **Ryan Pasquarette**, who has certifications in Biology Grades 7-12 and Chemistry Grades 7-12, to a probationary position as a Science Teacher, effective August 27, 2025, at an annual salary of $54,259, leading towards tenure in Science Education.

The probationary appointment of **Eric Wachob**, who will have certification as a Teacher Assistant by December 31, 2025, to a probationary position as a Teacher Assistant, effective August 27, 2025, at an annual salary of $30,630, leading towards tenure as a Teacher Assistant.

The probationary appointment of **Samantha Haims**, who has pending certification in Business and Marketing Education, to a probationary position as a Business Teacher, effective August 27, 2025, at an annual salary of $50,722, leading towards tenure in Business Education.

The probationary appointment of **Olivia Schauf**, who has certification as a Library Media Specialist, to a probationary position as a Library Media Specialist, effective August 27, 2025, at an annual salary of $61,859, leading towards tenure as a Library Media Specialist.

The probationary appointment of **Stephanie Brown**, who has certification in Childhood Education Grades 1-6, to a probationary position as a Math AIS Teacher, effective August 27, 2025, at an annual salary of $56,859, leading towards tenure in Elementary Education.

The probationary appointment of **Sydney Carpenter**, who has pending certifications in Students with Disabilities Grades 7-12 and Social Studies Grades 7-12, to a probationary position as a Special Education Teacher, effective August 27, 2025, at an annual salary of $48,502, leading towards tenure in Special Education.

The probationary appointment of **Andrew Kimmins**, who has pending certifications in Students with Disabilities Birth-Grade 2 and Early Childhood Education Birth-Grade 2, to a probationary position as a Special Education Teacher, effective August 27, 2025, at an annual salary of $51,922, leading towards tenure in Special Education.

The probationary appointment of **Gabriella Prusack**, who has pending certifications in Students with Disabilities Grades 7-12 and Biology Grades 7-12, to a probationary position as a Science Teacher, effective August 27, 2025, at an annual salary of $51,648, leading towards tenure in Science Education.

The probationary appointment of **Stephanie Licata**, who has certifications in Childhood Education Grades 1-6, Literacy Birth-Grade 6, Students with Disabilities Grades 1-6, and Early Childhood Education Birth-Grade 2, to a probationary position as a Reading Teacher, effective August 27, 2025, at an annual salary of $68,227, leading towards tenure in Reading Education.

Part Time Appointments:

The appointment of **Steven Mascari**, who has certification in Technology Education, to a part-time (.4fte) position as a Technology Teacher effective August 27, 2025, and ending June 30, 2026, at an annual salary of $42,049.

The appointment of **Charles Miller**, who has certification in Technology Education, to a part-time (.4fte) position as a Technology Teacher effective August 27, 2025, and ending June 30, 2026, at an annual salary of $42,049.

The appointment of **Matthew Bauerlein**, who has certification in Technology Education, to a part-time (.6fte) position as a Technology Teacher effective August 27, 2025, and ending June 30, 2026, at an annual salary of $63,433.

The appointment of **Anne Stekl**, who has certifications in Spanish Grades 7-12 and French Grades 7-12, to a part-time (.4fte) position as a World Language Teacher effective August 27, 2025, and ending June 30, 2026, at an annual salary of $38,287.

Tenure Appointments:

The appointment to tenure of **Amanda Byrne**, who is certified as a School District Leader and School Building Leader, and in Literacy Grades 5-12, Literacy Birth-Grade 6, Students with Disabilities Grades 1-6, and Childhood Education Grades 1-6, upon the successful completion of her probationary period as an Assistant Principal, effective May 23, 2025.

The appointment to tenure of **Karen Finter**, who is certified as a School District Leader and in Biology and General Science Grades 7-12, upon the successful completion of her probationary period as the Assistant Superintendent for Instruction, effective June 30, 2025.

The appointment to tenure of **Heidi Robb**, who is certified as a School Building Leader and School District Leader, and in Mathematics Grades 7-9 and PreKindergarten, Kindergarten, and Grades 1-6, upon the successful completion of her probationary period as a Principal, effective June 30, 2025.

The appointment to tenure of **Laura Reynolds**, who is certified as a School Building Leader and in Childhood Education Grades 1-6, Students with Disabilities Grades 1-6, and Literacy Birth-Grade 6, upon the successful completion of her probationary period as an Assistant Principal, effective July 11, 2025.

The appointment to tenure of **Carrie Goodell**, who is certified as a School Building Leader and School District Leader, and in Mathematics Grades 7-12, upon the successful completion of her probationary period as the Director of Math and Science, effective July 14, 2025.

The appointment to tenure of **Karyn Ryan**, who is certified as a School District Administrator and School Administrator and Supervisor and in Speech and Hearing Handicapped, upon the successful completion of her probationary period as the Assistant Superintendent for Pupil Personnel Service, effective August 14, 2025.

The appointment to tenure of **Robert DeRose**, who is certified as a School Building Leader and School District Leader, and in Childhood Education Grades 1-6, Students with Disabilities Grades 1-6, and Literacy Birth-Grade 6, upon the successful completion of his probationary period as a Principal, effective August 28, 2025.

The appointment to tenure of **Abigail Crimmins**, who is certified as a School Psychologist, upon the successful completion of her probationary period as a School Psychologist, effective June 30, 2025.

The appointment to tenure of **Joseph Costanza**, who is certified as a School Psychologist, upon the successful completion of his probationary period as a School Psychologist, effective August 22, 2025.

The appointment to tenure of **Laura Deragon**, who is certified in Childhood Education Grades 1-6, Literacy Birth-Grade 6, and Students with Disabilities Grades 1-6, upon the successful completion of her probationary period as a Reading Teacher, effective August 31, 2025.

The appointment to tenure of **Alecia Purdie**, who is certified in Childhood Education Grades 1-6, Students with Disabilities Grades 1-6, and Early Childhood Education Birth-Grade 2, upon the successful completion of her probationary period as an Elementary Teacher, effective August 31, 2025.

The appointment to tenure of **Stefanie Maira**, who is certified in Students with Disabilities Grades 1-6 and Childhood Education Grades 1-6, upon the successful completion of her probationary period as a Special Education Teacher, effective August 31, 2025.

The appointment to tenure of **Sarah Stockman**, who is certified in Childhood Education Grades 1-6, Literacy Birth-Grade 6, and Literacy Grades 5-12, upon the successful completion of her probationary period as a Reading Teacher, effective August 31, 2025.

The appointment to tenure of **Robin Thompson**, who is certified in English to Speakers of Other Languages, upon the successful completion of her probationary period as an ENL Teacher, effective August 31, 2025.

The appointment to tenure of **Grace Dunnigan**, who is certified in Childhood Education Grades 1-6 and Students with Disabilities Grades 1-6, upon the successful completion of her probationary period as an Elementary Teacher, effective August 31, 2025.

The appointment to tenure of **Genevieve Corcoran**, who is certified in Childhood Education Grades 1-6 and Students with Disabilities Grades 1-6, upon the successful completion of her probationary period as an Elementary Teacher, effective August 31, 2025.

The appointment to tenure of **Stacey Born**, who is certified in English Language Arts Grades 7-12, Students with Disabilities Grades 7-12 English, and Students with Disabilities Grades 5-9 English, upon the successful completion of her probationary period as a Special Education Teacher, effective August 31, 2025.

The appointment to tenure of **Brian Biro**, who is certified in Physical Education and Health, upon the successful completion of his probationary period as a Physical Education Teacher, effective August 31, 2025.

The appointment to tenure of **Julia Kesel**, who is certified in English Grades 7-12, Students with Disabilities Grades 7-12, and English Grades 5-6, upon the successful completion of her probationary period as an English Teacher, effective August 31, 2025.

The appointment to tenure of **Amy Cheslek**, who is certified in Students with Disabilities Grades 7-12, upon the successful completion of her probationary period as a Special Education Teacher, effective August 31, 2025.

The appointment to tenure of **Robert Sarneckis**, who is certified in Social Studies Grades 7-12, upon the successful completion of his probationary period as a Social Studies Teacher, effective August 31, 2025.

The appointment to tenure of **Amie Maloney**, who is certified in Special Education and Nursery, Kindergarten, and Grades 1-6, upon the successful completion of her probationary period as a Special Education Teacher, effective August 31, 2025.

The appointment to tenure of **Joyce Ciluffo**, who is certified in Special Education and Earth Science Grades 7-12, upon the successful completion of her probationary period as a Science Teacher, effective August 31, 2025.

The appointment to tenure of **Erin Jacobs**, who is certified as a Teacher Assistant, upon the successful completion of her probationary period as a Teacher Assistant, effective August 31, 2025.

The appointment to tenure of **Jacob Herendeen**, who is certified in Social Studies Grades 7-12 and Students with Disabilities Grades 7-12 Social Studies, upon the successful completion of his probationary period as a Social Studies Teacher, effective August 31, 2025.

Long Term Substitute Appointments:

The appointment of **Lucy Rutherford**, who has pending certifications in Early Childhood Education Birth-Grade 2, Students with Disabilities Birth-Grade 2,

Childhood Education Grades 1-6 and Students with Disabilities Grades 1-6, to a long term substitute position as an Elementary Teacher, effective August 27, 2025, and ending June 30, 2026, at an annual salary of $48,502.

Appointments:

The appointment of the following as Extended School Year Teacher at an hourly rate of $40.00: **Liliana Mandurano, Erin Hart, Lindy Rohr, Tricia Yankevich, Johanna Arnitz, Emily Morsheimer, Amanda Sanders, Shawna Spriggs, Khayla O'Neill,** and **Katherine Kavanaugh.**

The appointment of the following as Extended School Year Service Provider at an hourly rate of $40.00: **Rachael Phillips** (Music Therapist) and **Olivia Rickard** (Occupational Therapist)

The appointment of the following as Extended School Year Registered Professional Nurse at an hourly rate of $30.00: **Kristin Renkert**

The appointment of the following as Extended School Year Teacher Assistant at their 2025/2026 hourly rate: **Elizabeth Harvey, Lucas Mastin, Suzette Hughes, Cory Grant, Bakhtavar Engineer, Megan Reidy, Sapna Bhargava, Lori Reynolds,** and **Leslie Gallagher**

Leaves of Absence:

The granting of an extension of maternity and subsequent childcare leave of absence for **Erika Marion**, Mathematics Teacher, effective August 27, 2025, through June 30, 2026.

Resignations:

The resignation of **Adriana Kulakowski**, Business Teacher, effective June 27, 2025.

The resignation of **Michelle Williams**, Science Teacher, effective May 9, 2025.

The resignation of **Gianna Gentile**, Mathematics Teacher, effective June 30, 2025.

The resignation of **Marshall Hunter**, Science Teacher, effective June 30, 2025.

The resignation of **Loring Esch**, Special Education Teacher, effective June 30, 2025.

The resignation of **Kayla Cummins**, Science Teacher, effective April 24, 2025.

The resignation, due to retirement, of **Heidi Searing-Post**, Elementary Teacher, effective June 30, 2025.

The resignation of **Keenan Cardona**, ENL Teacher, effective June 30, 2025.

The resignation of **Kelly McLaughlin**, Special Education Teacher, effective June 30, 2025.

The resignation of **Heidi Robb**, Principal, effective June 30, 2025.

Co-Curriculars:

Music	Name	Group
Varsity Winter Color Guard Director	Derek Pooley	4

Athletics:

Position	Name	Level	Years
Cheerleading			
Head Varsity	Alexandra Dayton	3	13

Per Diem Substitutes:

Candidate	Area of Certification
Anna Warunek	Uncertified
Kelsey VanAken	Uncertified

Non-Instructional

Appointments:

The appointment of **Natalie Pemberton**, Registered Professional Nurse, effective August 27, 2025, at an annual rate of $50,292.

The appointment of **Catherine Koons**, Registered Professional Nurse, effective August 27, 2025, at an annual rate of $50,292.

The appointment of **Larry Thomas**, Information Technology Support Technician I, effective April 28, 2025, at an hourly rate of $22.01.

The temporary appointment of **Ann Rauscher**, from Food Service Helper to short term substitute Assistant Cook, effective April 28, 2025, and continuing through June 30, 2025, at an hourly rate of $18.44.

The appointment of **Linda Buwalda**, School Bus Driver, effective April 30, 2025, at an hourly rate of $26.28.

The appointment of the following as Extended School Year Teacher Aide at their 2025/2026 hourly rate: **Abigail Aldrich, Amanda Quail, Wendy Dattilo, Amanda Cooley, Brienna Walden, Michele Alden, Deborah Palisano, Pratima Purcell, Danielle Willardson, Barbara Burnett, Katie Mangiamele, Antoinette Whitney, Miyah Snell, Emily Barry, Melissa Walker Moore, Denise List, Lynne Oddo, Antwennette Brady, Molly Kinsella, Gloria Caceres de Reyes, Jennifer Holmes,** and **Helena Brasley**

The appointment of the following as Extended School Year Teacher Aide at the 2025/2026 substitute hourly rate: **Kasey VanGee** and **Morgan Spath**

Resignations: The resignation of **Marki Holcomb**, Registered Professional Nurse, effective June 30, 2025.

The resignation of **Jorge Coria**, Full Time Teacher Aide, effective May 1, 2025.

Leaves of Absence: The granting of an extension of maternity and subsequent childcare leave of absence for **Chelsea Huff**, Teacher Aide, effective December 16, 2024, through June 30, 2025.

Per Diem and Substitute Positions:

Candidate	**Position**
Amy Goodrich	Registered Professional Nurse

CSE/CPSE RECOMMENDATIONS: Recommendations of the Committee on Special Education from the meetings of February 7, 24, 26, 2025, March 3, 4, 5, 6, 10, 12, 13, 17, 18, 19, 20, 21, 24, 25, 26, 27, 28, 31, 2025, April 1, 2, 3, 4, 7, 8, 9, 10, 11, 14, 21, 23, 25, 28, 30, 2025; and from the Committee on Preschool Special Education from the meetings of March 25, 2025, April 1, 8, 16, 22, 23, 29 2025.

ELECTION INSPECTORS: Election inspectors for the May 20, 2025 Annual Vote and Election as submitted.

CONFIDENTIAL EMPLOYEE HANDBOOK AMENDMENT: Approve the following amendment to the Confidential Employee Handbook effective June 1, 2025; The District's HSA contribution will be made in two equal installments, half in January and half in July of each plan year.

SUPERINTENDENT CONTRACT AMENDMENT: Approve the amended conditions of the Superintendent Contract regarding the date of the HSA contribution, and authorize the Board of Education President to execute it on behalf of the Board.

SURPLUS: Declare the following as surplus; The following textbooks: 1x Myer's Psychology for the AP Course, 2x America: History of Our Nation: Civil War to Present, 1x Chemistry, 1x My World Geography, 5x World History & Geography, 3x Elementary Geometry for College Students, 1x American History My World Interactive, 1x Physical iScience Gr. 8, 2x Life iScience Gr. 7, 3x En Espanol 1b, 1x Teen Health Course 3, 2x Teen Health Course 2.

The motion to accept the foregoing consent items was carried.
6 yes 0 no 0 abstentions ***(end of consent items)***

CAMPUS NEWS: VCS administrators summarized campus news and events.

FOOD SERVICE UPDATE: Alix TePoel-DeWitt, Director of Food Service, provided an update on the food service department, highlighting the senior high makeover, increased participation due to the Community Eligibility Provision (CEP), product availability challenges, employee shortages, and

concerns regarding potential changes to the CEP qualifying threshold. She also outlined plans to incorporate more scratch cooking to meet upcoming nutrient guidelines. Ms. TePoel-DeWitt thanked her staff for their dedication and the students and staff for making National School Lunch Hero Day special.

MUSIC AND FINE ARTS UPDATE: Kira Carinci, Director of Humanities, introduced the presenters for the visual arts and music departments. Elementary Art Teacher Joe Fastaia provided an overview of the PreK-6 visual arts curriculum, highlighting the vertical alignment and skill development at each grade level. Secondary Art Teacher Dave Denner discussed the middle and high school visual arts programs, emphasizing conceptual development, technical skills, and independent portfolio building in AP Art. Music Teacher Naomi Foley shared celebrations and foundational music skill development in the K-6 program. Music Teacher Kristen Mellema highlighted the numerous achievements of the junior and senior high music programs and upcoming performances.

APPROVE TRIPS: A motion was made by C. Prescott, seconded by L. Kostecki, to approve the following field trips: AP Environmental Science students to Cortland, NY from 5/28/2025 to 5/29/2025 for the NYS Envirothon Competition. The motion was carried. 6 yes 0 no 0 abstentions

MEETING UPDATES: Mrs. Mitchell reported that she was registered for the MCSBA District Operational Committee meeting two weeks ago which focused on capital improvement projects during uncertain financial times. She was unable to attend at the time of the meeting but plans to watch the recording as she found the topic highly relevant. Mrs. Kostecki noted that NYSSBA had announced the dates for their annual conference, which will take place in New York City October 23-25, 2025.

UPCOMING EVENTS: The Annual Vote and Election is on Tuesday, May 20, 2025 from 6:00 AM – 9:00 PM in the Early Childhood School Boardroom. The next Regular Board Meeting will take place on Thursday, June 12, 2025 in the Early Childhood School Boardroom.

EXECUTIVE SESSION: A motion was made by L. Kostecki, seconded by B. Adams, to enter executive session at 9:02 PM to discuss the employment history of specific individuals.
The motion was carried. 6 yes 0 no 0 abstentions

REGULAR SESSION: A motion was made by B. Adams, seconded by L. Kostecki, to return to regular session at 10:08 PM. The motion was carried. 6 yes 0 no 0 abstentions.

ADJOURN: A motion was made by L. Kostecki, seconded by E. Mitchell, to adjourn the meeting at 10:08 PM. The motion was carried. 6 yes 0 no 0 abstentions.

Respectfully submitted,

Kate Selleck
District Clerk

VICTOR CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION

Unapproved Minutes of a Special Meeting of June 9, 2025

CALL TO ORDER President Tim DeLucia called the meeting to order at 5:03 PM.

Members Present Bryan Adams, Tim DeLucia, Lisa Kostecki, Elizabeth Mitchell, Christopher Parks, Carol Prescott

Member Absent Adam Snyder

ENTER EXECUTIVE SESSION A motion was made by L. Kostecki seconded by C. Parks, to enter executive session at 5:03 PM to discuss the employment history of a specific individual. The motion was carried. 6 yes 0 no.

