

## **Seneca Valley School District**

### *Procedures for the Provision of Equitable Services to Non-Public Schools Titles I, II, III, and IV*

#### **Purpose**

To outline procedures for the provision of equitable services under Titles I, II, III, and IV to eligible nonpublic schools ensuring compliance with federal regulations.

#### **1. Identification and Consultation**

##### **A. Identification of Nonpublic Schools**

- Maintain an up-to-date list of nonpublic schools within district boundaries.
- Confirm school eligibility for each applicable title annually.

##### **B. Notification and Invitation**

- By **May 30**, notify nonpublic schools of their opportunity to participate in Title I, II, III, and IV services.
- Send written invitations and maintain documentation of responses.

##### **C. Timely and Meaningful Consultation**

- Conduct consultations by **June 30** with nonpublic school officials on:
  - Student/staff eligibility.
  - Needs assessments.
  - Services to be provided.
  - Funds allocation by title.
  - Program evaluation procedures.
- Maintain records of all consultations and agreements.

#### **2. Title I – Equitable Services Procedures**

##### **A. Student Identification and Needs Assessment**

- Collaborate with nonpublic school officials to identify students who reside in Title I attendance areas and are generators.

- Use multiple educationally related criteria for determining eligibility (academic achievement).

## **B. Assessing Needs**

- Ensure administration of academic assessments or gather relevant student data.
- Ensure students with the greatest academic needs receive services (reading and/or math)

## **C. Implementation of Services**

- Provide services that may include:
  - Direct small group instruction by qualified teachers.
  - Tutoring and intervention programs.
  - Supplemental educational resources.
- Ensure services are secular, neutral, and non-ideological.

## **D. Staffing and Resources**

- Ensure qualified staff deliver Title I services.
- Ensure necessary materials and instructional resources are provided.

## **E. Location and Schedule**

- Ensure services are scheduled during times mutually agreed upon with the nonpublic school.

## **F. Ongoing Monitoring**

- Monitor the implementation of services through site visits and regular communication.
- Document instructional progress and student participation (performance goals).

## **G. Program Evaluation**

- Evaluate the effectiveness of Title I services.
- Adjust services as necessary to meet student needs.

## **H. Calculation of Equitable Services**

- Calculate the proportionate share of Title I funds for nonpublic schools based on the number of low-income students (generators) residing in Title I attendance areas.

## **I. Use of Funds**

- Ensure funds are used exclusively for Title I services.
- Maintain detailed financial records and documentation.

## **J. Complaint Resolution**

- Provide nonpublic schools with clear procedures for filing complaints.
- Investigate and resolve complaints in a timely manner, following state and federal guidelines.

## **3. Title II (Discuss Transfer to Title I)**

### **A. Needs Identification**

- Consult with nonpublic officials to determine the professional development needs of teachers and principals.
- Identify allowable activities aligned with identified needs.

### **B. Service Delivery**

- Provide secular, neutral, and non-ideological professional development.
- May include:
  - Workshops.
  - Online training modules.
  - Coaching and mentoring.

### **C. Funds and Documentation**

- Calculate proportionate share based on enrollment.
- Maintain records of services provided and participants served.

## **4. Title III**

### **A. Eligibility and Needs Assessment**

- Identify English Learners enrolled in nonpublic schools.
- Determine language instruction needs through assessment data and consultation.

## **B. Service Delivery**

- Provide direct instructional support or teacher training programs focused on EL strategies.
- Ensure services are supplemental, secular, and designed to improve English language proficiency.

## **C. Monitoring and Evaluation**

- Monitor student progress and adjust services based on data.
- Document EL growth and program effectiveness.

## **5. Title IV (Discuss Transfer to Title I)**

### **A. Needs Assessment and Prioritization**

- Identify needs related to well-rounded education, safe and healthy schools, and technology access.
- Prioritize services that align with allowable activities under Title IV.

### **B. Service Delivery**

- May include:
  - STEM/STEAM programs.
  - Anti-bullying training.
  - Digital literacy supports.
- Collaborate with nonpublic officials to design services.

### **C. Funds and Compliance**

- Determine proportionate share.
- Ensure funds are used only for Title IV allowable activities and maintain fiscal documentation.

## **6. Complaint Resolution**

- Nonpublic schools may submit formal complaints if they believe equitable services are not provided as required.
- The district will respond in accordance with state and federal guidance, and document all resolutions.

## 7. General Timeline

| Task                                                         | Responsible Party          | Deadline             |
|--------------------------------------------------------------|----------------------------|----------------------|
| Notify nonpublic schools of participation opportunity        | District Title Coordinator | May 30               |
| Conduct initial consultation meetings                        | District Title Coordinator | June 30              |
| Complete needs assessment and identify eligible participants | Nonpublic School Officials | June 30              |
| Develop service plans by title                               | District Title Coordinator | June – August        |
| Begin service delivery                                       | Designated Staff           | Start of School Year |
| Monitor and evaluate services                                | District Title Coordinator | Ongoing              |
| Review program effectiveness                                 | District Title Coordinator | Ongoing              |