

Use of Facilities Fee Schedule for the Eden Central School District

3280R.1

This District's facilities are used primarily to facilitate the education and development of school aged children. The Board of Education recognizes it is beneficial to make the facilities available to others in the Eden community when the use does not interfere with the school program. It is not the intent of the District to use building fees as a revenue source, but annual revenue from facility use should equal or exceed operation costs due to outside group use.

SECTION 1 –APPLICATION FOR USE OF SCHOOL FACILITIES

Requests should be made at least 10 days in advance and no more than one school year prior to date of use. A 50% deposit is required after approval of the request. The remaining balance will be billed and payable within 15 days. All groups are required to fill out a request for use of facilities, must provide insurance and confirm approval prior to event.

- Hourly custodial fees or other fees may be charged at the district's discretion, in addition to the fees listed below, for any use of a facility when a custodian is not normally on duty, or requires extra cleaning or maintenance to prepare a facility for use or to prepare it again for normal use after an activity.
- Groups 2-4 will be required to pay for a Personal Touch employee when any part of the kitchen is used.
- Groups 2-4 will be required to pay for a technician when either auditorium is requested.
- Groups 2-4 will be required to pay for a custodian, when one is not already scheduled, when using the Athletic Stadium.
- Alarm charges of \$100 will be applied if the group enters restricted areas.

SECTION 2 –CLASSIFICATION OF GROUPS - ¹ Additional Fees may apply

CHARGE	GROUP	DESCRIPTION	EXAMPLES - will be determined by Administration
FREE ¹	1	In-House School Related Groups	Extra-curricular, ETA, Arts and Athletics.
FREE ¹	2	Non-profit 501(c)3 community based organizations focusing on Eden residents. Must have at least 60% of participants residing in the District.	Eden PTA, Boosters, Community Education, Boys and Girls Club, Eden Town Recreation, Boy/Girl Scouts, Eden 4H and Eden Community Foundation.
50% or other ¹	3	Non-profit 501(c)3 community based organizations focusing on other than Eden residents, and Group 2 if additional staffing is required or other factors.	Hamburg Swim Club and BOCES Summer Swim Program.
100% ¹	4	For-profit organizations and all others. Tournaments for any group become a Group 4.	Dance studios, Eden Corn Festival and Eden Volleyball Club.

SECTION 3 –FEE STRUCTURE

Area	Hourly Charge
Classroom - Miscellaneous (All Schools)	\$ 10.00
Library (All Schools)	\$ 25.00
Elementary Auditorium – Technician must be present	\$ 75.00
Middle & High School Auditorium – Technician must be present	\$ 100.00
Elementary Cafeteria w/o Kitchen	\$ 25.00
GLP Cafeteria w/o Kitchen	\$ 25.00
Middle & High School Cafeteria w/o Kitchen	\$ 50.00
Kitchen (All Schools) –Personal Touch employee must be present	\$ 15.00
Elementary Gym	\$ 40.00
GLP Gym	\$ 40.00
Middle & High School Gym	\$ 50.00
Auxiliary Gyms A & B	\$ 40.00
Middle & High School Pool	\$ 50.00
Area	Daily Charge
Outside Fields (Per field) (All Schools)	\$ 25.00
Athletic Stadium Field/Track – Custodian must be present	\$ 500.00
Press Box/Score Board/PA	\$ 25.00
Athletic Stadium Lights	\$ 125.00

(Continued)

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SECTION 3 –FEE STRUCTURE (Continued)

Eden Elementary	Daily Rate		PLUS	Hourly Rate	
	Without Electric	With Electric		With Bathrooms-Monday-Saturday Includes Custodian & Electric	With Bathrooms-Sunday Includes Custodian & Electric
Parking Lot	\$ 25.00	\$ 35.00		\$ 55.00	\$ 70.00
Front Lawn	\$ 25.00	\$ 35.00		\$ 55.00	\$ 70.00
Side Lawn	\$ 25.00	\$ 35.00		\$ 55.00	\$ 70.00

Hourly Fees for Mon-Sat/Sun		(A minimum of 2 hours is required if staff is not normally scheduled)	
Technician \$40/\$50	Custodian \$50/\$65	Student Technician-If avail. \$20/\$20	Personal Touch Employee \$25/\$25

Revised 7/26/18