RETURN TO REGULAR SESSION A motion was made by B. Adams, seconded by L. Kostecki to return to regular session at 6:32 PM. The motion was carried. 6 yes 0 no

ADJOURN A motion was made by C. Parks, seconded by L. Kostecki to adjourn the meeting at 6:32 PM. The motion was carried. 6 yes 0 no

Respectfully submitted,

Kate Selleck
District Clerk

VICTOR CENTRAL
SCHOOL DISTRICT

Treasurer's Report

April 2025

Account Description	Bank	Beginning Balance	Monthly Receipts	Monthly Disbursements	Ending Balance
Cash Accounts					
General Fund Checking	Canandaigua National Bank	10,848,627.74	3,773,243.42	3,075,752.63	11,546,118.53
General Fund Money Market	Canandaigua National Bank	844,097.44	14,336.27	-	858,433.71
General Fund Tax Checking	Canandaigua National Bank	-	-	-	-
General Fund Tax Money Market	Five Star Bank	-	-	-	-
Multifund Insured Cash Sweep	Five Star Bank	6,732,482.78	18,608.52	3,168,599.07	3,582,492.23
School Lunch Fund Checking	Canandaigua National Bank	5,336.70	190,695.34	129,969.63	66,062.41
School Lunch Fund Money Market	Canandaigua National Bank	489,697.33	259,816.11	440,035.97	309,477.47
Special Aid Fund Checking/Sweep	Canandaigua National Bank	662,631.00	409,534.89	754,826.95	317,338.94
Capital Fund Checking-29M	Canandaigua National Bank	234,335.06	1,000,004.84	694,464.50	539,875.40
Trust & Agency Fund - Checking	Canandaigua National Bank	570,515.59	1,498,502.16	1,528,730.85	540,286.90
Trust & Agency Fund - Payroll Checking	Canandaigua National Bank	1,180.50	22,025.14	21,200.89	2,004.75
Trust & Agency Fund - Direct Deposit Checking	Five Star Bank	105.78	3,168,599.07	3,168,599.07	105.78
	Total Cash	**$ 20,389,009.92**	**$ 10,355,365.76**	**$ 12,982,179.56**	**$ 17,762,196.12**
Investments					
General Fund Certificate of Deposit	Canandaigua National Bank	-	-	-	-
General Fund	NYCLASS	21,569,230.55	73,974.52	-	21,643,205.07
Capital Fund	NYCLASS	28,381,565.18	97,338.31	1,000,000.00	27,478,903.49
Debt Service Fund	NYCLASS	3,007,880.64	10,315.95	-	3,018,196.59
	Total Investments	**$ 52,958,676.37**	**$ 181,628.78**	**$ 1,000,000.00**	**$ 52,140,305.15**
	District Totals	**$ 73,347,686.29**	**$ 10,536,994.54**	**$ 13,982,179.56**	**$ 69,902,501.27**

I hereby certify that the above cash balances are in agreement with bank statements as reconciled

Mary Beth Lanker
School District Treasurer

Extraclass Fund

From April 1, 2025 to April 30,2025

Activities	Beginning Balance	Receipts	Disbursements	Ending Balance
CLASS OF 2023	-	12.26		12.26
CLASS OF 2024	-			-
CLASS OF 2025	13,980.04	-		13,980.04
CLASS OF 2026	3,558.33	329.35	2,095.00	1,792.68
CLASS OF 2027	4,939.77		2,050.00	2,889.77
CLASS OF 2028	2,482.73			2,482.73
CLASS OF 2029	1,227.53			1,227.53
CLASS OF 2030	1,000.00			1,000.00
AQUATIC LEADERS	-			-
ART CLUB	-			-
BUSINESS CLUB	(1,358.25)	-	-	(1,358.25)
DRAMA CLUB	17,768.44	640.00	1,880.28	16,528.16
FRENCH CLUB	7,212.51	2,774.60	115.56	9,871.55
GO GREEN GARDEN TEAM	-			-
GLOBAL COMPETENCY	360.55			360.55
INTERNATIONAL CLUB	145.93			145.93
J.H. MUSICAL	24,872.75		-	24,872.75
J.H. STORE	-			-
J.H. ST. CO.	1,340.23	401.22	1,622.76	118.69
J.H. YEARBOOK	1,201.77			1,201.77
KEYCLUB	1,129.04			1,129.04
MEDICAL EXPLORERS	300.00			300.00
MENTORING CLUB	2,981.07	50.00		3,031.07
Model UN	29.00			29.00
N.H.S.	1,673.44			1,673.44
OUTDOOR ACTIVITY	422.63	-	-	422.63
POSITIVE SCHOOL CLIMATE	3,025.93			3,025.93
SALES TAX	140.22	25.09		165.31
SEAS	132.98			132.98
S.H. ORCHESTRA	15,266.49		2,357.20	12,909.29
SH SCHOOL STORE	3,939.46	-	-	3,939.46
S.H. ST. CO.	26,395.13	-	300.00	26,095.13
SH YEARBOOK	3,099.69		-	3,099.69
SPANISH CLUB	3,362.49			3,362.49
VICTOR MUSIC SOCIETY	1,027.72	1,530.25	-	2,557.97
VICTOR CARES	3,823.90	3,000.00		6,823.90
WELLNESS CLUB	386.81			386.81
TOTALS	145,868.33	8,762.77	10,420.80	144,210.30

Bank Balance	149,009.07
Checks Outstanding	4,826.77
Interest Not Posted	-
Deposit from General	
Transfer to General	-
Returned Checks	28.00
Electronic Payment	
Total Reconciled Bank Balance	**144,210.30**

Received by the Board of Education and entered as part of the minutes of the Board meeting

Assistant Superintendent for Business

Jill Smith, Extraclass Treasurer

Victor Central School District

Revenue Status Report As Of: 04/30/2025

Fiscal Year: 2025

Fund: A GENERAL FUND

Revenue Account	Subfund	Description	Original Estimate	Current Estimate	Year-to-Date	Current Cycle	Anticipated Balance	Excess Revenue
1001 Real Property Taxes Tom			58,737,559.00	56,581,835.07	56,589,085.59	0.00	0.00	7,250.52
1081 Other Pmts in Lieu of Taxes			3,478,225.00	3,478,225.00	3,590,059.76	0.00	0.00	111,834.76
1085 STAR Reimbursement			0.00	2,155,723.93	2,155,723.93	0.00	0.00	0.00
1090 Int. & Penal. on Real Prop.Tax			50,000.00	50,000.00	238,659.87	27,946.96	0.00	188,659.87
1120 Nonprop. Tax Distrib. By Co.			100,000.00	100,000.00	47,867.33	0.00	52,132.67	0.00
1335 Oth Student Fee/Charges (Indiv			75,000.00	75,000.00	162,456.00	0.00	0.00	87,456.00
1410 Admissions (from Individuals)			5,000.00	5,000.00	10,830.00	0.00	0.00	5,830.00
2230 Day School Tuit-Oth Dist. NYS			125,000.00	125,000.00	87,500.00	27,500.00	37,500.00	0.00
2401 Interest and Earnings			100,000.00	100,000.00	2,155,961.68	190,378.11	0.00	2,055,961.68
2410 Rental of Real Property,Indiv.			40,000.00	40,000.00	7,450.50	0.00	32,549.50	0.00
2440 Rental of Buses			10,000.00	10,000.00	5,621.64	0.00	4,378.36	0.00
2450 Commissions			0.00	0.00	1,484.47	9.23	0.00	1,484.47
2650 Sale Scrap & Excess Material			0.00	0.00	1,874.29	0.00	0.00	1,874.29
2690 Other Compensation for Loss			0.00	0.00	9,545.75	865.00	0.00	9,545.75
2701 Refund PY Exp-BOCES Aided Srvc			300,000.00	300,000.00	607,886.10	0.00	0.00	307,886.10
2702 Refund PY Exp-Contracted Trans			0.00	0.00	55,085.00	0.00	0.00	55,085.00
2703 Refund PY Exp-Other-Not Trans			125,000.00	125,000.00	262,296.49	0.00	0.00	137,296.49
2704 Refund Pr Yr, Appv Priv Sch			0.00	0.00	12,178.90	0.00	0.00	12,178.90
2770 Other Unclassified Rev.(Spec)			75,000.00	75,000.00	41,652.50	5,944.69	33,347.50	0.00
3101 Basic Formula Aid-Gen Aids (Ex			36,409,744.00	28,107,352.01	17,285,245.56	1,597,318.08	10,822,106.45	0.00
3102 Lottery Aid			0.00	8,302,391.99	8,439,291.37	0.00	0.00	136,899.38
3103 BOCES Aid (Sect 3609a Ed Law)			3,094,276.00	3,094,276.00	645,189.00	0.00	2,449,087.00	0.00
3260 Textbook Aid (Incl Txtbk/Lott)			247,223.00	247,223.00	254,203.00	0.00	0.00	6,980.00
3262 Computer Sftwre, Hrdwre Aid			127,536.00	127,536.00	128,562.00	0.00	862.00	1,888.00
3263 Library A/V Loan Program Aid			25,356.00	25,356.00	26,143.00	0.00	0.00	787.00
3289 Other State Aid			0.00	0.00	2,870.51	0.00	0.00	2,870.51
4601 Medic.Ass't-Sch Age-Sch Yr Pro			100,000.00	100,000.00	62,587.89	7,080.73	37,412.11	0.00
5999 Appropriated Fund Balance			0.00	28,862,300.35	0.00	0.00	28,862,300.35	0.00
Total GENERAL FUND			**103,224,919.00**	**132,087,219.35**	**92,887,312.13**	**1,857,042.80**	**42,331,675.94**	**3,131,768.72**

Selection Criteria

imated revenue for Carryover Encumbrances from the prior fiscal year will not be realized.

se are estimates to balance the budget

Victor Central School District

Revenue Status Report As Of: 04/30/2025

Fiscal Year: 2025

Fund: A GENERAL FUND

Revenue Account	Subfund	Description	Original Estimate	Current Estimate	Year-to-Date	Current Cycle	Anticipated Balance	Excess Revenue

Criteria Name: Shared: BOE Modified
As Of Date: 04/30/2025
Suppress revenue accounts with no activity
Show Actual revenue in 'As Of' cycle
Show special revenue accounts 5997-5999
Print Summary Only
Sort by: Fund/State Revenue
Printed by MARY BETH LUTHER

imated revenue for Carryover Encumbrances from the prior fiscal year will not be realized.
se are estimates to balance the budget

Victor Central School District

Budget Status Report As Of: 04/30/2025

Fiscal Year: 2025

Fund: A GENERAL FUND

Budget Account	Description	Initial Appropriation	Current Appropriation	Year-to-Date Expenditures	Cycle Expenditures	Encumbrance Outstanding	Unencumbered Balance
1010 Board Of Education							
4 Contractual and Other		24,000.00	23,000.00	26,825.08	355.00	3,444.69	-7,269.77
45 Materials & Supplies		2,500.00	12,888.24	2,680.81	50.00	2,545.15	7,662.28
49 BOCES Services		4,935.00	4,700.00	2,820.00	470.00	2,115.00	-235.00
Subtotal of 1010 Board Of Education		**31,435.00**	**40,588.24**	**32,325.89**	**875.00**	**8,104.84**	**157.51**
1040 District Clerk							
16 Noninstructional Salaries		51,296.00	64,199.02	58,240.70	2,979.18	5,958.32	0.00
Subtotal of 1040 District Clerk		**51,296.00**	**64,199.02**	**58,240.70**	**2,979.18**	**5,958.32**	**0.00**
1060 District Meeting							
4 Contractual and Other		9,700.00	1,077.01	1,077.01	0.00	0.00	0.00
45 Materials & Supplies		3,050.00	8,907.92	1,920.86	1,218.27	6,987.06	0.00
Subtotal of 1060 District Meeting		**12,750.00**	**9,984.93**	**2,997.87**	**1,218.27**	**6,987.06**	**0.00**
1240 Chief School Administrator							
15 Instructional Salaries		229,694.00	229,694.00	187,504.20	18,750.42	37,500.80	4,689.00
16 Noninstructional Salaries		51,296.00	42,081.28	36,122.92	3,141.91	5,958.36	0.00
4 Contractual and Other		15,200.00	19,292.97	17,212.47	352.10	1,965.06	115.44
45 Materials & Supplies		1,000.00	1,870.17	931.43	0.00	938.74	0.00
Subtotal of 1240 Chief School Administrator		**297,190.00**	**292,938.42**	**241,771.02**	**22,244.43**	**46,362.96**	**4,804.44**
1310 Business Administration							
15 Instructional Salaries		157,156.00	252,301.43	210,667.33	13,253.97	25,333.32	16,300.78
16 Noninstructional Salaries		157,363.00	117,160.07	108,191.34	-538.06	8,968.73	0.00
4 Contractual and Other		7,200.00	32,449.58	31,965.53	639.07	634.05	-150.00
45 Materials & Supplies		2,500.00	3,895.11	3,160.73	447.20	734.38	0.00
49 BOCES Services		105,000.00	117,016.13	67,172.41	14,059.14	37,827.59	12,016.13
Subtotal of 1310 Business Administration		**429,219.00**	**522,822.32**	**421,157.34**	**27,861.32**	**73,498.07**	**28,166.91**
1320 Auditing							
16 Noninstructional Salaries		0.00	7,500.00	5,152.00	520.00	1,040.00	1,308.00
4 Contractual and Other		45,000.00	53,615.00	40,355.00	0.00	13,260.00	0.00
Subtotal of 1320 Auditing		**45,000.00**	**61,115.00**	**45,507.00**	**520.00**	**14,300.00**	**1,308.00**
1325 Treasurer							
16 Noninstructional Salaries		88,518.00	91,518.00	80,969.87	9,168.09	0.00	10,548.13
4 Contractual and Other		1,500.00	1,500.00	1,500.00	0.00	0.00	0.00
45 Materials & Supplies		1,000.00	847.17	286.26	0.00	0.00	560.91
Subtotal of 1325 Treasurer		**91,018.00**	**93,865.17**	**82,756.13**	**9,168.09**	**0.00**	**11,109.04**
Tax Collector							
Noninstructional Salaries		0.00	14,165.64	14,165.64	0.00	0.00	0.00
Contractual and Other		17,500.00	29,652.83	24,819.44	43.20	4,833.39	0.00
Materials & Supplies		100.00	100.00	0.00	0.00	0.00	100.00
otal of 1330 Tax Collector		**17,600.00**	**43,918.47**	**38,985.08**	**43.20**	**4,833.39**	**100.00**

Victor Central School District

Budget Status Report As Of: 04/30/2025

Fiscal Year: 2025

Fund: A GENERAL FUND

Budget Account	Description	Initial Appropriation	Current Appropriation	Year-to-Date Expenditures	Cycle Expenditures	Encumbrance Outstanding	Unencumbered Balance
1345 Purchasing							
16 Noninstructional Salaries		46,000.00	35,495.20	35,495.20	3,704.28	0.00	0.00
4 Contractual and Other		15,080.00	6,998.00	0.00	0.00	3,499.00	3,499.00
49 BOCES Services		0.00	8,705.66	4,353.78	870.37	4,351.88	0.00
Subtotal of 1345 Purchasing		**61,080.00**	**51,198.86**	**39,848.98**	**4,574.65**	**7,850.88**	**3,499.00**
1420 Legal							
4 Contractual and Other		80,000.00	112,772.88	45,055.21	-925.50	67,717.67	0.00
49 BOCES Services		28,000.00	28,388.22	17,015.68	2,843.13	10,984.32	388.22
Subtotal of 1420 Legal		**108,000.00**	**141,161.10**	**62,070.89**	**1,917.63**	**78,701.99**	**388.22**
1430 Personnel							
15 Instructional Salaries		166,924.00	166,924.00	135,161.20	13,516.12	27,032.14	4,730.66
16 Noninstructional Salaries		224,466.00	265,293.47	227,423.20	21,856.22	37,870.27	0.00
4 Contractual and Other		101,000.00	91,328.87	63,419.47	2,873.63	25,087.23	2,822.17
45 Materials & Supplies		1,350.00	1,350.00	0.00	0.00	0.00	1,350.00
49 BOCES Services		8,320.00	0.00	0.00	0.00	8,320.00	-8,320.00
Subtotal of 1430 Personnel		**502,060.00**	**524,896.34**	**426,003.87**	**38,245.97**	**98,309.64**	**582.83**
1480 Public Information and Services							
15 Instructional Salaries		59,493.00	67,348.18	57,458.80	4,944.72	9,889.38	0.00
16 Noninstructional Salaries		79,000.00	79,000.00	65,000.00	6,500.00	13,000.00	1,000.00
4 Contractual and Other		38,100.00	38,100.00	23,166.61	-240.00	10,331.00	4,602.39
45 Materials & Supplies		20,100.00	20,100.00	16,466.72	-551.71	977.01	2,656.27
49 BOCES Services		72,000.00	77,000.00	45,342.85	7,914.28	26,657.15	5,000.00
Subtotal of 1480 Public Information and Services		**268,693.00**	**281,548.18**	**207,434.98**	**18,567.29**	**60,854.54**	**13,258.66**
1620 Operation of Plant							
16 Noninstructional Salaries		2,095,655.00	1,539,155.00	1,231,157.44	130,129.49	131,933.17	176,064.39
4 Contractual and Other		1,258,100.00	1,308,168.21	937,400.59	135,237.28	252,102.39	118,665.23
45 Materials & Supplies		225,000.00	225,000.00	134,036.12	8,412.58	3,007.80	87,956.08
49 BOCES Services		0.00	59,164.42	37,079.22	31,729.55	38,316.45	-16,231.25
Subtotal of 1620 Operation of Plant		**3,578,755.00**	**3,131,487.63**	**2,339,673.37**	**305,508.90**	**425,359.81**	**366,454.45**
1621 Maintenance of Plant							
16 Noninstructional Salaries		617,416.00	777,893.20	638,193.32	61,268.31	102,986.29	36,713.59
2 Equipment		216,763.00	262,412.50	158,925.48	1,383.97	101,493.35	1,993.67
4 Contractual and Other		692,050.00	822,343.43	666,929.92	87,333.63	128,503.35	26,910.16
45 Materials & Supplies		250,000.00	306,276.55	225,672.61	12,088.19	80,603.94	0.00
4[illegible] BOCES Services		20,000.00	0.00	0.00	0.00	20,000.00	-20,000.00
S[illegible]tal of 1621 Maintenance of Plant		**1,796,229.00**	**2,168,925.68**	**1,689,721.33**	**162,074.10**	**433,586.93**	**45,617.42**
1[illegible] Security of Plant							
[illegible] Noninstructional Salaries		396,283.00	409,431.57	345,855.65	40,545.92	63,575.92	0.00
[illegible]quipment		60,000.00	60,000.00	0.00	0.00	0.00	60,000.00
[illegible]ontractual and Other		165,000.00	199,851.43	53,453.33	0.00	83,248.43	63,149.67

Victor Central School District

Budget Status Report As Of: 04/30/2025

Fiscal Year: 2025

Fund: A GENERAL FUND

Budget Account	Description	Initial Appropriation	Current Appropriation	Year-to-Date Expenditures	Cycle Expenditures	Encumbrance Outstanding	Unencumbered Balance
45 Materials & Supplies		5,000.00	5,000.00	2,058.00	0.00	248.52	2,693.48
Subtotal of 1622 Security of Plant		**626,283.00**	**674,283.00**	**401,366.98**	**40,545.92**	**147,072.87**	**125,843.15**
1670 Central Printing & Mailing							
4 Contractual and Other		0.00	74,622.86	41,375.35	2,331.06	32,060.37	1,187.14
49 BOCES Services		0.00	377.14	118.92	118.92	258.22	0.00
Subtotal of 1670 Central Printing & Mailing		**0.00**	**75,000.00**	**41,494.27**	**2,449.98**	**32,318.59**	**1,187.14**
1680 Central Data Processing							
49 BOCES Services		600,000.00	772,752.34	538,457.32	149,768.07	61,542.68	172,752.34
Subtotal of 1680 Central Data Processing		**600,000.00**	**772,752.34**	**538,457.32**	**149,768.07**	**61,542.68**	**172,752.34**
1910 Unallocated Insurance							
4 Contractual and Other		300,000.00	376,000.00	375,923.60	0.00	0.00	76.40
Subtotal of 1910 Unallocated Insurance		**300,000.00**	**376,000.00**	**375,923.60**	**0.00**	**0.00**	**76.40**
1920 School Association Dues							
4 Contractual and Other		10,000.00	10,000.00	3,250.05	0.00	0.00	6,749.95
Subtotal of 1920 School Association Dues		**10,000.00**	**10,000.00**	**3,250.05**	**0.00**	**0.00**	**6,749.95**
1964 Refund on Real Property Taxes							
4 Contractual and Other		0.00	25,420.85	25,420.85	0.00	0.00	0.00
Subtotal of 1964 Refund on Real Property Taxes		**0.00**	**25,420.85**	**25,420.85**	**0.00**	**0.00**	**0.00**
1981 BOCES Administrative Costs							
49 BOCES Services		989,330.00	829,378.46	497,627.08	82,937.83	491,702.92	-159,951.54
Subtotal of 1981 BOCES Administrative Costs		**989,330.00**	**829,378.46**	**497,627.08**	**82,937.83**	**491,702.92**	**-159,951.54**
2010 Curriculum Devel and Suprvsn							
15 Instructional Salaries		653,836.00	753,836.00	632,516.56	58,757.50	109,834.89	11,484.55
16 Noninstructional Salaries		178,098.00	178,098.00	75,892.47	6,632.43	19,612.57	82,592.96
4 Contractual and Other		25,000.00	25,000.00	13,618.75	150.00	2,916.59	8,464.66
45 Materials & Supplies		30,900.00	132,493.69	81,291.36	353.23	20,145.26	31,057.07
Subtotal of 2010 Curriculum Devel and Suprvsn		**887,834.00**	**1,089,427.69**	**803,319.14**	**65,893.16**	**152,509.31**	**133,599.24**
2020 Supervision-Regular School							
15 Instructional Salaries		1,331,132.00	1,251,202.42	1,063,183.15	86,879.61	182,918.01	5,101.26
16 Noninstructional Salaries		490,884.00	492,884.00	420,741.97	63,242.89	53,545.12	18,596.91
4 Contractual and Other		13,272.00	12,572.00	3,449.49	0.00	4,308.82	4,813.69
45 Materials & Supplies		10,440.00	10,440.00	2,402.50	-377.36	1,965.83	6,071.67
49 BOCES Services		0.00	5,870.16	3,527.86	585.57	16,472.14	-14,129.84
Subtotal of 2020 Supervision-Regular School		**1,845,728.00**	**1,772,968.58**	**1,493,304.97**	**150,330.71**	**259,209.92**	**20,453.69**
2 Research, Planning & Evaluation							
Contractual and Other		2,800.00	2,800.00	643.69	0.00	0.00	2,156.31
Materials & Supplies		500.00	500.00	0.00	0.00	0.00	500.00
otal of 2060 Research, Planning & Evaluation		**3,300.00**	**3,300.00**	**643.69**	**0.00**	**0.00**	**2,656.31**
2 Inservice Training-Instruction							

