MARIN COUNTY CHILD CARE COMMISSION
General Commission
Minutes

May 5th, 2025/ 3-5pm

Boardroom, Marin County Office of Education- 1111 Las Gallinas Ave, San Rafael

Executive Committee

Kristina Sisseck
Chair

Jennifer Bell
Vice Chair

Emily Bugos
Secretary

Jody Stamps
Member At Large

Daphne Cummings
Past Chair

Coordinator
Kelsey Lombardi

Agenda	**Minutes**
Call to Order Welcome/Introductions	In attendance: Kristina Sisseck, Daphne Cummings, Emily Bugos, Kelsey Lombardi, Jennifer Bell, Donje Fields, Ruthie Reeder, Peggy Dodge, Amy Carrera, Jason Lau, Catherine John, Kelly Harvard, Michelle Weber Call to order: Kristina called to order at 3:07 pm
Approval of/Revisions to Agenda **/+ Agreement on topics for meeting [Unanimous Consent action item, unless there are objections/changes]	Daphne motioned to approve. Kelly seconded. All in favor. Agenda approved.
Public (non-members) Comment on Non-Agendized Items This is an opportunity for the public to direct questions or comments related to the Commission concerning matters not on the agenda. The Commission can take no action unless the matter is placed on a subsequent agenda.	Public comment: No public comment

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{Comments (Max. 3 minutes per speaker)}	
Consent Calendar **/ Meeting Minutes of March 2025. [Unanimous Consent action item, unless there are requests to remove an item from Consent.]	Consent Calendar: LPC Coordinator shared needed revision to March 2025 minutes; 1 commissioner had not previously taken oath and needed to abstain from voting. Daphne motioned to approve minutes with changes; Jennifer seconded. 4 abstained, 8 approved. March meeting minutes approved with revision to reflect correct number of approval votes and abstention votes.

Commission Business
Group Norms- Finalize and vote. **
Virtual option for General meetings**
2025-2026 Meetings- dates and structure of agenda
Support letter for West Marin, Bolinas-Stinson Unified**
 	
{Public Comment}
	• Adapted group norms. Peggy motioned to approve norms with below change. Daphne seconded. All approved.
	  ○ 6th bullet point removing "all in favor"
	• Virtual option for general meetings. If using virtual option, must follow regulations set forth in AB 2449 (set to sunset in Dec 2025). For public, would set up webinar mode and use Q&A feature for public comment. Discussed opportunities for translation. Would require revision to by-laws.
	  ○ Public comment:
	  ▪ MCOE uses translation service with specific rate and cancellation policy.
	  ▪ Translation could serve as bridge between commission and community; comment about moving meetings to later time to accommodate working parents
	  ○ Michelle motioned to move discussion about virtual option for public and commissioners at general meetings to Executive Committee. Jennifer seconded. All approved.
	• 2025-26 meeting dates and structure of agenda: Proposed meeting dates are 9/15/25, 11/17/25, 1/12/26, 3/2/26 (6-8 pm community mtg), 5/4/26. Ad-hoc

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	committees and Exec Committee to meet on off-months. Discussion around revised times for meetings to further engage families. ○ Michelle motioned to approve dates with revision that Sept 15 meeting be 4-6 pm. Daphne seconded. All approved. • Support letter for West Marin, Bolinas-Stinson Unified; Bolinas-Stinson currently serving 3-4 year olds paid for by general fund; intention to close program and layoff staff. Proposal for district to continue funding for 25-26 school year to allow for planning of sliding scale preschool. Recommendation for Commission to write letter. Kristina motioned to approve letter to be sent re access for 3yos in area; Chair, Coordinator, and Peggy to draft letter on behalf of Commission. Kelly seconded. 1 abstention, 10 approved. ○ Public comment: Suggestion of letter of gratitude to district for funding preschool for 7 years and noted fiscal impact. Work of Commission could be to find partner.
<u>2025-2030 Strategic Plan- Ad Hoc Committee's</u> Ad-Hoc Committee's Presenters report out on objectives/ activities. Agreements and reminders {Public Comment}	LPC Coordinator reported all committees have met, determined objectives, set meeting dates for June to refine objectives; objectives to be presented in Sept at kick-off fall retreat
<u>Zip Code Priority Report</u> **/+ Presentation Discussion {Public Comment} Approval to keep/revise priorities for 2024-2025**	Zip Code Priority Report: AIR ELNAT data from 2020. Commission can use local knowledge, including CEL and provider waitlist data to inform Zip Code Priority Report. Kristina motioned to defer agenda items (zip code, coordinators report, commission membership) to a special meeting due to time. Jennifer seconded. All approved.

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Coordinator's Report (written and/or verbal, time permitting) Coordinator's MOU WOTYC reflection VTT Fiscal Mapping {Public Comment}	
Commission Membership**/+ Vacancies/ expirations New applicants for the commission- Alexandria Covington, La Tanya Wiggins+ {Public Comment}	
Adjourn** [Unanimous consent]	Amy motioned. Donje seconded. All approved. Meeting adjourned at 5:05 pm.

For copies of documents provided in meetings, please email LPCcoordinator@marinschools.org

*The quorum for this meeting is **9** Commissioners. In the event a quorum is not present those attending will meet as an ad hoc committee to discuss business contained in the agenda and to vote to recommend actions to the larger Commission.

minutes