Victor Central School District

Budget Status Report As Of: 04/30/2025

Fiscal Year: 2025

Fund: A GENERAL FUND

Budget Account	Description	Initial Appropriation	Current Appropriation	Year-to-Date Expenditures	Cycle Expenditures	Encumbrance Outstanding	Unencumbered Balance
15 Instructional Salaries		0.00	98,000.00	88,053.92	5,365.90	0.00	9,946.08
4 Contractual and Other		10,000.00	10,000.00	3,533.00	2,143.00	4,858.10	1,608.90
45 Materials & Supplies		5,000.00	5,000.00	0.00	0.00	0.00	5,000.00
49 BOCES Services		98,800.00	202,474.05	96,412.97	27,772.03	2,387.03	103,674.05
Subtotal of 2070 Inservice Training-Instruction		**113,800.00**	**315,474.05**	**187,999.89**	**35,280.93**	**7,245.13**	**120,229.03**
2110 Teaching-Regular School							
10 Teacher Salaries, Pre-K		108,921.00	35,421.00	21,121.58	2,367.14	2,548.42	11,751.00
12 Teacher Salaries, K-6		11,517,237.00	11,676,260.00	8,329,812.61	1,039,609.14	3,179,278.54	167,168.85
13 Teacher Salaries, 7-12		10,558,660.00	10,609,637.00	7,367,444.47	911,235.29	2,854,865.98	387,326.55
14 Substitute Tchr Salaries		915,372.00	914,872.00	715,137.64	121,175.13	17,326.00	182,408.36
16 Noninstructional Salaries		1,164,879.00	1,349,879.00	1,004,115.29	137,457.87	207,363.18	138,400.53
2 Equipment		239,982.00	231,082.00	62,673.75	12,543.17	42,903.44	125,504.81
4 Contractual and Other		142,850.00	172,074.94	63,925.34	13,783.63	16,545.90	91,603.70
45 Materials & Supplies		436,325.00	623,665.96	520,330.37	34,110.51	47,640.42	55,695.17
471 Tuition Pd To NYS Pub Sch		60,000.00	60,000.00	0.00	0.00	0.00	60,000.00
473 Payment to Charter School		25,000.00	25,000.00	19,924.24	7,080.08	0.00	5,075.76
48 Textbooks		132,679.00	185,415.76	67,495.37	5,445.98	47,929.45	69,990.94
49 BOCES Services		438,370.00	278,167.63	142,076.41	-41,676.43	296,293.59	-160,202.37
Subtotal of 2110 Teaching-Regular School		**25,740,275.00**	**26,161,475.29**	**18,314,057.07**	**2,243,131.51**	**6,712,694.92**	**1,134,723.30**
2250 Prg For Sdnts w/Disabil-Med Elgble							
13 Teacher Salaries, 7-12		304,870.00	232,893.00	1,580.00	0.00	0.00	231,313.00
15 Instructional Salaries		4,554,788.00	5,577,873.09	3,967,013.75	493,144.61	1,436,323.30	174,536.04
16 Noninstructional Salaries		3,813,910.00	2,566,349.76	1,578,610.00	194,177.41	426,942.78	560,796.98
4 Contractual and Other		303,350.00	378,473.55	307,955.51	47,086.21	70,518.04	0.00
45 Materials & Supplies		60,000.00	60,000.00	39,730.90	1,081.14	7,983.00	12,286.10
471 Tuition Pd To NYS Pub Sch		9,000.00	31,583.07	19,109.07	0.00	12,474.00	0.00
472 Tuition-All Other		965,000.00	1,242,645.33	960,783.51	79,612.55	281,861.82	0.00
473 Payment to Charter School		20,000.00	20,000.00	0.00	0.00	0.00	20,000.00
49 BOCES Services		2,650,000.00	2,469,844.30	1,472,790.65	264,178.50	1,177,209.35	-180,155.70
Subtotal of 2250 Prg For Sdnts w/Disabil-Med Elgble		**12,680,918.00**	**12,579,662.10**	**8,347,573.39**	**1,079,280.42**	**3,413,312.29**	**818,776.42**
2259 Prg for English Language Learners							
15 Instructional Salaries		533,967.00	533,297.83	383,902.12	47,745.20	148,501.71	894.00
45 Materials & Supplies		4,215.00	4,884.17	4,311.93	185.93	432.24	140.00
Subtotal of 2259 Prg for English Language Learners		**538,182.00**	**538,182.00**	**388,214.05**	**47,931.13**	**148,933.95**	**1,034.00**
[illegible] Occupational Education(Grades 9-12)							
[illegible] BOCES Services		835,000.00	1,045,593.00	627,355.80	104,559.30	207,644.20	210,593.00
[illegible]otal of 2280 Occupational Education(Grades 9-12)		**835,000.00**	**1,045,593.00**	**627,355.80**	**104,559.30**	**207,644.20**	**210,593.00**
[illegible] Teaching-Special Schools							
[illegible] Contractual and Other		0.00	5,000.00	3,281.00	359.00	1,077.00	642.00
[illegible] BOCES Services		38,800.00	104,385.12	57,652.87	13,770.53	-13,770.53	60,502.78

Victor Central School District

Budget Status Report As Of: 04/30/2025

Fiscal Year: 2025

Fund: A GENERAL FUND

Budget Account	Description	Initial Appropriation	Current Appropriation	Year-to-Date Expenditures	Cycle Expenditures	Encumbrance Outstanding	Unencumbered Balance
Subtotal of 2330 Teaching-Special Schools		**38,800.00**	**109,385.12**	**60,933.87**	**14,129.53**	**-12,693.53**	**61,144.78**
2610 School Library & AV							
15 Instructional Salaries		391,062.00	386,062.00	254,157.29	31,690.60	108,008.61	23,896.10
16 Noninstructional Salaries		126,009.00	131,009.00	105,226.90	13,000.68	25,344.38	437.72
4 Contractual and Other		3,360.00	1,376.00	375.02	0.00	580.00	420.98
45 Materials & Supplies		7,628.00	8,977.28	8,566.22	764.02	868.27	-457.21
46 Sch. Library AV Loan Prog		66,049.00	66,683.72	47,816.50	8,813.76	18,905.53	-38.31
49 BOCES Services		88,566.00	71,978.14	43,006.28	7,242.96	45,559.72	-16,587.86
Subtotal of 2610 School Library & AV		**682,674.00**	**666,086.14**	**459,148.21**	**61,512.02**	**199,266.51**	**7,671.42**
2630 Computer Assisted Instruction							
15 Instructional Salaries		181,759.00	181,759.00	94,186.40	9,418.64	18,837.27	68,735.33
16 Noninstructional Salaries		466,308.00	436,308.00	343,619.06	36,633.36	98,799.94	-6,111.00
22 State Aided Comp Hardware		155,000.00	152,500.00	141,841.80	11,931.25	9,028.62	1,629.58
4 Contractual and Other		87,000.00	117,500.00	73,836.78	9,480.16	38,590.90	5,072.32
45 Materials & Supplies		30,000.00	33,500.00	28,955.18	697.55	2,743.52	1,801.30
46 Sch. Library AV Loan Prog		118,000.00	83,500.00	63,565.41	443.01	17,315.66	2,618.93
49 BOCES Services		1,143,000.00	1,889,131.61	1,330,129.59	147,516.63	-126,516.63	685,518.65
Subtotal of 2630 Computer Assisted Instruction		**2,181,067.00**	**2,894,198.61**	**2,076,134.22**	**216,120.60**	**58,799.28**	**759,265.11**
2810 Guidance-Regular School							
15 Instructional Salaries		1,435,036.00	1,360,036.00	1,025,513.58	114,282.08	295,336.40	39,186.02
16 Noninstructional Salaries		186,049.00	185,974.00	56,455.20	6,648.39	13,261.28	116,257.52
4 Contractual and Other		0.00	75.00	75.00	0.00	0.00	0.00
Subtotal of 2810 Guidance-Regular School		**1,621,085.00**	**1,546,085.00**	**1,082,043.78**	**120,930.47**	**308,597.68**	**155,443.54**
2815 Health Srvcs-Regular School							
16 Noninstructional Salaries		496,411.00	496,411.00	380,997.25	45,631.48	103,274.48	12,139.27
4 Contractual and Other		160,000.00	160,000.00	143,109.40	57,211.42	95,312.70	-78,422.10
45 Materials & Supplies		27,000.00	27,000.00	21,947.37	2,420.97	7,553.69	-2,501.06
Subtotal of 2815 Health Srvcs-Regular School		**683,411.00**	**683,411.00**	**546,054.02**	**105,263.87**	**206,140.87**	**-68,783.89**
2820 Psychological Srvcs-Reg Schl							
15 Instructional Salaries		1,034,382.00	1,109,354.70	835,211.65	89,428.66	218,983.05	55,160.00
4 Contractual and Other		0.00	27.30	27.30	0.00	0.00	0.00
Subtotal of 2820 Psychological Srvcs-Reg Schl		**1,034,382.00**	**1,109,382.00**	**835,238.95**	**89,428.66**	**218,983.05**	**55,160.00**
2825 Social Work Srvcs-Regular School							
15 Instructional Salaries		396,585.00	396,585.00	228,247.93	26,380.52	73,364.38	94,972.69
Subtotal of 2825 Social Work Srvcs-Regular School		**396,585.00**	**396,585.00**	**228,247.93**	**26,380.52**	**73,364.38**	**94,972.69**
2830 Pupil Personnel Srvcs-Special Schools							
Instructional Salaries		498,674.00	498,674.00	183,709.00	18,370.90	36,741.63	278,223.37
Noninstructional Salaries		188,517.00	188,517.00	180,663.11	26,153.66	17,239.48	-9,385.59
Contractual and Other		800.00	800.00	136.87	136.87	0.00	663.13
Subtotal of 2830 Pupil Personnel Srvcs-Special Schools		**687,991.00**	**687,991.00**	**364,508.98**	**44,661.43**	**53,981.11**	**269,500.91**

Victor Central School District

Budget Status Report As Of: 04/30/2025

Fiscal Year: 2025

Fund: A GENERAL FUND

Budget Account	Description	Initial Appropriation	Current Appropriation	Year-to-Date Expenditures	Cycle Expenditures	Encumbrance Outstanding	Unencumbered Balance
2850 Co-Curricular Activ-Reg Schl							
15 Instructional Salaries		248,315.00	241,907.82	194,819.50	11,418.64	26,758.27	20,330.05
4 Contractual and Other		34,400.00	44,723.16	28,363.16	0.00	12,000.00	4,360.00
45 Materials & Supplies		16,260.00	15,094.02	7,773.16	293.00	6,995.18	325.68
Subtotal of 2850 Co-Curricular Activ-Reg Schl		**298,975.00**	**301,725.00**	**230,955.82**	**11,711.64**	**45,753.45**	**25,015.73**
2855 Interscholastic Athletics-Reg Schl							
15 Instructional Salaries		1,131,741.00	1,128,413.63	775,947.56	71,644.25	169,161.41	183,304.66
16 Noninstructional Salaries		65,000.00	68,327.37	63,110.53	8,171.64	5,216.84	0.00
2 Equipment		127,600.00	131,100.00	114,474.81	7,176.75	15,070.29	1,554.90
4 Contractual and Other		274,000.00	299,464.40	227,872.43	27,079.45	34,461.52	37,130.45
45 Materials & Supplies		78,000.00	81,291.00	77,400.05	95.40	2,092.88	1,798.07
Subtotal of 2855 Interscholastic Athletics-Reg Schl		**1,676,341.00**	**1,708,596.40**	**1,258,805.38**	**114,167.49**	**226,002.94**	**223,788.08**
5510 District Transportation Services							
16 Noninstructional Salaries		2,606,226.00	2,606,226.00	1,953,339.00	223,594.11	379,728.10	273,158.90
2 Equipment		356,500.00	356,500.00	326,236.37	2,520.46	11,174.29	19,089.34
4 Contractual and Other		313,500.00	316,127.10	194,436.32	31,579.38	67,367.57	54,323.21
45 Materials & Supplies		640,000.00	640,017.45	430,420.68	59,706.12	60,748.08	148,848.69
Subtotal of 5510 District Transportation Services		**3,916,226.00**	**3,918,870.55**	**2,904,432.37**	**317,400.07**	**519,018.04**	**495,420.14**
5530 Garage Building							
16 Noninstructional Salaries		511,916.00	508,916.00	388,564.14	38,545.70	63,673.56	56,678.30
4 Contractual and Other		63,050.00	71,633.38	40,206.80	3,124.58	30,206.08	1,220.50
Subtotal of 5530 Garage Building		**574,966.00**	**580,549.38**	**428,770.94**	**41,670.28**	**93,879.64**	**57,898.80**
5540 Contract Transportation-Med Elgble							
4 Contractual and Other		0.00	271,620.75	179,936.78	88,053.00	45,963.00	45,720.97
Subtotal of 5540 Contract Transportation-Med Elgble		**0.00**	**271,620.75**	**179,936.78**	**88,053.00**	**45,963.00**	**45,720.97**
5581 Transportation from Boces							
49 BOCES Services		15,965.00	37,909.30	29,677.48	17,657.95	-13,712.48	21,944.30
Subtotal of 5581 Transportation from Boces		**15,965.00**	**37,909.30**	**29,677.48**	**17,657.95**	**-13,712.48**	**21,944.30**
7310 Youth Program							
15 Instructional Salaries		40,000.00	40,000.00	36,089.16	3,997.15	0.00	3,910.84
4 Contractual and Other		4,800.00	4,800.00	0.00	0.00	0.00	4,800.00
45 Materials & Supplies		100.00	100.00	0.00	0.00	0.00	100.00
Subtotal of 7310 Youth Program		**44,900.00**	**44,900.00**	**36,089.16**	**3,997.15**	**0.00**	**8,810.84**
9010 State Retirement							
Employee Benefits		1,938,954.00	1,938,054.00	1,078,612.18	126,561.91	224,672.92	634,768.90
otal of 9010 State Retirement		**1,938,954.00**	**1,938,054.00**	**1,078,612.18**	**126,561.91**	**224,672.92**	**634,768.90**
Teachers' Retirement							
Employee Benefits		3,855,072.00	3,855,072.00	2,729,268.38	326,001.77	934,182.23	191,621.39
otal of 9020 Teachers' Retirement		**3,855,072.00**	**3,855,072.00**	**2,729,268.38**	**326,001.77**	**934,182.23**	**191,621.39**

Victor Central School District

Budget Status Report As Of: 04/30/2025

Fiscal Year: 2025

Fund: A GENERAL FUND

Budget Account	Description	Initial Appropriation	Current Appropriation	Year-to-Date Expenditures	Cycle Expenditures	Encumbrance Outstanding	Unencumbered Balance
9030 Social Security							
8 Employee Benefits		3,867,159.00	3,867,159.00	2,776,629.17	324,686.75	865,125.61	225,404.22
Subtotal of 9030 Social Security		**3,867,159.00**	**3,867,159.00**	**2,776,629.17**	**324,686.75**	**865,125.61**	**225,404.22**
9040 Workers' Compensation							
8 Employee Benefits		419,977.00	419,977.00	308,441.00	0.00	0.00	111,536.00
Subtotal of 9040 Workers' Compensation		**419,977.00**	**419,977.00**	**308,441.00**	**0.00**	**0.00**	**111,536.00**
9045 Life Insurance							
8 Employee Benefits		23,000.00	33,000.00	26,028.77	2,500.21	5,471.23	1,500.00
Subtotal of 9045 Life Insurance		**23,000.00**	**33,000.00**	**26,028.77**	**2,500.21**	**5,471.23**	**1,500.00**
9050 Unemployment Insurance							
8 Employee Benefits		15,000.00	15,000.00	26,023.11	13,694.36	0.00	-11,023.11
Subtotal of 9050 Unemployment Insurance		**15,000.00**	**15,000.00**	**26,023.11**	**13,694.36**	**0.00**	**-11,023.11**
9055 Disability Insurance							
8 Employee Benefits		30,000.00	30,000.00	17,161.00	1,628.00	4,383.00	8,456.00
Subtotal of 9055 Disability Insurance		**30,000.00**	**30,000.00**	**17,161.00**	**1,628.00**	**4,383.00**	**8,456.00**
9060 Hospital, Medical, Dental Insurance							
8 Employee Benefits		19,151,562.00	17,187,332.37	12,261,363.06	1,142,151.10	4,554,570.70	371,398.61
Subtotal of 9060 Hospital, Medical, Dental Insurance		**19,151,562.00**	**17,187,332.37**	**12,261,363.06**	**1,142,151.10**	**4,554,570.70**	**371,398.61**
9089 Other (specify)							
8 Employee Benefits		225,000.00	270,000.00	30,000.00	0.00	0.00	240,000.00
Subtotal of 9089 Other (specify)		**225,000.00**	**270,000.00**	**30,000.00**	**0.00**	**0.00**	**240,000.00**
9711 Serial Bonds-School Construction							
6 Principal		3,870,000.00	3,870,000.00	0.00	0.00	0.00	3,870,000.00
7 Interest		2,075,100.00	2,075,100.00	1,037,550.00	0.00	0.00	1,037,550.00
Subtotal of 9711 Serial Bonds-School Construction		**5,945,100.00**	**5,945,100.00**	**1,037,550.00**	**0.00**	**0.00**	**4,907,550.00**
9732 Bond Antic Notes-Bus Purchases							
6 Principal		792,014.00	792,014.00	792,014.00	0.00	0.00	0.00
7 Interest		116,032.00	116,032.00	116,031.97	0.00	0.00	0.03
Subtotal of 9732 Bond Antic Notes-Bus Purchases		**908,046.00**	**908,046.00**	**908,045.97**	**0.00**	**0.00**	**0.03**
9789 Other Debt (specify)							
6 Principal		238,416.00	238,416.00	238,415.41	0.00	0.00	0.59
7 Interest		93,290.00	93,340.00	93,325.56	0.00	0.00	14.44
Subtotal of 9789 Other Debt (specify)		**331,706.00**	**331,756.00**	**331,740.97**	**0.00**	**0.00**	**15.03**
9901 Transfer to Other Funds							
Transfer-Special Aid Fund		200,000.00	200,000.00	0.00	0.00	0.00	200,000.00
otal of 9901 Transfer to Other Funds		**200,000.00**	**200,000.00**	**0.00**	**0.00**	**0.00**	**200,000.00**
Transfer to Capital Fund							
ransfer to Capital Funds		0.00	28,431,861.01	28,431,861.01	0.00	0.00	0.00
otal of 9950 Transfer to Capital Fund		**0.00**	**28,431,861.01**	**28,431,861.01**	**0.00**	**0.00**	**0.00**

Victor Central School District

Budget Status Report As Of: 04/30/2025

Fiscal Year: 2025

Fund: A GENERAL FUND

Budget Account	Description	Initial Appropriation	Current Appropriation	Year-to-Date Expenditures	Cycle Expenditures	Encumbrance Outstanding	Unencumbered Balance
Total GENERAL FUND		**103,224,919.00**	**132,087,219.35**	**98,418,205.11**	**7,808,215.77**	**21,510,644.84**	**12,158,369.40**

Victor Central School District

Budget Status Report As Of: 04/30/2025

Fiscal Year: 2025

Fund: A GENERAL FUND

Selection Criteria

Criteria Name: Shared: BOE Summary by State Modified
Fund: A
Budget type: Current Year
As Of Date: 04/30/2025
Suppress Budget Accounts with no activity
Print Summary Only
Sort by: Fund/State function/State object
Printed by MARY BETH LUTHER

VICTOR CENTRAL SCHOOL
BOARD OF EDUCATION
Personnel Agenda, June 12, 2025

All appointments on these pages are made in compliance with New York State Education Law relating to criminal history background clearances for new employees. Conditional clearances under that law have been requested for all new employees.

Instructional

Probationary Appointments:	The probationary appointment of **Anita Owusu**, who has certifications in Childhood Education Grades 1-6 and Students with Disabilities Grades 1-6, to a probationary position as a Special Education Teacher, effective August 27, 2025, at an annual salary of $60,309, leading towards tenure in Special Education.
	The probationary appointment of **Liset Leon Ferrer**, who has certifications in Childhood Education Grades 1-6, Dual Language Elementary Education Grades 1-6, and Spanish Grades 6-12, to a probationary position as a Spanish Teacher, effective August 27, 2025, at an annual salary of $58,709, leading towards tenure in Spanish Education.
	The probationary appointment of **Abigail Wille**, who has pending certification as a School Psychologist, to a probationary position as a School Psychologist, effective July 1, 2025, at an annual salary of $59,493, leading towards tenure as a School Psychologist.
	The probationary appointment of **Lydia Casey**, who has certification in Speech and Language Disabilities, to a probationary position as an Elementary Special Education Teacher on Special Assignment, effective August 27, 2025, at an annual salary of $65,000, leading towards tenure in Speech/Language Education.
	The probationary appointment of **Frederick Finter**, who has certifications in Mathematics Grades 7-12, Students with Disabilities Grades 7-12, and Mathematics Grades 5-6, to a probationary position as a Mathematics Teacher, effective August 27, 2025, at an annual salary of $53,285, leading towards tenure in Mathematics Education.
	The probationary appointment of **Gerald Waite**, who will have certification as a Teacher Assistant by December 31, 2025, to a probationary position as a Teacher Assistant, effective August 27, 2025, at an annual salary of $28,984, leading towards tenure as a Teacher Assistant.

Part Time Appointments:	The appointment of **Megan Steger**, who is certified in Childhood Education Grades 1-6, Students with Disabilities Grades 1-6, and Literacy Birth-Grade 6, to a part-time (.6fte) position as a Reading Teacher effective August 27, 2025, and ending June 30, 2026, at an annual salary of $34,462.
	The appointment of **Amanda Johnston**, who is certified in Visual Arts, to a part-time (.6fte) position as an Art Teacher effective August 27, 2025, and ending June 30, 2026, at an annual salary of $31,402.

Appointments:	The appointment of the following as Extended School Year Teacher Assistant at $19.33 hourly: **Veronica Chappell**
	The appointment of the following as Extended School Year Service Provider at an hourly rate of $40.00: **Kristina Marolf** (Speech/Language Therapist)
	The appointment of the following as Extended School Year Teacher at an hourly rate of $40.00: **Tamara Gilmore**
	The appointment of the following as Summer Academy Teacher at an hourly rate of $40.00: **Amy Marx, Kimberly Gallina, Alecia Purdie, Katherine Thomas, Lori Lamb, Samantha Monagan, Gina Lahue, Valerie Leggett, Grace Dunnigan, Rebecca Feistel, Claire Gaynor, Allison McKinnon, Rachel Wolfe, Kealan Devanny, Heather Hyer, Christopher Pike, Julia Kesel, Tyler Spitz, Nicole Sedlock, Dan Taylor, Melissa VanRensselaer, Kristina Buschang, Vanessa Kelly,** and **Nichole Swansfeger**
	The appointment of **Kristina Sykes**, from Science Teacher to STEM Coach, effective July 1, 2025.
	The appointment of **Kristin Guckian**, Teacher Center Director, effective July 1, 2025, at an annual salary of $35,200.

Long Term Substitute Appointments:	The appointment of **Angela Tyo**, who is working towards certification as a Library Media Specialist, to a long term substitute position as a Library Media Specialist, effective August 27, 2025, and ending June 30, 2026, at an annual salary of $55,566.
	The appointment of **Jason Uebelacker**, who is working towards certification in Mathematics Grades 7-12, to a long term substitute position as a Mathematics Teacher, effective August 27, 2025, and ending June 30, 2026, at an annual salary of $48,502.

	The appointment of **Lauren Gulick**, who has certifications in Students with Disabilities Grades 1-6 and Childhood Education Grades 1-6, to a long term substitute position as a Special Education Teacher, effective August 27, 2025, and ending June 30, 2026, at an annual salary of $48,848.

Resignations:	The resignation of **Joseph Costanza**¸ School Psychologist, effective July 1, 2025.
	The resignation of **Rohini Arumugam**, Teacher Assistant, effective June 27, 2025.
	The resignation of **Jessica Corniffe**, Special Education Teacher, effective June 25, 2025.
	The resignation of **Alyson Ricci**, Elementary Teacher, effective August 26, 2025.
	The resignation of **Molly Mink**, English Teacher, effective August 26, 2025.
	The resignation of **Anne Stekl**, Part Time World Language Teacher, effective June 2, 2025.
	The resignation of **Sarah Siesto**, Social Studies Teacher, effective August 30, 2025.
	The resignation, due to retirement, of **Dorothy DiAngelo**, Assistant Superintendent for Personnel, effective June 30, 2025.

Per Diem Substitutes:	**Candidate**	**Area of Certification**
	Dawn Zuber	Elementary/Special Education
	Sydney McKinnon	Uncertified
	Michele Linse	School Media Specialist/ English
	Janine Rich	Physical Education/ Health
	Anna Lahue	Uncertified
	Alexander LaBarge	Uncertified
	Magdalene Kennell	Uncertified
	Anna Kerr	Uncertified
	Holly Knox	Elementary/ Special Education
	Colleen O'Neill	Elementary/ Special Education
	Chancellor Harris	Uncertified

Non-Instructional

Appointments:	The appointment of **Amy Lancaster**, Senior Typist, effective June 2, 2025, at an hourly rate of $19.14.
	The reappointment of **Patricia Callahan**, Claims Auditor, from July 1, 2025, through June 30, 2026, at an annual rate of $6,489.60.
	The reappointment of **Sherryl Knoebel**, Records Clerk, from July 1, 2025, through June 30, 2026, at an hourly rate of $22.66.
	The appointment of the following as Summer Academy Teacher Aides at their 2025/2026 hourly rate: **Kelly Gelinas, Marleah Holmes, Jill Cody, Mi Young Kim,** and **Jacqueline O'Mara-Bartolone**
	The appointment of the following as Summer Academy Teacher Aides at the 2025/2026 teacher aide substitute hourly rate: **Amy Hotto, Ryan Rothfuss,** and **Patricia Crawford**
	The appointment of **Steven Shadders**, from Information Support Technician II to Information Security Technician, effective May 27, 2025, at an hourly rate of $28.73.
	The appointment of **Ralph Heine**, from Information Support Technician II to Systems Analyst, effective May 27, 2025, at an hourly rate of $26.43.
	The appointment of **Julie Leva**, District Treasurer, effective June 17, 2025, at an annual salary of $75,000.
	The appointment of **Lindsay Johnsen**, Account Clerk/Typist, effective June 20, 2025, at an hourly rate of $20.10.
	The appointment of **Linda Rice**, from Cleaner to Custodian, effective July 1, 2025, at an hourly rate of $19.45.

Resignations:	The resignation of **Lila Minute**, Food Service Helper, effective June 3, 2025.

Terminations:	The termination of **Rebecca Ball**, Part Time Teacher Aide, effective May 6, 2025.

Benefits:	Benefits for non-affiliated District Office Confidential Staff as described in the Confidential Staff Handbook as submitted.

Salaries:	The following salaries for non-affiliated district office staff will be effective for the 2025-2026 school year:		
Confidential Staff	Patricia Chapman	Employee Relations Assistant	$54,080
	Kimberly Doell	Public Relations Specialist	$81,120
	Jennifer George	Employee Relations Assistant	$54,080
	Lisa Hagen	Payroll Clerk, Part Time	$63,427.52
	Julie Leva	District Treasurer	$78,000
	Katie Lew	Employee Relations Assistant	$63,787.47
	Kathryn Selleck	District Clerk/Secretary to the Superintendent	$74,360
	Jill Smith	Deputy District Treasurer	$55,965.45
	Elizabeth Temple	School District Data Specialist	$61,710.04

Per Diem and Substitute Positions:	**Candidate**	**Position**
	Danielys Ortiz Paniagua	Teacher Aide
	Pamela Araya	Teacher Aide
	Ashleigh Lesure	Teacher Aide
	Tanner Radogna	Teacher Aide
	Christian Besaw	Teacher Aide
	Paola Figueredo Palacios	Cleaner
	Kevin Bartron	School Bus Driver Trainee/ School Bus Monitor

Victor Central School District

Professional Learning Plan

2025-2026

Professional Learning Plan Committee Membership

The Victor Central School District Professional Learning Plan Committee is a sub-committee of the VCS Curriculum Council and is comprised of the Superintendent or designee, school administrators upon designation by the administrative collective bargaining organization, teachers upon designation by the teachers' collective bargaining organization, at least one parent upon designation by the established parent groups, Curriculum Specialist(s) meaning a teacher or admin whose primary job responsibility involves the development or evaluation of curricula, upon designation by the district and/or the collective bargaining organization. In addition, the committee shall include at least one representative of a higher education institution, provided that the Board of Education determines that a qualified candidate is available to serve after conducting a reasonable search.

2024 Membership

Name	Title	Name	Title
Karen Finter	Ast. Super. Instruction	Luciana Cursino-Parent	Higher Education/Parent
Kira Carinci	Dir. of Humanities	Stacie Brooks	Parent
Carrie Goodell	Dir. of Math and Science	Kacey Holmes	Parent
Brian Gee	Principal, VJHS	Christie Smith	Parent
Mary Calianese	Teacher, ECS	Laura Davis	Teacher, VJHS
David Denner	Teacher, VHS	JoEllen Hill	Teacher, VIS
Paula Indorato	Teacher, VJHS	Ted Isham	Teacher, VPS
Dawn Knapp	Teacher, VHS	Kim McConnell	Teacher, ECS
Aly Ricci	Teacher, VPS	Lisa Shaw	Teacher, VIS
Caiden Boyer	Student, VHS	Hannah Grace Check	Student, VHS
Tejas Moore	Student, VHS		

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8. Provisions for Teachers Certified in Bilingual and ELL Education

1. Mission, Vision, and Organizational Focus Areas

Together, we will build a thriving educational community that inspires every individual to shape their own future with confidence and pride. This vision aligns with our mission: *Together we create engaging learning environments that promote empathy, inclusivity, and opportunity by uniting community and classroom. Our dedicated, supported staff prepare and inspire every student to achieve their academic potential and thrive in an ever-changing world.*

In order to achieve the district's mission and vision, district teams, including the Office of Instruction, are focused on the following three pillars of our Strategic Plan:

Culture: *Create a welcoming, safe, and inclusive community where all members are valued and the wellness of each individual is at the forefront.*

Learning and Instruction: *Develop comprehensive processes and systems that positively impact all students' academic success.*

Student Supports and Opportunities: *Maximize student support and opportunities so every student can achieve their full potential.*

2. New York State Department Regulations and Requirements

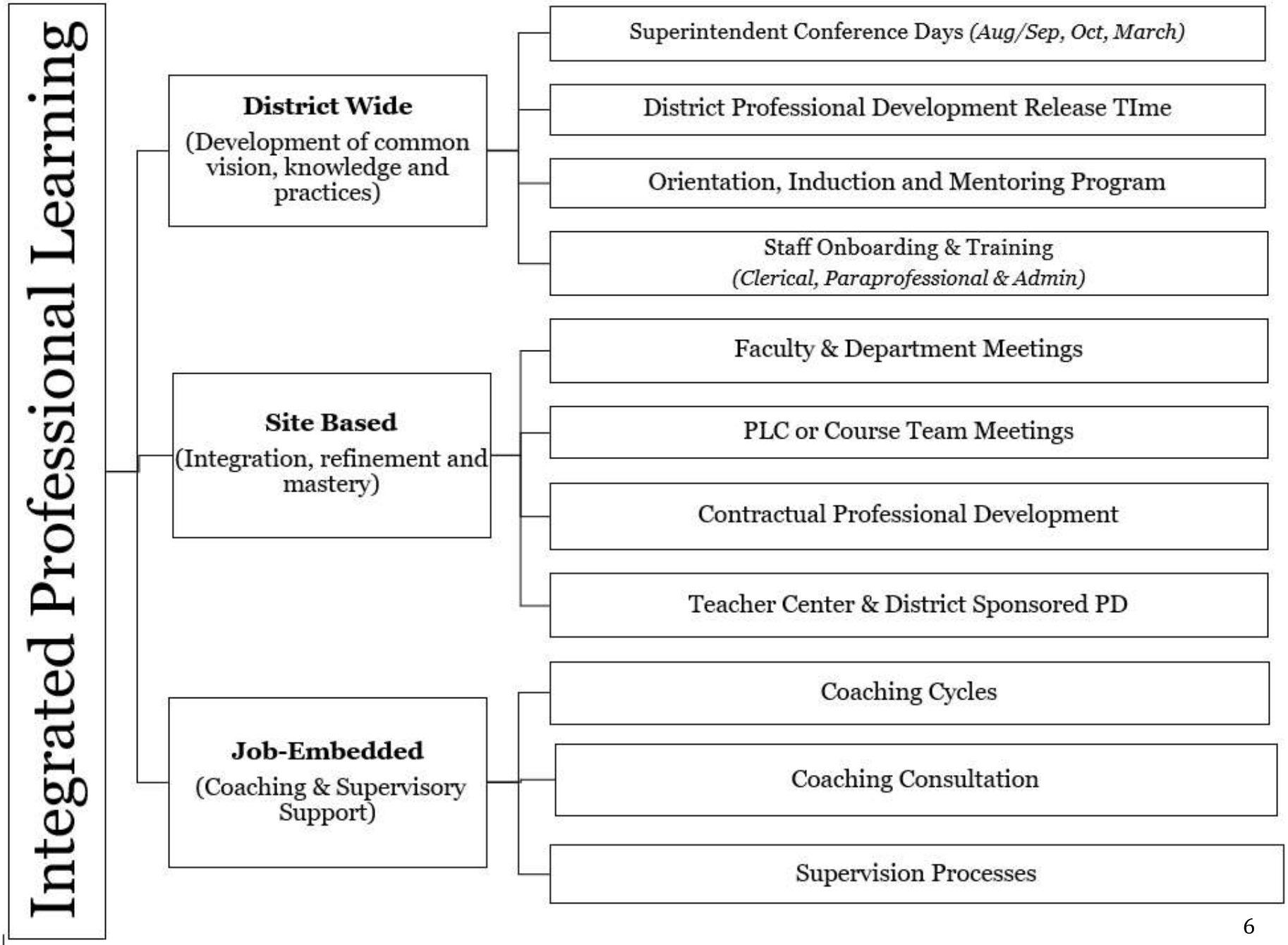
This professional learning plan is in compliance with Commissioner Regulations 100.2 (dd), which requires each district and BOCES to collaboratively create professional learning plans that are reviewed annually. Additionally, professional learning activities outlined in this plan provide teachers and leaders with the opportunities needed to meet and maintain the Continuing Teacher Leader Education (CTLE) requirements as defined by The Board of Regents in Subpart 80-6 of the Regulations of the Commissioner of Education to implement Chapter 56 of the Laws of 2015 relating to the registration process for any holder of a classroom teaching, school leader and teaching assistant certificate that is valid for life (Permanent, Professional and Level III Teaching Assistant) and the establishment of Continuing Teacher and Leader Education (CTLE) requirements for Professional and Level III Teaching Assistant certificate holders.

Victor Central School District, Wayne-Finger Lakes (W-FL) BOCES, and other approved professional learning providers will provide Professional Certificate holders with certificates, physical or electronic, acknowledging completion of workshops, training, and professional learning opportunities qualifying for CTLE credits. Such certificates will include: the participant's name, title of the program attended, date and location of the program, number of hours completed, and providing sponsor's name. VCS will maintain professional learning records for at least eight years, and professional learning transcripts are available through the Frontline Professional Learning system. Please see Appendix A for a sample certificate from the VCS. The content of the Victor Central School District's professional learning plan is being supported in part by BOCES, RBERN, RSE-TASC, NYS Teacher Centers, Regional Information Centers, and other approved school districts and vendors.

3. Philosophy

The Victor Central School District plans and implements an integrated model of professional development. This model includes different types of active professional learning where teachers are engaged in the analysis of teaching practice and student achievement.

The purpose of the plan shall be to improve the quality of teaching and student learning. This plan is designed to help administrators, teachers, teaching assistants/aides, and other instructional staff prioritize professional learning, remain current with their profession, and meet the learning needs of their students. Professional learning provided to internal employees is tailored to the needs of the district and buildings, progresses across grade levels (PreK-graduation), and is continuous and sustained.


Integrated Professional Learning
District Wide
(Development of common vision, knowledge and practices)
Superintendent Conference Days (Aug/Sep, Oct, March)
District Professional Development Release TIme
Orientation, Induction and Mentoring Program
Staff Onboarding & Training
(Clerical, Paraprofessional & Admin)
Site Based
(Integration, refinement and mastery)
Faculty & Department Meetings
PLC or Course Team Meetings
Contractual Professional Development
Teacher Center & District Sponsored PD
Job-Embedded
(Coaching & Supervisory Support)
Coaching Cycles
Coaching Consultation
Supervision Processes

PD Standards

The Victor Central School District provides professional learning in alignment with the New York State Professional Learning Standards as well as the NYS Teaching Standards:

- **Professional Growth and Collaboration.** Professional learning fosters a foundation of continuous professional growth characterized by collaborative relationships, reflection, respect and commitment to student and educator learning.
- **Expanding Professional Capacity.** Professional learning builds individual and collective capacity for deepening and expanding educator expertise and improving outcomes for all students.
- **Leadership**. Professional learning develops and fosters skillful leaders who cultivate vision, capacity, advocacy, communication and support systems.
- **Professional Learning Approaches.** Professional learning integrates theories, research, and models of adult learning to achieve intended outcomes.
- **Utilizing Data.** Professional learning incorporates a variety of sources and types of student, educator, and system data to monitor student progress, sustain professional growth, and inform, plan, assess and evaluate professional learning.
- **Cultural Responsiveness.** Professional learning responds to a culturally and linguistically diverse population of learners and promotes academic and social-emotional growth by emphasizing and building upon their cultural strengths, knowledge and skills.
- **Engagement Among Diverse Communities.** Professional learning builds capacity for educators, families, community members, and other stakeholders for shared ownership of student and community success.

4. Needs Analysis

As part of the ongoing professional development planning cycle, district and building teams within the Victor Central School District review multiple sources of data. The following items are analyzed routinely to determine the focus and content of the professional development plan.

ANNUAL STUDENT ACHIEVEMENT DATA:

- NYSED School Report Card & ESSA Indicators;
- Disaggregated Student Achievement Data
- NYS and District Assessments (i.e., 3-8 testing and Regents exams) and College Boards (AP, SAT)
- Report Cards
- Student Attendance and Discipline Reports
- Graduation and Drop-out Rates
- College Placement Rates
- Special Education Classification and Student Performance
- Academic Intervention Service Records and Benchmark Assessments

SURVEYS:

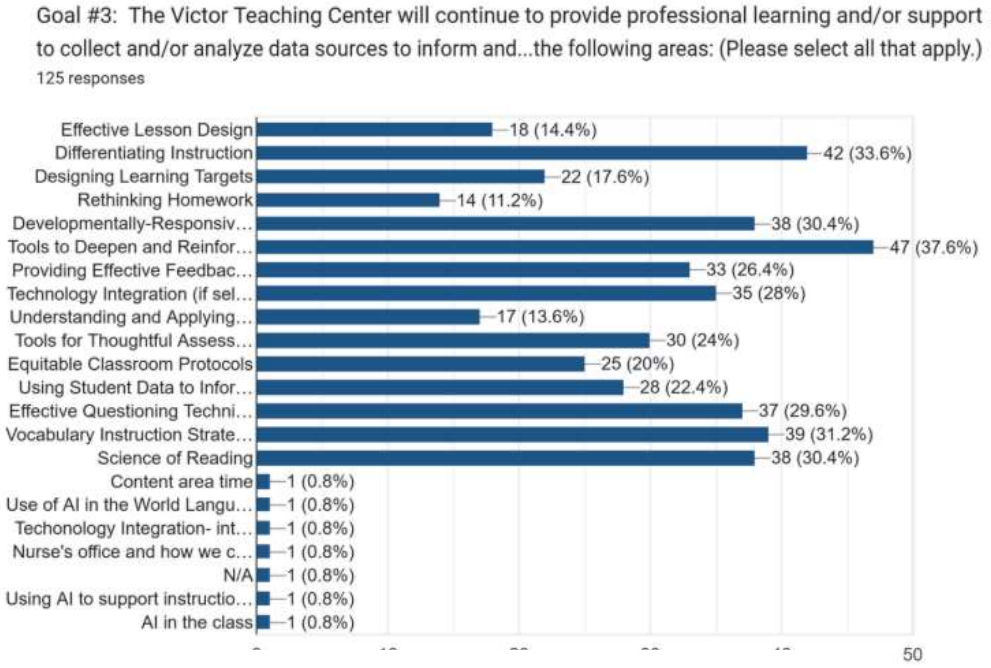
- Professional Development Evaluations/Feedback Surveys after offerings
- Annual Professional Development Needs Assessment(s) through the Victor Teacher Center
- Benchmarking (2x/year) SEL Student Surveys from Panorama
- Bi-Annual Ontario County Youth At Risk Survey (Gr 8 and 10)
- Faculty Surveys associated with contractual professional development and/or Victor Teachers Association Listening tours

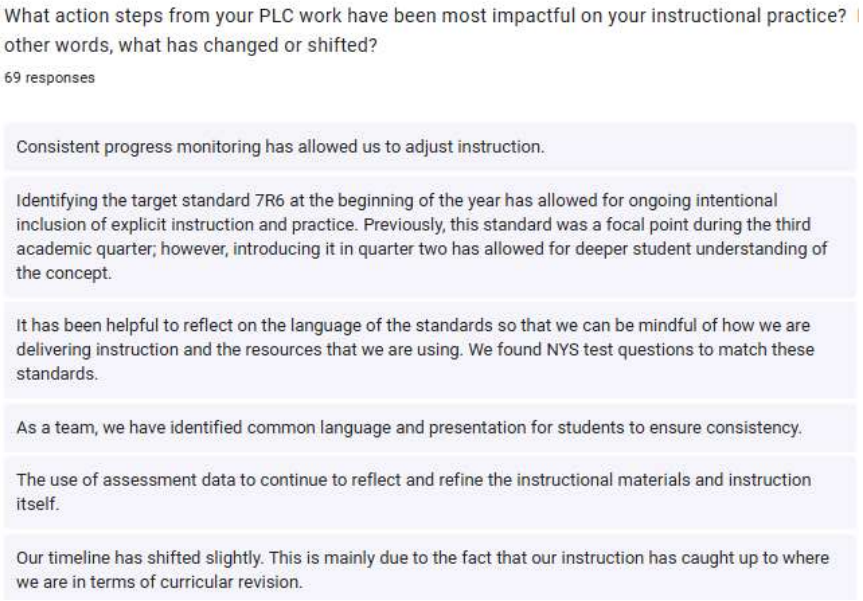
ADDITIONAL DATA:

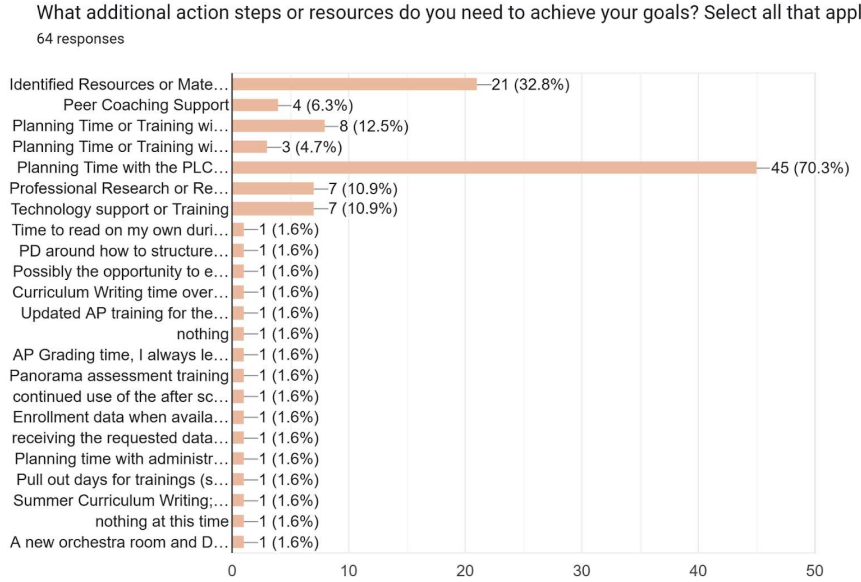
- BEDS Data
- Longitudinal Student Performance Data
- Teacher Retention and Turnover Rates
- Annual Mentor Program Evaluation Data
- Feedback from Shared Decision Making Teams, including Curriculum Council and Building Councils
- SED Regulations and Mandates

SAMPLE DATA TO DRIVE PROFESSIONAL LEARNING ACTIVITIES:

(*VTC Needs Assessment, Fall 2024; PLC Mid-Year Reflection, February 2025)*







5. Professional Learning Action Plans

Culture Pillar: Create a welcoming, safe and inclusive community where all members are valued and the wellness of each individual is at the forefront.

PLP Goal Area: ***Culturally Affirming Awareness and Practices:*** Foster an inclusive and equitable community that empowers all stakeholders to value diversity.

Action Step(s)	Evidence	Responsibility	Timeline
Provide learning opportunities that will support the implementation of instructional practices that will differentiate instruction in order to meet a wide range of learners' abilities and interests.	Book Studies from the Office of Instruction and the Victor Teacher Center focusing on inclusion, differentiation, and scaffolding for diverse learners.	Teacher/Leader Facilitators; Teacher Center Director Assistant Superintendent for Instruction; Principals	2025-2026 School Year (Site-Based)
Incorporate into curriculum writing, professional learning in support of the implementation of culturally responsive, student-centered practices during development and subsequent instruction.	Curriculum documents incorporate best practices, including diverse texts, multiple perspectives, accurate portrayals, and inclusive entry points.	Assistant Superintendent for Instruction, Director of Humanities & Professional Learning, Director of Mathematics and Science, Principals, PLCs Outside Presenters may include, but are not limited to Dr. Cody Miller, SUNY Brockport Shane Weigand, Resistance Mapping Curriculum Project (U of R)	2025-2026 School Year (District & Site-Based)
Provide professional development that supports inclusive practices within diverse classroom settings, including Students with Disabilities (SWD) and English Language	Completed training and implementation of best practices within consultant and integrated co-taught classrooms.	Assistant Superintendent for Instruction; Assistant Superintendent for Pupil Services, Director of Humanities & Professional Learning, Director of Mathematics and Science,	2025-2026 School Year (District & Site-Based)

Learners (ELL).	Completed training for faculty regarding instructional strategies that promote inclusion within diverse classroom settings.	Director of Special Education Outside Presenters: R-BRN (Monroe 2 BOCES); Monroe 1 BOCES ICT Trainers and Coaches, University of Rochester Cadre Facilitators, WFL BOCES Trainer(s)	
Provide professional development regarding Responsive Classroom (pK-3) and Restorative Practices (4-12) to support the development of strong classroom communities.	Building faculty meetings, conference day workshops, and completed training through the VTC and/or the Office of Professional Development.	WFL BOCES Trainers, other consultants as needed	2025-2026 School Year (District & Site-Based)
Teams will unpack the findings of the VCS Equity Audit (expected May 2025) and identify areas of need related to curriculum, instruction, and areas of support for students to increase access to opportunities.	Building faculty meetings, conference day workshops, and completed training through the VTC and/or the Office of Professional Development.	VCS DEI Committee, PLCs, Building Administration, District Administration	2025-2026 School Year (District & Site-Based)

Learning and Instruction Pillar: Develop comprehensive processes and systems that positively impact all students' academic success.

PLP Goal Area: ***Curriculum and Instruction, Development****:* Develop an aligned, guaranteed, and viable PK-12 curriculum to meet the needs of all students.

Action Step(s)	Evidence	Responsibility	Timeline
pK-12 Teachers and administrators will receive training on and facilitation of the development of a guaranteed and viable curriculum, aligned to content standards. **Areas of focus:** Next Generation ELA/Math, NYS Science Learning Standards, Computer Science & Digital Literacy, SEL Framework, NYS SS Framework, NYS CTE Standards (Technology, Business, FACS)	Completed training for all teaching faculty and administration Updated curriculum maps and common assessments. Updated Curriculum Audit documentation.	Office of Instruction/Instructional Cabinet Teaching teams will develop a curriculum using common processes and templates, relying heavily on the unpacking and prioritization of State standards. Outside Presenters/Supports: CTE TAC	2025-2026 School Year (District & Site Based)
Teachers will receive training on best practices related to assessment development and assessment data analysis.	Unit-based curriculum writing will include opportunities to explore assessment best practices, including formative and summative assessment development. PLCs will be trained on tools (ie, eDoctrina) to capture assessment data in addition to protocols that would support the analysis of data and the refinement of instructional practices as a result. Training will be provided on formative and summative assessment development and implementation best practices.	Administration, Instructional Cabinet, Office of Instruction Team, Victor Teaching Center Director and Consultant: Julie Barker	2025-2026 School Year (District and Site-Based) Contractual PD PLC/CT contractual time;

PLCs will engage in annual data analysis, goal setting, and action-step development to increase student achievement.	Documented goals, action steps, and analysis. PLCs will collaborate to strengthen professional practice through job-embedded professional development, data analysis, and progress sharing.	Assistant Superintendent for Instruction, Building Administration, Directors, Teacher Leaders, PLCs	2025-2026 Year (District and Site Based)

Learning and Instruction Pillar: Develop a comprehensive process and systems that positively impact all students' academic success.

PLP Goal Area*: Student Achievement, Vision:* Foster a learning environment that supports high levels of student achievement for all.

Action Step(s)	Evidence	Responsibility	Timeline
pK-12 teachers will receive training related to instructional practices aligned to the NYS Literacy Briefs.	Literacy workshops will be offered throughout the year during Building Faculty Meetings, PLCs, Contractual professional development, and voluntary sessions.	Building Administration, Director of Humanities, ELA Coaches, Victor Teacher Center, and teacher leaders	2025-2026 School Years (District & Site Based)
pK-12 teachers will receive training related to instructional practices aligned to the NYS Numeracy Briefs.	Numeracy workshops will be offered throughout the year during Building Faculty Meetings, PLCs, Contractual professional development and voluntary sessions.	Building Administration, Director of Science and Mathematics, STEM coaches, and teacher leaders	2025-2026 School Years (District & Site Based)
K-2 Teachers will receive training related to the ongoing implementation of Superkids, the English Language Arts resource.	Training will be offered throughout the year during PLCs, Contractual professional development and voluntary sessions.	Director of Humanities, coaches, and teacher leaders to offer workshops	2025-2026 School Years (District & Site Based)
3-6 Teachers will receive training related to the implementation of a new curriculum resource for English Language Arts.	Training will be offered throughout the year during PLCs, Contractual professional development, and voluntary sessions.	Director of Humanities, coaches, and teacher leaders to offer workshops	2025-2026 School Years (District & Site Based)
Professional development will be provided to teachers of mathematics to broaden their understanding of *Building Thinking Classrooms, in workshops Part I and Part II*.	Classroom instruction, WIN time, and AIS providers will leverage mathematical routines and strategies from BTC (*Building Thinking Classrooms)* as observed through PLCs and the supervision process.	STEM Coaches, Teacher Leaders, Director of Mathematics and Science	2025-2026 School Year (Site Based)

K-12 Teachers of science will engage in training in support of the implementation of the NYS Science Learning Standards and NYS Science Investigations	Grade-level and Course PLCs will participate in the training.	Director of Mathematics and Science, Science Teacher Leaders, Science TOSA	2025-2026 School Year (Site Based)
In support of the 1:1 initiative, faculty and staff will have opportunities to engage in professional learning that promotes student-centered learning environments and student achievement through the integration of Instructional Technology, specifically utilizing AI.	Technology workshops will be offered throughout the year, focusing on tools and best practices. The Summer Technology Conference (in-district) will feature outside presenters as well as in-district technology staff.	Director of Technology, Technology TOSAs/Coach, Teacher Leaders	2025-2026 School Year (District and Site-Based)
Through contractual professional development time, teachers will be provided the opportunity to analyze student assessment data to identify strengths and areas of need to address within the Tier 1 as well as within the Tier 2/3 settings. Professional skill focus areas include: ● Backwards planning (Enduring Understandings, Evidence of Learning) ● Student-centered instruction, resulting in student work that demonstrates evidence of learning ● Culturally responsive practices ● Utilization of eDoctrina as an Assessment delivery and	PLCs and Course Teams will review current instructional practices and will reflect on the impact through a review of student work. Individual teachers will participate in workshops and training aligned to build practices in these identified areas.	Directors, Building Administration, Coaches, Teacher Leaders, Victor Teacher Center	2025-2026 School Year (Site Based)

analysis tool • Differentiation of instruction during Tier 1 instruction and WIN time			
Teachers will be provided the opportunity to engage with Dr. Jevon Hunter (Buffalo State) to revise a current unit to incorporate culturally responsive components (high expectations, problem-based or project-based assessment, community connections, relevant application of skills)	Selected Teacher teams will meet periodically to work on units of study throughout the year (up to 15 hours) to revise current units and/or develop learning experiences..	Assistant Superintendent for Instruction, Directors, Coaches	2025-2026 SY (District-Based/ Action Research)
Probationary teachers (P2-P4) will participate in a 4-day release program providing a strong foundation in Backward Design Planning, including assessment for learning and student-centered instructional practices.	Cohort training for up to 30 P2-P4 teachers will be completed (4 sessions/cohort)	Assistant Superintendent for Instruction, Directors, Coaches	2025-2026 SY (District Based)

Student Supports and Opportunities Pillar: Maximize student support and opportunities so every student can achieve their full potential.
PLP Goal Area: ***Special Education:*** Create a vision and identify processes and supports to promote growth and achievement for all students.

Inputs	Evidence	Responsibility	Timeline
Provide educators working in high-needs special education classrooms with training directly related to their role, including IEP writing and Case Management.	Faculty and Staff will have a common understanding of the IEP development and refinement process and Case Management.	Assistant Superintendent for Pupil Services, Directors of Special Education, Teacher Leaders, BOCES Trainer	2025-2026 School Year
Provide a consistent training foundation for faculty regarding the function of behavior, including Therapeutic Crisis Intervention in Schools (TCIS)	Teaching Teams will be trained in the foundations of TCIS in cohorts throughout the year.	Assistant Superintendent for Pupil Services, Directors of Special Education, WFL BOCES Trainers, District Trainers	2025-2026 School Years (Site Based)
Provide all staff with a deeper understanding of Response to Intervention(RtI) and Multiple Tiered Systems of Support (MTSS) in relation to Tier 1 and 2 interventions in the classroom (ie: use of WIN time).	Training will be embedded into the RtI/MTSS process. Tier 1 / Tier 2 training will be provided to interventionists and RtI Teams throughout the year, with revised processes/criteria implemented during the year.	Building Administration, Support Teachers, and Directors	2025-2026 School Years (District and Site-Based)
Provide ongoing training and support for the faculty in support of the integrated co-teaching (ICT) model.	Facilitator-led training (BOCES) is provided to all co-teaching partners and administration. Overviews of inclusive educational practices are provided to all staff	Assistant Superintendent for Instruction; Assistant Superintendent for Pupil Services, Director of Humanities, Director of Mathematics and Science, Directors of Special Education	2025-2026 School Years (District and Site Based)

	through the conference day structures. Co-teaching partners will have access to coaching support throughout the school year.		
Provide training to build an understanding of Social-Emotional Learning competencies and the intersection with academic tasks.	Unpack and incorporate NYSED SEL Benchmarks within Tier 1 Instruction through training regarding the implementation of strategies and techniques to support: ● Self-management (Checklists, timelines, check-ins) ● Relationships: Community building circles, Responsive Classroom practices) ● Self-awareness (Conversation protocols, goal setting, and progress tracking)	Assistant Superintendent for Instruction; Assistant Superintendent for Pupil Services, Director of Humanities, Director of Mathematics and Science, Directors of Special Education, Coaches	2025-2026 School Years (District and Site-Based)

Paraprofessional Training:

Learning and Instruction Pillar: Develop a comprehensive process and systems that positively impact all students' academic success.

Learning & Instruction: PLP Goal Area*, Student Achievement, Vision:* Foster a learning environment that supports high levels of student achievement for all.

Student Supports & Opportunities: PLP Goal Area, *Special Education:* Create a vision and identify processes and supports to promote growth and achievement for all students.

Teaching Assistant(TA) and Teacher Aide roles are specialized. These roles require a level of introductory training and ongoing support. TAs participate in New Educator Orientation and contractual professional development. Teacher Aides will have professional development provided as a component of their onboarding, as well as through contractual time during parent-teacher conference work days.

Inputs	Evidence	Responsibility	Timeline
Provide training to teacher assistants aligned with student behavioral support strategies.	TAs that support Special Education Programs/Students will be included in required TCIS training throughout the year, including annual refreshers. TAs at the early elementary level (pK-3) will have training in Responsive Classroom practices, including inclusive language,	Directors of SPED, TOSAs, and Building Administration	2025-2026 School Year Conference Days After-School PD Sessions
Provide an overview of content-specific, grade-level learning goals aligned within the TA's area of focus.	ICT Teams will meet to review grade-level goals and individual student needs.	ICT Teams, SPED TOSAs	2025-2026 School Year Conference Days (Aug.-Sept.)
Provide supported online training materials for Teaching Assistants through the partnership between the Victor Teacher Center, Cypherworx,	Teacher Assistants will have access to select trainings from a curated catalog to support their professional learning goals, aligned to their	Victor Teacher Center, VCS Office of Instruction	2025-2026 School Year: Conference Days, After-

and the VCS Office of Instruction.	specific and unique role.		School Cont. Pd
Provide training to teacher aides aligned with student behavioral support strategies.	Aides that support Special Education Students will be included in required TCIS training throughout the year, including annual refreshers. Aides at the early elementary level (pK-3) will have training in Responsive Classroom practices, lunch monitor training and trauma-informed practices.	Directors of SPED, TOSAs, and Building Administration	2025-2026 School Year Conference Day training sessions

6. Provisions for Mentoring

Goal*: To provide services that support the instructional program, maximize resources and improve customer service by expanding professional capacity.*

Objective: Victor Central Schools will ensure that new staff know our mission and vision, understand their role within the district and the school, and utilize standards-based planning and instruction.

Provisions for the Mentoring Program

The Victor Central School District Mentoring Program is defined by Board of Education policy, as outlined below:
All new educators at Victor Central Schools holding an initial certificate will complete a mentored teaching experience within their first year of employment as a teacher. The purpose of the mentoring program is to provide support for new teachers, retention of teachers, and to increase the skills of new teachers.

The mentoring program shall be developed and implemented consistent with any collective bargaining obligation required by Article 14 of the Civil Service Law (i.e., the Taylor Law); however, the Commissioner's Regulation does not impose a collective bargaining obligation that is not required by the Taylor Law.

VCS employs two full-time mentor teachers who serve as mentoring support to all new faculty members in their first year; some staff continue to be supported with the mentor program further into their probationary period.
In accordance with Commissioner's Regulations, the elements of the mentoring program include:

Procedure for Selecting Mentors	A rigorous selection process, including a narrative essay, letters of recommendation, a completed application in conjunction with administrative approval, and a mentor panel interview, is used to select mentors.
Role of the Mentors	**Confidentiality** The Mentor Panel has designed specific program assurances to protect confidentiality between the mentor and intern. During the initial interview, the Mentor Panel places a high priority on the potential mentor's understanding that the position of mentor is a highly confidential position. Potential mentor(s) must clearly understand it is not an administrative position. Information provided to them by the interns is to be maintained in strict confidence. When a mentor observes an intern, the data collected during the observation will be provided only to the intern, and the mentor will provide feedback from the observation in a confidential setting with the intern.

	Support It is crucial that the intern sees the mentor in a supportive role. This relationship is developed through activities during New Educator Orientation, conferences, informal discussions, and ongoing staff development. In addition, the mentor attends post-observation conferences with the intern, as well as other conferences with administrators as requested. **Facilitation** The mentor(s) facilitate ongoing professional development for untenured teachers.. At these staff development sessions, the group is able to focus on topics of broad concern or importance. An added benefit to such group discourse is the development of personal friendships and professional networks. The mentor(s) may also make specific referrals to support groups, individuals, and faculty/administration that may provide additional or more specific information on a topic of interest. **Professional Growth** The mentor(s) are expected to conduct observations of the interns and meet with them to discuss instruction and other pertinent issues. The purpose of these activities is to develop or enhance effective teaching skills and to encourage the habit of self-reflection, an integral component of effective teaching. **Collaboration** The mentor(s) are expected to work closely with each other (if applicable), their interns, Mentor Pool members, Mentor Panel members, and district administrators. A high degree of collaboration is required. **Improvement Plans** In addition to working with teachers new to the district, the mentors may work with tenured teachers who have been identified as those in need of a Plan for Improvement, per the VTA/BOE agreement and/or the current VCSD APPR document.
Preparation of Mentors	Mentoring is based on a learning-focused relationship, with clear roles to increase teacher efficacy as instructional problem-solvers and decision-makers (Lipton & Wellman, 2018). Mentor preparation is self-directed and responsive to the needs of the district and interns.
Types of Mentoring Activities	1. Meet with interns as needed. 2. Observe the interns both formally and informally as needed. 3. Provide data as requested and feedback to the interns regarding their lessons in written form or in a

	post-conference setting. 4. Assist in the development of daily and long-range planning as necessary. 5. Communicate with the appropriate school principals at least monthly. 6. Clarify and reinforce administrative expectations for interns as needed. 7. Attend post-observation conferences with interns, as requested. 8. Conduct and/or plan ongoing seminars and chats. 9. Assist the intern in developing appropriate interpersonal skills within the professional community, including teachers, ancillary staff, and administrators. 10. Meet with the Mentor Panel and/or the Teaching Center Director to discuss the needs of interns and facilitate appropriate activities. Mentors will plan and facilitate professional development for interns. Professional development opportunities are communicated in the summer. 11. Formally report to the Mentor Panel on a monthly basis. 12. Assist the Mentor Panel in the preparation of reports as needed. 13. Organize, run, and participate in New Educator Orientation and the corresponding professional development series, as well as consult, as needed, on the district's Induction program. 14. Utilize the skills and talents of the Mentor Pool members to assist whenever necessary to meet the needs of the interns.
Time Allotted for Mentoring	The Victor Mentoring Program currently has 2 FTE Mentors who are TOSAs.
CTLE Credits for Mentoring New VCS Educators and Teacher Candidates	Educators acting as mentors to new classroom teachers earn CTLE credit up to 30 hours of such time towards their CTLE requirement in each five-year registration period. Educators acting as a mentor to a teacher candidate earn up to 25 hours of CTLE credit towards the CTLE requirement in each five-year registration period.

7. Provisions for School Violence Prevention and Intervention

The Victor Central School District is committed to hiring teachers who have fulfilled the requirements of certification, including participation in workshops covering school violence prevention and intervention. Such workshops shall consist of at least two clock hours of training which includes but is not limited to, a study of the warning signs within a learning and social context that relate to violence and other troubling behaviors in children; the statutes, regulations, and policies relating to a safe nonviolent school climate; effective classroom management techniques and other academic supports that promote a nonviolent school climate and enhance learning; the integration of social and problem-solving skill learning for students within the regular curriculum; intervention techniques designed to address a school violence situation; and how to participate in an effective school/community referral process for students exhibiting violent behavior.

Upon request or determination of necessity, Victor Central Schools provides annual school violence prevention and intervention refresher training. While these trainings are mandatory, they are not eligible for CTLE credit through the VCS system.

Objective: **100% of staff will meet the State requirement for school violence and intervention training.**

Strategies:
1. A district-wide safety team representing all stakeholders meets at least quarterly to review and revise the following district documents: district-wide safety plan and building-level safety plans.
2. The District Council, which is a Shared Decision-Making group, reviews the Code of Conduct annually and makes recommendations to the Board of Education.
3. At least annually, the School District Resource Officer meets with each school's Building Emergency Response Team to review a menu of crisis situations, "drill each scenario", and update and revise the Emergency Plans as needed. The school's team and administration will train the school's staff on each of the various situations and scenarios.
4. Each building principal ensures that annual updates are presented to students, parents, and staff regarding behavioral expectations.
5. Each building conducts a presentation on Dignity for All Students Act (DASA) requirements and expectations to its building staff on an annual basis.
6. All staff are provided with access to mandated safety training, including Work-Based Violence Prevention, Sexual Harassment training, Safe Schools, Internet Safety/ed Law 2d training, etc.

8. Provisions for Teachers Certified in Bilingual and ELL Education

Teachers possessing a Professional certificate in the certificate title of English to speakers of other languages (all grades) or a holder of a bilingual extension under section 80-4.3 of this Title will be provided with a minimum of 50 Percent of Professional Learning clock hours in language acquisition aligned with the core content area of instruction taught, including a focus on best practices for co-teaching strategies, and integrating language and content instruction for English language learners.

Although the Victor Central School District has received a waiver because English Language Learners comprise less than five percent of the student population, we will provide other CTLE certificate holders, Professional and Level III Teaching Assistants, Professional Learning clock hours dedicated to the needs of English Language Learners including a focus on best practices for co-teaching strategies, and integrating language and content instruction for English language learners as needed.

Victor Central School District teachers will utilize the expertise and training provided by the Regional Bilingual Education Resource Network or other approved sponsors to fulfill these requirements.

Objective: Provide professional development for general education teachers and teachers within the English as a New Language program.

Strategies:

1. Provide professional development opportunities focused on stages of language acquisition, instructional practices for supporting English Language development in the classroom, and learning strategies to increase the performance of English Language Learners (ELLs).

Objective 1: Provide teachers new to Victor professional development focused on language acquisition for ELLs.

Inputs	Evidence	Responsibility	Timeline
pK-12 teachers who are new to Victor will receive professional development focused on the stages of language acquisition and learning strategies in the classroom.	Session with new teachers, TESOLs, and Mentors Survey regarding PD effectiveness completed by new teachers	Director of Humanities and Professional Learning TESOLs Mentors	2025-2026 Academic School Year

Continuing Teacher and Leader Education (CTLE) Language Acquisition Addressing the Needs of English Language Learners Requirements		
Certificate Type	% of 100 Clock Hour CTLE Requirement Devoted to Language Acquisition	Can **Exemption*** from the Language Acquisition Requirement Apply?
Professional Classroom Teacher other than English to Speakers of Other Languages	15%	Exemption may apply. Exemption does not reduce the 100-clock hour CTLE requirement.
Professional School Leader	15%	Exemption may apply. Exemption does not reduce the 100-clock hour CTLE requirement.
Level III Teaching Assistant	15%	Exemption may apply. Exemption does not reduce the 100-clock hour CTLE requirement.
Professional English to Speakers of Other Languages	50%	Exemption may apply. Exemption does not reduce the 100-clock hour CTLE requirement.
Professional Bilingual Extension Annotation	50%	Exemption may apply. Exemption does not reduce the 100-clock hour CTLE requirement.
Permanent Classroom Teacher other than English to Speakers of Other Languages	Permanent certificate holders are NOT subject to CTLE requirements.	N/A
Permanent School Leader	Permanent certificate holders are NOT subject to CTLE requirements.	N/A
Permanent English to Speakers of Other Languages	Permanent certificate holders are NOT subject to CTLE requirements.	N/A
Permanent Bilingual Extension Annotation	Permanent certificate holders are NOT subject to CTLE requirements.	N/A
Permanent Pupil Services (PPS) such as School Attendance Teachers, School Counselors, School Psychologists, School Social Workers, School Dental Hygiene Teachers and School Nurse Teachers	Permanent certificate holders are NOT subject to CTLE requirements.	N/A
Permanent Bilingual Education (PPS/Admin) Extension	Permanent certificate holders are NOT subject to CTLE requirements.	N/A

9. Additional Professional Development Supported by VCS:

Professional Development within the Victor Central School District is thoughtfully planned and implemented based on need. All professional groups within the organization are encouraged to engage in professional learning so as to best meet the needs of our students.

Throughout the school year, teachers participate in Superintendent Conference Days, Professional Learning Communities, and other job-embedded professional development. These activities ensure they meet and exceed the CTLE hour expectations. Each professional learning activity that is eligible for CTLE credit is maintained within the VCS Professional Growth system (formerly MyLearningPlan).

After each professional learning activity, faculty and staff submit evaluation forms that are then used to assess the efficacy of the activity, as well as to plan for future offerings.

PROFESSIONAL LEARNING PLAN STATEMENT OF CERTIFICATION

School District: Victor Central School District **BEDS Code: 431701060000**

The superintendent certifies to the Commissioner that: (1) The planning, implementation and evaluation of the plan were conducted by a professional learning team that included a majority of teachers and one or more administrator(s), curriculum specialist(s), parent(s), higher education representative(s), and others identified in the plan. (2) The requirements of CR 100.2 (dd) to have a professional learning plan for the succeeding school year have been met. (3) The school District or BOCES has complied with the professional learning plan applicable to the current school year. (4) The plan focuses on improving student performance and teacher practice as identified through data analysis. (5) The plan describes professional learning that:

- is aligned with state content and student performance standards;
- is articulated within and across grade levels;
- is continuous and sustained;
- indicates how classroom instruction and teacher practice will be improved and assessed;
- indicates how each teacher in the district will participate; and
- reflects congruence between student and teacher needs and district goals and objectives.

(6) The plan describes how the effectiveness of professional learning will be evaluated and indicates how activities will be adjusted in response to that evaluation. (7) The plan complies with CR 100.2(dd) to:

- describe and implement a mentoring program for new teachers;
- provide teachers holding a professional certificate with opportunities for completing 100 hours of professional learning (CTLE) every five years;
- ensure that level III teaching assistants and long-term substitute teachers participate in professional learning activities,
- state the average number of hours each teacher is expected to participate in professional in the school year(s) covered by the plan;

• describe how all teachers will be provided professional learning opportunities directly related to student learning needs as identified in the school report card and other sources;

• provide staff with training in school violence prevention and intervention; and

• provide professional learning to all professional and supplementary school staff who work with students with disabilities. (8) The plan has been reviewed and/or revised in accordance with the most current version of 100.2 (dd). The latest version of CR 100.2 (dd) can be found at: http://www.emsc.nysed.gov/part100/pages/1002h.html. (9)

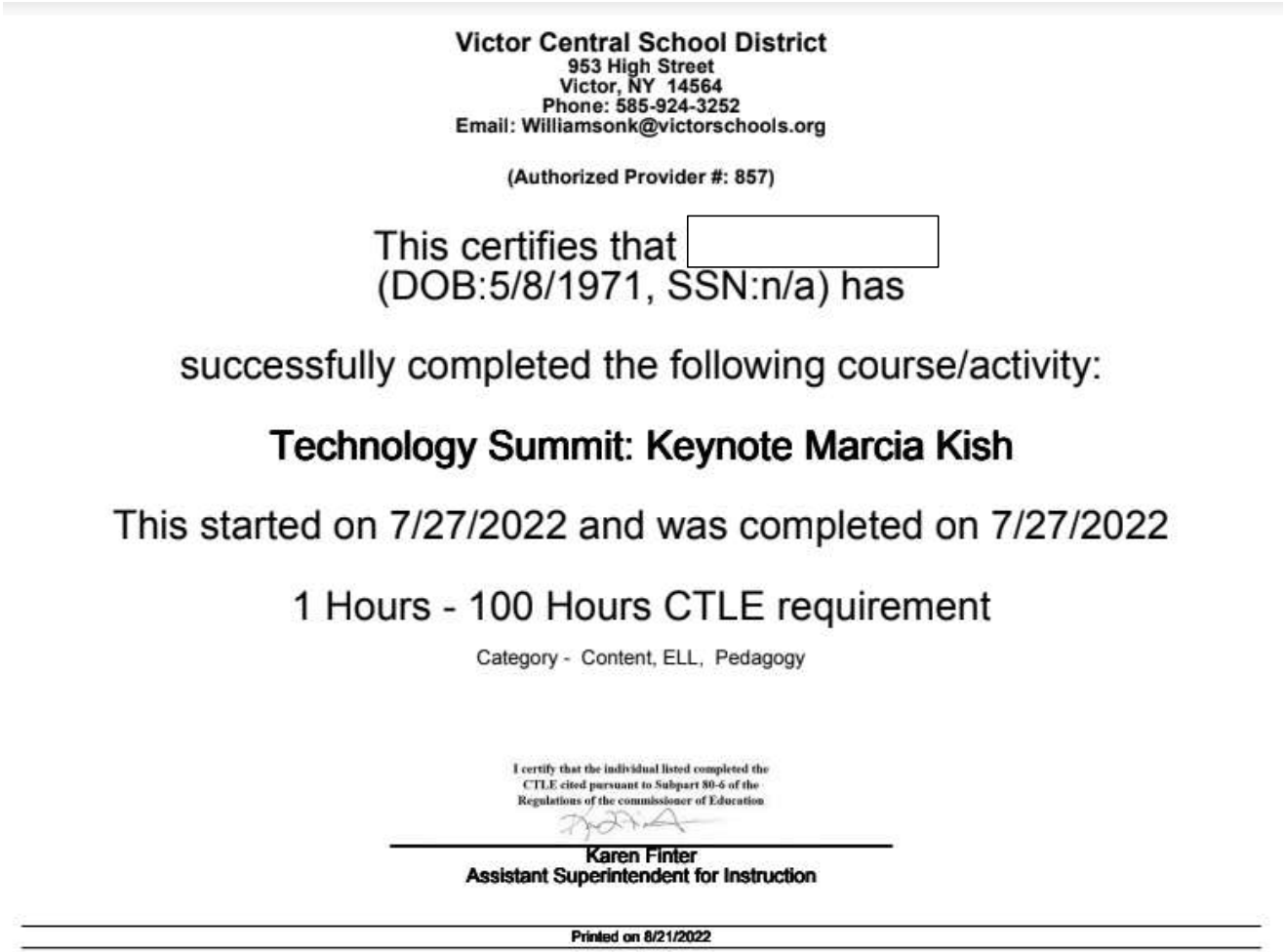
The plan or the annual update to the plan was adopted at a public meeting by the Board of Education. **JULY _____, 2025**

Print Name of Superintendent of Schools **Dr. Timothy Terranova**

Original Signature of Superintendent of Schools _____

Date _____

Appendix A: CTLE Certificate Sample



Victor Central School District
953 High Street
Victor, NY 14564
Phone: 585-924-3252
Email: Williamsonk@victorschools.org

(Authorized Provider #: 857)

This certifies that [redacted]
(DOB:5/8/1971, SSN:n/a) has

successfully completed the following course/activity:

Technology Summit: Keynote Marcia Kish

This started on 7/27/2022 and was completed on 7/27/2022

1 Hours - 100 Hours CTLE requirement

Category - Content, ELL, Pedagogy

I certify that the individual listed completed the CTLE cited pursuant to Subpart 80-6 of the Regulations of the commissioner of Education

Karen Finter
Assistant Superintendent for Instruction

Printed on 8/21/2022

EXTRACT OF MINUTES

Meeting of the Board of Education of the

Victor Central School District, in the

Counties of Ontario, Monroe and Wayne, New York

June 12, 2025

* * *

A regular meeting of the Board of Education of the Victor Central School District, in the Counties of Ontario, Monroe and Wayne, New York, was held in said District on June 12, 2025, at _____ o'clock P.M. (Prevailing Time).

There were present: Timothy DeLucia, President of the Board of Education; and

Board Members:

There were absent:

Also Present: Kate Selleck, District Clerk

* * *

Board Member _____ offered the following resolution and moved its adoption:

BOND RESOLUTION OF THE VICTOR CENTRAL SCHOOL DISTRICT, NEW YORK, ADOPTED JUNE 12, 2025, AUTHORIZING THE PURCHASE OF VARIOUS SCHOOL BUSES FOR USE BY THE DISTRICT, STATING THE ESTIMATED TOTAL COST THEREOF IS $1,527,304, APPROPRIATING SAID AMOUNT THEREFOR, AND AUTHORIZING THE ISSUANCE OF $1,527,304 SERIAL BONDS OF SAID DISTRICT TO FINANCE SAID APPROPRIATION.

Recital

WHEREAS, at the Annual District Meeting and Election duly called and held on May 20, 2025, in the Victor Central School District, in the Counties of Ontario, Monroe and Wayne, New York, a majority of the qualified voters present and voting approved the Bond Proposition authorizing the Board of Education to purchase various school buses for use by the District at the estimated total cost of $1,527,304, and to levy and collect a tax to be collected in annual installments to pay the principal of and interest on the serial bonds authorized to be issued;

Now, therefore,

THE BOARD OF EDUCATION OF THE VICTOR CENTRAL SCHOOL DISTRICT, IN THE COUNTIES OF ONTARIO, MONROE AND WAYNE, NEW YORK, HEREBY RESOLVES (by the favorable vote of not less than two-thirds of all the members of said Board of Education) AS FOLLOWS:

Section 1. The Victor Central School District, in the Counties of Ontario, Monroe and Wayne, New York (herein called "District"), is hereby authorized to purchase various school buses for use by the District. The estimated total cost thereof, including preliminary costs and costs incidental thereto and to the financing thereof, is $1,527,304 and said amount is hereby appropriated therefor. The plan of financing includes the issuance of $1,527,304 serial bonds of the District to finance said appropriation, and the levy and collection of taxes on all the taxable real property in the District to pay the principal of said bonds and the interest thereon as the same shall become due and payable.

Section 2. Serial bonds of the District in the principal amount of $1,527,304 are hereby authorized to be issued pursuant to the provisions of the Local Finance Law, constituting Chapter 33-a of the Consolidated Laws of the State of New York (herein called "Law"), to finance said appropriation.

Section 3. The following additional matters are hereby determined and declared:

(a) The periods of probable usefulness applicable to the objects or purposes or class of objects or purposes for which said bonds are authorized to be issued, within the limitations of Section 11.00 a. 29 of the Law with respect to motor vehicles/school buses as referenced in such section, is not to exceed five (5) years and within the limitations of Section 11.00 a. 29-a of the Law with respect to zero-emission school buses as referenced in such section, is not to exceed twelve (12) years. However, such periods of probable usefulness shall be shortened as needed in the event that Sections 11.00 a. 29 and 29-a of the Law are amended prior to the issuance of the bonds herein authorized.

(b) The proceeds of the bonds herein authorized, and any bond anticipation notes issued in anticipation of said bonds, may be applied to reimburse the District for expenditures made after the effective date of this resolution for the purpose or purposes for which said bonds are authorized. The foregoing statement of intent with respect to reimbursement is made in conformity with Treasury Regulation Section 1.150-2 of the United States Treasury Department.

Section 4. Each of the bonds authorized by this resolution, and any bond anticipation notes issued in anticipation of the sale of said bonds, shall contain the recital of validity as prescribed by Section 52.00 of the Law and said bonds, and any notes issued in anticipation of said bonds, shall be general obligations of the District, payable as to both principal and interest by general tax upon all the taxable real property within the District without limitation of rate or amount. The faith and credit of the District are hereby irrevocably pledged to the punctual payment of the principal of and interest on said bonds, and any notes issued in anticipation of the sale of said bonds, and provision shall be made annually in the budget of the District by appropriation for (a) the amortization and redemption of the bonds and any notes in anticipation thereof to mature in such year and (b) the payment of interest to be due and payable in such year.

Section 5. Subject to the provisions of this resolution and of the Law and pursuant to the provisions of Section 21.00 relative to the authorization of the issuance of bonds with substantially level or declining annual debt service, Section 30.00 relative to the authorization of the issuance of bond anticipation notes and Section 50.00 and Sections 56.00 to 60.00 of the Law, the powers and duties of the Board of Education relative to authorizing bond anticipation notes and prescribing the terms, form and contents and as to the sale and issuance of the bonds herein authorized, and of any bond anticipation notes issued in anticipation of said bonds, and the renewals of said bond anticipation notes, are hereby delegated to the President of the Board of Education, the chief fiscal officer of the District.

Section 6. The validity of the bonds authorized by this resolution, and of any notes issued in anticipation of the sale of said bonds, may be contested only if:

(a) such obligations are authorized for an object or purpose for which the District is not authorized to expend money, or

(b) the provisions of law which should be complied with at the date of the publication of such resolution, or a summary thereof, are not substantially complied with,

and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication, or

(c) such obligations are authorized in violation of the provisions of the constitution.

Section 7. This bond resolution shall take effect immediately, and the District Clerk is hereby authorized and directed to publish the foregoing resolution, in summary, together with a Notice attached in substantially the form prescribed by §81.00 of the Law in the official newspapers of the District each having a general circulation in the District and hereby designated the official newspaper of said District for such publication.

* * *

The adoption of the foregoing resolution was seconded by Board Member _____ and duly put to a vote on roll call, which resulted as follows:

AYES:

NOES:

The resolution was declared adopted.

****

CERTIFICATE

I, Kate Selleck, District Clerk of the Victor Central School District, in the Counties of Ontario, Monroe and Wayne, State of New York, HEREBY CERTIFY that the foregoing annexed extract from the minutes of a meeting of the Board of Education of said Victor Central School District duly called and held on June 12, 2025, has been compared by me with the original minutes as officially recorded in my office in the Minute Book of said Board of Education and is a true, complete and correct copy thereof and of the whole of said original minutes so far as the same relate to the subject matters referred to in said extract.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of said Victor Central School District this _____ day of June, 2025.

(SEAL)

_____
District Clerk

NOTICE

The resolution, a summary of which is published herewith, has been adopted on June 12, 2025, and the validity of the obligations authorized by such resolution may be hereafter contested only if such obligations were authorized for an object or purpose for which the VICTOR CENTRAL SCHOOL DISTRICT, in the Counties of Ontario, Monroe and Wayne, New York, is not authorized to expend money or if the provisions of law which should have been complied with as of the date of publication of this Notice were not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty days after the publication of this Notice, or such obligations were authorized in violation of the provisions of the constitution.

Kate Selleck
District Clerk

BOND RESOLUTION OF THE VICTOR CENTRAL SCHOOL DISTRICT, NEW YORK, ADOPTED JUNE 12, 2025, AUTHORIZING THE PURCHASE OF VARIOUS SCHOOL BUSES FOR USE BY THE DISTRICT, STATING THE ESTIMATED TOTAL COST THEREOF IS $1,527,304, APPROPRIATING SAID AMOUNT THEREFOR, AND AUTHORIZING THE ISSUANCE OF $1,527,304 SERIAL BONDS OF SAID DISTRICT TO FINANCE SAID APPROPRIATION.

Object or purpose:	to purchase various school buses for use by the District.
Amount of obligations to be issued:	$1,527,304
Period of probable usefulness:	five (5) or not more than twelve (12) years

A complete copy of the Bond Resolution summarized above shall be available for public inspection during normal business hours at the office of the District Clerk, 953 High Street, Victor, New York.

Dated: June 12, 2025
Victor, New York

✔GENERAL RESOLUTION

FOR THE PURPOSE OF

PARTICIPATING IN A COOPERATIVE BID COORDINATED BY

THE BOARD OF COOPERATIVE EDUCATIONAL SERVICES OF

ONTARIO, SENECA, WAYNE, AND YATES COUNTIES

FOR

Various Commodities and/or Services

WHEREAS, The Board of Education of the Victor Central School District of New York State desires to participate in a Cooperative Bidding Program conducted by The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties from year to year or, until this Resolution is rescinded, for the purchase of Various Commodities and/or Services. And…

WHEREAS, The Board of Education of the Victor Central School District of New York State is desirous of participating with The Board of Cooperative Educational Services of Ontario, Seneca, Wayne, and Yates Counties in the joint bid of the commodities and/or services mentioned below as authorized by General Municipal Law, Section 119-o… And…

WHEREAS, The Board of Education of the Victor Central School District of New York State has appointed The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties as representative to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids, reporting the results to the Board of Education, Victor School District of New York State and making recommendations thereon…

THEREFORE…

BE IT RESOLVED, that The Board of Education of the Victor Central School District of New York State and The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties hereby accepts the appointment of The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties to represent it in all matters related above… And…

BE IT FURTHER RESOLVED, that the Board of Education of the Victor Central School District of New York State authorizes the above-mentioned Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties to represent it in all matters regarding the entering into contract for the purchase of the below-mentioned commodities and/or services… And…

BE IT FURTHER RESOLVED, that the Board of Education of the Victor Central School District of New York State agrees to assume its equitable share of the costs incurred as a result of the cooperative bidding… And…

NOW, THEREFORE, BE IT RESOLVED, That The Victor Central School District on behalf of the Board of Education of the Victor Central School District of New York State hereby is authorized to participate in cooperative bidding conducted by The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties for various commodities and/or services and if requested to furnish The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties an estimated minimum number of units that will be purchased by The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties. The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties is hereby authorized to award cooperative bids to the bidder deemed to be the lowest responsive and responsible meeting the bid specifications and otherwise complying with Article 5-A of the General Municipal Law of the State of New York relating to public bids and contracts.

THIS AGREEMENT (this "Agreement") made on September 1, 2025, by and between the COUNTY OF ONTARIO, a municipal corporation organized and existing under the laws of the State of New York, having its county seat and principal offices at 20 Ontario Street, Canandaigua, New York 14424, hereinafter referred to as the "County", and, VICTOR CENTRAL SCHOOL DISTRICT an educational corporation organized and existing under the laws of the State of New York having its principal offices at 953 HIGH STREET VICTOR, NY 14564-0000, hereinafter referred to as the "School." The County and the School are sometimes referenced to in this Agreement individually as a "party" or collectively as the "parties."

WITNESSETH:

WHEREAS, the School desires the services of a school resource officer ("SRO") in an attempt to deter criminal behavior through positive interactions with students during school hours; and

WHEREAS, the County, through its Sheriff's Office, desires to provide the School with a SRO; and

WHEREAS, the School and the County recognize the potential outstanding benefits of the SRO Program to the citizens of the School; and

WHEREAS, it is in the best interests of the School, the County, and the citizens of the School to establish this program; and

NOW THEREFORE, in consideration of the mutual promises and covenants herein contained, the School and the County hereby agree as follows:

1. **TERM.** The term of this Agreement shall be September 1, 2025 to June 30, 2026.

2. **SUSPENSION OR TERMINATION OF AGREEMENT.**

   a. This Agreement may be terminated at any time by either party upon the giving of thirty (30) days' written notice to the other party that it has failed to substantially perform in accordance with the terms and conditions of this Agreement; or without cause upon ninety (90) days' written notice. In the event this Agreement is terminated, compensation will be made to the County for all costs actually incurred in performing the services to the date of termination. The School shall be entitled to a pro-rated refund for that period of time when SRO services are not provided because of such termination.

3. **SCOPE OF SCHOOL RESOURCE OFFICER PROGRAM.** The SRO Program is designed to provide education, law enforcement and counseling to school students. It is an attempt to deter criminal behavior through positive interactions with students during school hours. The SRO will work with the School community to promote a safe learning environment for all students. It is the intention of the parties over the life of this Agreement to collaborate on the issues of recruitment, on-boarding and training of an SRO; evaluation of data and effectiveness; and receipt of feedback from constituents, in a manner consistent with the Local Implementation Rubric adopted by the U.S. Department of Justice and the U.S. Department of Education under their Joint Safe School-based Enforcement through Collaboration, Understanding and Respect (SECUR-e) program.

4. **RIGHTS AND DUTIES OF COUNTY SHERIFF.** The County Sheriff shall assign one (1) SRO to the School as follows:

   a. The SRO shall be assigned to the School for the number of hours defined in Schedule A attached hereto and made a part hereof for the period of this Agreement. The SRO shall report to the School, and the School shall be billed, for all days on which school staff are required to report to the School. During the SRO's daily tour of duty, the SRO may be off-campus performing such tasks as may be required by his/her assignments.

   b. The SRO may be temporarily reassigned by the County Sheriff when deemed necessary at the sole discretion of the County Sheriff. Should such reassignment occur, any hours spent by the SRO on County business outside the duties as SRO shall not be billed to the School.

   c. Regular working hours may be adjusted on a situational basis with the consent of the SRO's supervisor and the School administrator in order to cover scheduled school-related activity requiring the presence of an SRO. The School shall provide notice of the proposed adjusted schedule to the SRO's supervisor no more than five business days before the adjusted workday. Failure to provide notice within this timeframe to the SRO's supervisor of a proposed arrangement to flex time or trade time off during a regularly scheduled workday in order to avoid overtime for a school-related activity will result in the School being billed for the SRO's overtime hours in accordance with Schedule A.

   d. The SRO will be off-campus for in-service and other training required. The SRO will not be available to the School from July 1 through August 31.

   e. The SRO, if requested to work any hours in addition to that defined in Schedule A by School administration for security, sporting events and other special projects, shall be paid by the School as provided in Schedule A of this Agreement.

   f. Body worn cameras ("BWC") are a common law enforcement tool and are utilized by the County. A BWC will be

utilized by the SRO; in the school setting the SRO shall have the discretion to record contacts when the SRO considers it to be in the best interest of the student, staff, school administrators or the SRO. The SRO's consideration shall take into account privacy interests of those subject to recording. The recordings of a BWC are the property of the County. The County will, if not otherwise prohibited by law, provide to the School copies of footage, upon request. If providing a copy of the footage is prohibited, the County will facilitate the availability of its officer that made the video to testify, upon request of the School, in any school disciplinary hearing concerning the facts and circumstances of the videoed incident. If the BWC footage is provided to a third party, not including a district attorney's office or a county attorney's office, the County will also provide a copy to the School upon its request. Any records produced by the BWC are not considered education records subject to FERPA, unless the School takes possession of a copy of such records, upon which the copy may be treated as an education record. The SRO, while on School property, shall use body-worn camera only in accordance with Section 423.6.8 of the Ontario County Sheriff's Office Law Enforcement Policy Manual, a copy of which is attached to this Agreement as Addendum D. During the time period of this contract, any change in policy specifically related to the SRO position will be provided to the School in writing prior to implementation for review.

g. The SRO shall comply with all applicable laws, regulations, and School policies regarding corporal punishment of students and the use of physical restraints on students. Corporal punishment, meaning any act of physical force upon a student for the purpose of punishing that student, shall be prohibited. Physical restraint shall only be used in a situation in which immediate intervention involving the use of reasonable physical force is necessary to prevent imminent danger of serious physical harm to the student or others. The use of a prone restraint, meaning a physical or mechanical restraint while the student is in the face down position, is strictly prohibited. Physical restraint must be discontinued as soon as imminent danger of serious physical harm has resolved and may not be used in a manner that restricts a student's ability to breathe or communicate or harms the student. This section shall not apply when a student is under arrest, in which case the SRO is acting in the capacity of law enforcement and may use handcuffs as necessary for the safety of the student and others. Further, this paragraph is subject to the provisions in Section 5(j) herein and shall not be interpreted to restrict the SROs's rights and responsibilities as a law enforcement officer for the County.

5. **DUTIES OF SCHOOL RESOURCE OFFICERS.** Instructional responsibility of the SRO at the School is as follows:

a. The SRO shall act as an educator, counselor and police officer.

b. The SRO shall act as an instructor for specialized, short-term programs at the School, when invited to do so by the principal or member of the faculty.

c. The SRO shall make available to the School faculty and students a variety of law related presentations.

d. The SRO shall coordinate all of his/her activities with the School principal and staff members concerned and will seek permission, advice and guidance prior to enacting any program within the School.

e. The SRO shall develop expertise in presenting various subjects to the School students. Such subjects shall include basic understanding of the laws, the role of the police officer and the police mission.

f. The SRO shall encourage individual and small group discussions with School students, based upon material presented in class to further establish rapport with the students.

g. The SRO shall make himself/herself available for conference with School students, parents and faculty members in order to assist them with problems of law enforcement or crime prevention.

h. The SRO shall become familiar with all School community agencies which offer assistance to youths and their families such as mental health clinics, drug treatment centers, etc. The SRO shall make referrals to such agencies when necessary, thereby acting as a resource person to the students, faculty and staff at the School.

i. The SRO shall assist the School principal in developing plans and strategies to prevent and/or minimize dangerous situations which may occur on the School campus or during School sponsored events.

j. The SRO shall take law enforcement action as required by law. As soon as practicable, the SRO shall make the principal of the School aware of such action. At the principal's request and upon final approval by the County Sheriff, the SRO shall take appropriate law enforcement action against intruders and unwanted guests who may appear at the School and related School functions, to the extent that the SRO may do so under the authority of the law. Whenever practicable, the SRO shall advise the School principal before requesting additional police assistance on the School campus.

k. The SRO shall give assistance to other police officers and deputy sheriffs in matters regarding his/her School assignment, whenever necessary and authorized by the County Sheriff.

l. The SRO may be assigned non-campus investigations relating to runaways that attend the School to which the SRO is assigned.

m. The SRO shall maintain detailed and accurate records of the operation of the SRO Program, and shall make them

available to the School principal or superintendent if required by law.

n. The SRO shall not act as a School disciplinarian, and matters of school discipline shall be referred to the appropriate building principal. However, if the School principal believes an incident is a violation of the law, the principal may contact the SRO and the SRO shall then determine whether law enforcement action is appropriate. The SRO is not to be used for regularly assigned lunchroom duties, hall monitoring, bus duties or other monitoring duties. If there is a problem in one of these areas, then the SRO may assist the School until the problem is solved. This paragraph however, shall not be interpreted to restrict the SRO's rights and responsibilities as a law enforcement officer for the County.

o. The SRO shall be prohibited from detaining or questioning students about their immigration status.

p. The County and the SRO shall comply with all applicable federal, State and local laws, rule and regulations. All of the obligations of the SRO as required under this Agreement shall be met without discriminating on the basis of race, color, sex, national origin, language status, disability, religion, sexual orientation, or membership in any other protected class.

q. The County and the SRO shall comply with all federal, state and local laws, rules and regulations while performing duties under the Agreement. The County and SRO shall comply with health and safety practices and protocols consistent with DOH's applicable New York Department of Health guidance and the School's policies, plans and procedures applicable to the provision of SRO services.

6. **RIGHTS AND DUTIES OF THE SCHOOL.**

a. The School shall comply with all applicable federal, State and local laws, rule and regulations.

b. The School shall provide to the SRO the following materials and facilities, which are deemed necessary for the performance of the SRO's duties:

i. Access to an air-conditioned and properly lighted private office which office shall contain a telephone which may be used for general business purposes.

ii. A location for files and records which can be properly locked and secured.

iii. A desk with drawers, a chair, work table, filing cabinet and office supplies.

iv. Access to a computer and/or secretarial assistance.

7. **PAYMENT.**

a. The School shall compensate the County in accordance with Schedule A attached hereto and made a part hereof. The County shall invoice the School quarterly upon execution of this Agreement and the School shall submit payment within thirty (30) days of receipt of each invoice. Any overtime costs shall be billed monthly by the County on separate invoices and shall be paid by the School within thirty (30) days.

8. **EMPLOYMENT STATUS OF SCHOOL RESOURCE OFFICER.** The SRO shall remain an employee of the County Sheriff 's Office, and shall provide services to the School as an independent contractor. The SRO shall therefore not hold himself out as, nor claim to be, an employee of the School, nor make any claim, demand, or application to or for any right or privilege applicable to an officer or employee of the School, including, but not limited to, workers' compensation coverage, unemployment insurance benefits, social security coverage, disability benefits, or retirement membership or credit. The SRO shall not have, or hold himself out as having the authority or power to bind or create liability for the School by the SRO's acts or omissions. The School and the County acknowledge that the SRO shall remain responsive to the chain of command of the County Sheriff who shall have sole control and authority over such SRO.

9. **APPOINTMENT OF SCHOOL RESOURCE OFFICERS.** SRO applicants must meet the following requirements and be acceptable to the School:

a. The applicant must be a volunteer for the position of SRO.

b. The applicant must be a County Deputy Sheriff.

c. The applicant must possess job knowledge, experience, training, education, and appropriate appearance, attitude, communications skills and demeanor.

10. **DISMISSAL AND REPLACEMENT OF SCHOOL RESOURCE OFFICER.**

1. In the event the principal of the School feels that the SRO is not effectively performing his/her duties and responsibilities, the principal shall recommend to the School Superintendent that the SRO be removed from the program and shall state the reasons therefore in writing. Within a reasonable time after receiving the recommendation from the principal, the School Superintendent shall advise the County Sheriff of the principal's request.

2. If the County Sheriff so desires, then the School Superintendent and Sheriff shall meet with the SRO to mediate or resolve any problems which may exist. At such meeting, specified members of the staff of the School may be required to be present.

3. If, within a reasonable amount of time after commencement of such mediation the problem cannot be resolved or mediated or in the event mediation is not sought by the County Sheriff, then the SRO shall be removed from the program at the School.

4. The County Sheriff may dismiss or reassign the SRO based upon County Department Rules and Regulations governing special assignments and/or general orders and when it is in the best interest of the people of the School.

5. In the event of the resignation, dismissal or reassignment of the SRO, or in the case of long-term absences by the SRO, the County Sheriff may provide a temporary replacement for the SRO within thirty (30) days of receiving notice of such absence, dismissal, resignation or reassignment. However, the County may terminate this Agreement if no suitable replacement can be found.

11. **NOTICES.** Any and all notices of any other communication herein required or permitted shall be deemed to have been given when deposited in the United States Postal Service as regular mail, postage prepaid and addressed as follows:

TO THE COUNTY:

Ontario County Sheriff

74 Ontario Street

Canandaigua, NY 14424

with a copy to:

Ontario County Attorney

20 Ontario Street

Canandaigua, NY 14424

TO THE SCHOOL:

VICTOR CENTRAL SCHOOL DISTRICT

953 HIGH STREET VICTOR, NY 14564-0000

with a copy to:

Ferrara Fiorenza PC

5010 Campuswood Drive

East Syracuse, New York 13057

12. **GOOD FAITH.** The School, the County, their agents and employees, agree to cooperate in good faith in fulfilling the terms of this Agreement. The School Superintendent and the County Sheriff or their designees shall endeavor to resolve any difficulties or questions by negotiation.

13. **DATA PRIVACY AND SECURITY.**

a. **Protection of Confidential Data**. The County shall provide the contracted services in a manner which protects Student Data (as defined by 8 NYCRR 121.1(q)) and Teacher or Principal Data (as defined by 8 NYCRR 121.1(r)) (hereinafter "Confidential Data") in accordance with the requirements articulated under Federal, New York State and local laws and regulations, including but not limited to Education Law Section 2-d and the associated regulations (8 NYCRR Part 121).

b. **Data Breach**. In the event that Confidential Data is accessed or obtained by an unauthorized individual due to the County's or the SRO's acts or omissions, and/or a subcontractor or affiliate of the County's acts or omissions, the County shall provide notification to the School without unreasonable delay and not more than seven calendar days after the discovery of such breach. The County shall follow the following process:

i. The security breach notification shall be titled "Notice of Data Breach," shall be clear, concise, use language that is plain and easy to understand, and to the extent available, shall include: a brief description of the breach or unauthorized release; the dates of the incident in the date of discovery; a description of the types of Confidential Data affected; an estimate of the number of records affected; a brief description of the County's investigation or plan to investigate; and contact information for representatives who can assist the School District with additional questions.

ii. The County shall also prepare a statement for parents and eligible students which provides information under the following categories: "What Happened," "What Information Was Involved," "What We Are Doing," "What You Can Do," and "For More Information."

iii. Where a breach or unauthorized release of Confidential Data is a result of the County's or the SRO's acts or omissions, and/or a subcontractor or affiliate of the County's acts or omissions, the County shall pay for or promptly reimburse the School for the cost of notification to parents and eligible students of the breach.

iv. The County shall cooperate with the School and law enforcement to protect the integrity of investigations into the breach or unauthorized release of Confidential Data.

c. **2-d Addenda**. The following addenda attached hereto shall be incorporated into the Agreement, and shall supersede any inconsistent provisions in the Agreement:

i. Addendum A: School District's Parents' Bill of Rights for Data Privacy and Security

ii. Addendum B: Parents' Bill of Rights – Supplemental Information Addendum

iii. Addendum C: Third-Party Data Security and Privacy Plan

14. **MODIFICATION.** This document constitutes the full understanding of the parties and no terms, conditions, understandings or agreement purporting to modify or vary the terms of this document shall be binding unless hereafter made in writing and signed by both parties.

15. **NON-ASSIGNMENT.** The School shall not assign or transfer this agreement to any other person or corporation without the previous consent, in writing, of the Chairman of the Ontario County Board of Supervisors. The County shall not assign or transfer this Agreement to any other person or corporation without the previous consent, in writing, of the School's Board of Education.

16. **SEVERABILITY.** In the event any provision of this contract shall be or become invalid under any provision of federal, state or local law, such invalidity shall not affect the validity or enforceability of any other provision hereof.

17. **CONTRACT INTEREST.** No officer or employee of the County, who is authorized in such capacity and on behalf of the County to negotiate, make, accept or approve, or to take part in negotiating, making, accepting or approving this contract, shall become directly or indirectly interested personally in this contract, or in any part hereof. No officer or employee of, or for the County, who is authorized in such capacity and on behalf of the County to exercise any supervisory or administrative function in connection with this contract, shall become directly or indirectly interested personally in this contract or in any part hereof.

18. **INDEMNIFICATION.** The Parties agrees to the fullest extent of the law:

a. that except for the amount, if any, of damage contributed to, caused by or resulting from the negligence of the County, the School shall indemnify and hold harmless the County, its officers, employees and agents from and against any and all liability, damage, claims, demands, costs, judgments, fees, attorneys' fees or loss arising directly or indirectly out of the negligent acts and/or omissions or a material breach of this Agreement by the School or third parties under the direction or control of the School; and

b. to provide defense for and defend, at its sole expense, any and all claims, demands or causes of action directly or indirectly arising out of the acts or omissions referred to in paragraph (a) and to bear all other costs and expenses related thereto. The duty to defend hereunder shall be triggered immediately upon notice to the School by the County of the County's receipt of a Notice of Claim, service of process or other demand or claim.

c. That except for the amount, if any, of damage contributed to, caused by or resulting from the negligence of the School district, the County shall indemnify and hold harmless the School district, its officers, employees and agents from and against any and all liability, damage, claims, demands, costs, judgments, fees, attorneys' fees or loss arising directly or indirectly out of the negligent acts and/or omissions or a material breach of this Agreement by the County or third parties under the control of the County (including the SRO); and;

d. To provide defense and defend, at its sole expense, any and all claims, demands or causes of action directly or indirectly referred to in subparagraph (c) and to bear all other costs and expenses related thereto. The duty to defend hereunder shall be triggered immediately upon notice to the county by the School district of the School district's receipt

of a Notice of Claim, service of process or other demand or claim.

e. Notwithstanding the provisions in subparagraphs (c) and (d), the County shall not be required to indemnify, hold harmless, or defend the School with respect to claims arising out of any law enforcement actions taken by the SRO, including but not limited to actions taken with respect to violent intruders, violent guests, active shooters, or other similar situations, unless the SRO is adjudged liable for negligence or willful misconduct in connection with the same.

f. The defense and indemnification obligations provided herein shall survive the expiration or termination of this Agreement, whether occasioned by this Agreement's expiration or earlier termination.

19. **ENTIRE CONTRACT AND INCORPORATION.** This contract constitutes the entire agreement of the parties hereto and all previous communications between the parties, whether written or oral, with reference to the matter of this contract, are hereby superseded.

20. **SPECIAL RELATIONSHIP.** This Agreement does not create a "special relationship." Specifically, this Agreement is not:

1. an assumption by the County of an affirmative duty to act on behalf of a party who was injured;

2. knowledge on the part of the County's agents that inaction could lead to harm;

3. some form of direct contact between the County's agents and the injured party; and

4. evidence of a party's justifiable reliance on the County's affirmative undertaking.

IN WITNESS WHEREOF, the parties hereto have caused these presents to be signed and their respective seals to be hereunto affixed by their duly authorized officers the day and year first above written.

DIGITAL SIGNATURE PAGE

ADDENDUM A

PARENTS BILL OF RIGHTS FOR DATA PRIVACY AND SECURITY

The Victor Central School District seeks to use current technology, including electronic storage, retrieval, and analysis of information about students' education experience in the district, to enhance the opportunities for learning and to increase the efficiency of our district and school operations.

The Victor Central School District seeks to ensure that parents have information about how the District stores, retrieves, and uses information about students, and to meet all legal requirements for maintaining the privacy and security of protected student data and protected principal and teacher data, including Section 2-d of the New York State Education Law.

To further these goals, the Victor Central School District has posted this Parents' Bill of Rights for Data Privacy and Security.

1. A student's personally identifiable information cannot be sold or released for any commercial purposes.

2. Parents have the right to inspect and review the complete contents of their child's education record. The procedures for exercising this right can be found in Board Policy 5500 https://www.victorschools.org/district/board-policies/policy-details-page/~board/board-policies/post/5500-student-records entitled Family Educational Rights and Privacy Act (FERPA).

3. State and federal laws protect the confidentiality of personally identifiable information, and safeguards associated with industry standards and best practices, including but not limited to, encryption, firewalls, and password protection, must be in place when data is stored or transferred.

4. A complete list of all student data elements collected by the State is available at http://www.nysed.gov/data-privacy-security/student-data-inventory and a copy may be obtained by writing to: Chief Privacy Officer, New York State Education Department, 89 Washington Avenue, Albany, NY 12234

5. Parents have the right to have complaints about possible breaches of student data

addressed.

a. Parents may make a written report of a possible breach of student data to the District Data Protection Officer by email at angela.affronti@victorschools.org, by completing https://docs.google.com/forms/d/e/1FAIpQLSfGucnHGYky802dDzBjZLd7DrPKvMpR23Zv76MgZ56DYfbuaQ/viewform or by US Mail at 953 High Street, Victor, NY 14564.

b. Complaints may also be directed in writing to the Chief Privacy Officer, New York State Education Department, 89 Washington Avenue, Albany, NY 12234, by email to privacy@nysed.gov, by telephone at 518.474.0937, or by submitting the form at: http://www.nysed.gov/data-privacy-security/report-improper-disclosure

ADDENDUM B

SUPPLEMENTAL INFORMATION ADDENDUM

In the course of complying with its obligations under the law and providing educational services to District residents, Victor Central School District has entered into agreements with certain third-party contractors. Pursuant to such agreements, third-party contractors may have access to "student data" and/or "teacher or principal data," as those terms are defined by law.

Each contract the District enters into with a third party contractor where the third party contractor receives student data or teacher or principal data will include this Bill of Rights along with the following information:

1. The exclusive purposes for which the student data or teacher or principal data will be used;

2. How the third party contractor will ensure that the subcontractors, persons or entities that the third party contractor will share the student data or teacher or principal data with, if any, will abide by data protection and security requirements;

3. The duration of the contract including when the agreement expires and what happens to the student data or teacher or principal data upon expiration of the agreement;

4. If and how a parent, student, eligible student, teacher, or principal may challenge the accuracy of the student data or teacher or principal data that is collected; and

5. Where the student data or teacher or principal data will be stored (described in such a manner as to protect data security), and the security protections taken to ensure such data will be protected, including whether such data will be encrypted.

6. Address how the data will be protected using encryption while in motion and at rest.

Addendum C

THIRD-PARTY DATA SECURITY AND PRIVACY PLAN

WHEREAS, the Victor Central School District (hereinafter "School District") and the County of Ontario ("Contractor") entered into an agreement dated September 1, 2023, (hereinafter "Agreement") for the provision of School Resource Officer services (hereinafter "Services").

WHEREAS, pursuant to the requirements under 8 NYCRR § 121, Contractor maintains the data security and privacy plan described herein in connection with the Services provided to the School District.

1. During the term of the Agreement, Contractor will implement all state, federal and local data security and privacy requirements, consistent with the School District's Data Security and Privacy Policy in the following way(s):

As a local government entity, Contractor actively works to maintain compliance with various data security and privacy requirements, and will comply with the School District's Data Security and Privacy Policy when accessing and/or transmitting student data.

2. Contractor has in place the following administrative, operational and technical safeguards and practices to protect personally identifiable information that it will receive under the Agreement:

Contractor will not receive or store any personally identifiable information on County network resources. Contractor agrees to only access the School District's Student Management System through a District device on the District's computer network. Contractor agrees to only use the District-provided email address to communicate electronically regarding District matters in the course of providing School Resource Officer Service. Contractor agrees to comply with the District's Data Security and Privacy Policy when accessing the District's computer system.

3. Contractor shall comply with 8 NYCRR § 121 in that it acknowledges that it has reviewed the School District's Parents Bill of Rights for Data Privacy and Security and will comply with same.

a. Contractor will use the student data or teacher or principal data only for the exclusive purposes defined in the Agreement.

b. Contractor will ensure that the subcontractor(s) or other authorized persons or entities to whom Contractor will disclose the student data or teacher and principal data, if any, will abide by all applicable data protection and security requirements as described in the "Supplemental Information" appended to the Agreement.

c. At the end of the term of the Agreement, Contractor will destroy, transition or return, at the direction of the School District, all student data and all teacher and principal data in accordance with the "Supplemental Information" appended to the Agreement.

d. Student data and teacher and principal data will be stored in accordance with the "Supplemental Information" appended to the Agreement.

e. Student data and teacher and principal data in motion and at rest will be protected using an encryption method that meets the standards described in 8 NYCRR 121.

4. Prior to receiving access to student data and/or teacher and principal data, officer(s) and employee(s) of Contractor and any assignees who will have access to student data or teacher or principal data shall receive training on the federal and state laws governing confidentiality of such data. Such training shall be provided:

The School Resource Officer shall receive training from the School District at the start of the school year.

5. Subcontractors: Contractor shall not utilize sub-contractors.

6. Contractor has the following procedures, plans or protocols in place to manage data security and privacy incidents that implicate personally identifiable information: *Procedures, plans or protocols must, at a minimum, specify plans to identify breaches and unauthorized disclosures, and to promptly notify the School District.*

Contractor maintains various IT security policies and plans, including but not limited to a data breach notification policy. Contractor does not currently intend to receive or store any school district-related PII on County network resources.

7. Termination of Agreement.

To the extent Contractor receives or stores PII, within 30 days of termination or expiration of the agreement without renewal, Contractor shall delete or destroy all student personally identifiable information in its possession.

8. In the event of a conflict between the terms of this Data Security and Privacy Plan and the terms of the Agreement, the terms of this Data Security and Privacy Plan shall control. All of the defined terms in the Agreement shall have the same definitions in the Data Security and Privacy Plan, unless otherwise defined herein. Except as expressly set forth in this Data Security and Privacy Plan, the terms and conditions of the Agreement shall remain unmodified and in full force and effect.

IN WITNESS WHEREOF, the Contractor hereto has executed this Data Security and Privacy Plan as of September 1, 2023.

SCHEDULE A - FULL-TIME

			9/1/2025 - 6/30/2026 Cost	
			Annual	1 FT SRO
[1]	Gross Salary		$97,115	
[2]	Fringe Benefits		$68,765	
	Subtotal Salary & Fringe at 100%		$165,880	
	Annual Average Cost for SRO		**$165,880**	
	Standard Monthly Rate			$13,823
	Standard Hourly Rate			**$79.75**
[3]	**Overtime Hourly Rate**			**$119.63**
[4]	Anticipated School Cost for SRO	1,632 Hours	$130,152	

[1] Salary based on current contract - at top step for Full Time County Police Officer, assumes Tier 4 ERS.

[2] Fringe Benefits paid on Gross Wages for FT Deputy

	2025
FICA	7.65%
WC	2.27%
Retirement	29.5%
Health & Dental Insurance, H.R.A./H.S.A.	33.02%
	72.44%

[3] Overtime incurred by SRO for School related activities to be billed separately at this overtime rate.

[4] The deputy assigned to your detail may have selected a lesser benefit package or may be at a lower ERS rate. This represents the highest potential charge.

RESOLUTION

WHEREAS it has been determined by the Board of Education of the Victor Central School District (the “Board”) that it is in the School District’s best interest to transfer moneys to the School District’s reserves as listed below; and

WHEREAS, in compliance with Education Law Section 3653, the Board desires to authorize such transfers;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Victor Central School District does hereby approve the following reserve fund transfers:

- Transfer of up to $1,000,000 from unappropriated fund balance to the Employee Retirement Reserve TRS Subfund.

- Transfer of up to $5,000,000 from unappropriated fund balance to the Capital Reserve Fund 2024.

This Resolution shall take effect immediately.

SUBJECT: USE OF INTERNET-ENABLED DEVICES DURING THE SCHOOL DAY

The District consulted with local stakeholders including employee organizations representing each bargaining unit, parents, and students to develop this policy to prohibit the use of Internet-enabled devices by students during the school day. This policy aims to ensure that students remain focused on their academic responsibilities throughout the school day, which includes all instructional and non-instructional periods such as homeroom, lunch, recess, study halls, and passing time.

For purposes of this policy, the following definitions apply:

a) "Internet-enabled devices" means and includes any smartphone, tablet, smartwatch, or other device capable of connecting to the Internet and enabling the user to access content on the Internet, including social media applications;

"Internet-enabled devices" does not include:

1. Non-Internet-enabled devices such as cellular phones or other communication devices not capable of connecting to the Internet or enabling the user to access content on the Internet; or

2. Internet-enabled devices supplied by the District, charter school, or Board of Cooperative Educational Services (BOCES) that are used for an educational purpose.

b) "School day" means the entirety of every instructional day as required by subdivision 7 of the Education Law Section 3604 during all instructional time and non-instructional time, including but not limited to homeroom periods, lunch, recess, study halls, and passing time.

Students are generally prohibited from using Internet-enabled devices during the school day anywhere on school grounds.

However, students may be authorized to use an Internet-enabled device during the school day on school grounds:

a) If authorized by a Building or District administrator for a specific educational purpose;

b) Where necessary for the management of a student's health care;

c) In the event of an emergency;

d) For translation services;

e) On a case-by-case basis, upon review and determination by a District or building level administrator.

f) Where required by law.

Students must be permitted to use an Internet-enabled device where the use is included in the student's:

SUBJECT: USE OF INTERNET-ENABLED DEVICES DURING THE SCHOOL DAY (Cont'd.)

a) Individualized Education Program (IEP); or

b) Section 504 Plan.

On-Site Storage of Internet-Enabled Devices Including Cell Phones

Students must store their Internet-enabled devices in designated on-site storage areas during the school day. On-site storage areas may include, but are no limited to, school issued cell phone pouches, student lockers, designated storage bins in classrooms, or secure storage areas in the school's main office. The designated on-site storage areas must be easily accessible to students and provide adequate security to ensure the safekeeping of the student's devices. The District will communicate the procedures for storing and retrieving devices, ensuring that students understand their responsibilities in using the on-site storage facilities provided.

Methods for Parents to Contact Students During the School Day

To accommodate necessary communication, parents or persons in parental relations may use the following methods to contact their student during school hours while adhering to this policy:

a) School Office Phone: Parents or persons in parental relation may call the school's main office, and the office staff can relay messages to the student or call the student to the office to speak with their parent or person in parental relation.

b) Designated Contact Email: Schools may provide a designated email address for the parents and persons in parental relation to send messages. These emails may be monitored by school staff.

c) Classroom Intercom System: In case of an emergency, the school's main office can use the classroom intercom system to notify students directly or ask them to come to the office.

d) Written Notes: Parents or persons in parental relation can drop off written notes at the school's main office, which can then be delivered to the student by school staff.

Parents and persons in parental relation will be notified in writing of the methods that are available for contacting their student during school hours upon enrollment and at the beginning of each school year.

Student Discipline for Accessing Internet-Enabled Devices During the School Day

The District is prohibited from suspending a student solely for accessing internet-enabled devices in violation of this policy. However, repeated violations of this policy will be viewed as insubordination and subject to discipline according to the Code of Conduct.

SUBJECT: USE OF INTERNET-ENABLED DEVICES DURING THE SCHOOL DAY (Cont'd.)

Posting and Translation of Policy

The District will post this policy in a clearly visible and accessible location on its website. Translations of the policy into the 12 most common non-English languages spoken by limited-English proficient individuals in the state will be provided upon request by a student or other persons in parental relation to a student.

Reporting and Mitigation Action Plan

Beginning September 1, 2026 and annually thereafter, the District will publish an annual report on its website detailing enforcement of this policy within the District in the prior school year. This report will include non-identifiable demographic data of students who have faced disciplinary action for non compliance and analysis of any demographic disparities in enforcement of this policy. If a statistically significant disparate enforcement impact is identified, the report will include a mitigation action plan.

Education Law Section 2803

Adoption Date