CHAPERONE WORKSHOP

CHULA VISTA LEARNING COMMUNITY CHARTER

OBJECTIVE

REVIEW THE ROLES AND RESPONSIBILITIES AS A CHAPERONE

WORK IN COLLABORATION WITH STAFF TO ENSURE THE SAFETY OF ALL STUDENTS

GUIDELINES



ALL SCHOOL'S RULES AND CORE VALUES APPLY ON SCHOOL FIELD TRIPS



STUDENTS MAY NOT TRAVEL BY PRIVATE VEHICLE, EVEN FOR SHORT DISTANCES



THE CHAPERONE IS TO FOLLOW THE TRIP PLAN DEVELOPED BY THE TEACHER. THIS INCLUDES TRAVELING BY SCHOOL BUS WITH THE CHILDREN YOU ARE SUPERVISING



SHARING OF FOOD AND SNACKS IS NOT PERMITTED AS STUDENTS MAY HAVE ALLERGIES TO CERTAIN INGREDIENTS OR FOODS THAT WE ARE NOT AWARE OF



STUDENTS ARE NOT PERMITTED TO PURCHASE FROM GIFT SHOPS WHILE ON THE FIELD TRIP

GUIDELINES(CONTINUED)



SIBLINGS MAY NOT PARTICIPATE IN A SCHOOL SPONSORED FIELD TRIP



PICTURES OF STUDENTS MAY NOT BE UPLOADED ONTO SOCIAL MEDIA WEBSITES



DO NOT USE YOUR CELL PHONE FOR NON-EMERGENCY OR NON-TRIP RELATED PURPOSES



IT IS NOT ACCEPTABLE FOR READING OR OUTSIDE WORK TO BE COMPLETED WHILE YOU ARE SUPERVISING STUDENTS

ROLES AND RESPONSIBILITIES

CHAPERONES ARE EXPECTED TO:

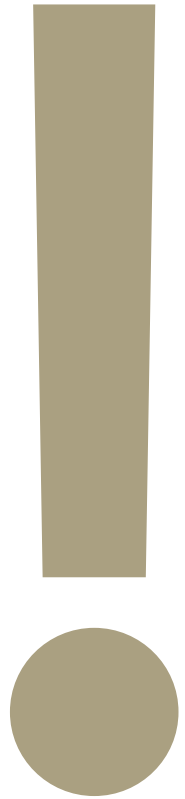
- COMPLY WITH SCHOOL POLICIES
- FOLLOW THE DIRECTIONS GIVEN BY THE COORDINATING TEACHER
- MODEL APPROPRIATE BEHAVIORS FOR STUDENTS
- SUPERVISE A SMALL GROUP OF STUDENTS
- REVIEW RULES AND STANDARDS FOR BEHAVIOR, SAFETY EXPECTATIONS, AND ANY SITE-SPECIFIC RULES WITH STUDENTS
- WHILE YOU ARE RESPONSIBLE FOR STUDENT BEHAVIOR, IT IS THE REPONSIBILITY OF THE TEACHER TO DISCIPLINE A STUDENT

ROLES AND RESPONSIBILITIES (CONTINUED)

CHAPERONES ARE EXPECTED TO:

- BE SURE YOU KNOW WHEN AND WHERE TO MEET THE REST OF YOUR GROUP AT THE END OF THE VISIT
- BE MINDFUL OF THE TIME. ONE PERSON'S TARDINESS WILL AFFECT THE WHOLE GROUP EXPERIENCE
- ENSURE THAT STUDENTS DO NOT GET INVOLVED IN ANY EXTRA ACTIVITIES NOT PRE-APPROVED BY THE COORDINATING TEACHER
- ACCOUNT FOR ALL STUDENTS AND PARTICIPANTS REGULARLY AND BEFORE CHANGING ACTIVITIES

IF YOU HAVE ANY TYPE OF EMERGENCY OR ANY SITUATION THAT IS OUT OF THE ORDINARY DURING YOUR FIELD TRIP, CONTACT THE COORDINATING TEACHER IMMEDIATELY



IMPORTANT!

PLEASE KEEP IN MIND THAT IF ANY OF THE GUIDELINES OR PROCEDURES ARE NOT FOLLOWED, THE PARENT WILL LOSE THE PRIVILEGE OF BEING A CHAPERONE IN THE FUTURE

RUN DOWN OF THE STEPS TO BE CLEARED AS A CHAPERONE FOR ONE DAY FIELD TRIPS



REVIEW THIS WORKSHOP AND GAIN AN UNDERSTANDING OF YOUR ROLE AND RESPONSIBILTY



EMAIL
GEORGINA.AVILA@CVESD.ORG
WITH THE FOLLOWING:

>YOUR LEGAL NAME, BEST CONTACT NUMBER AND EMAIL

>COMPLETE NAME OF YOUR STUDENT

>A STATEMENT AFFIRMING YOU HAVE REVIEWED THIS CHAPERONE WORKSHOP



RAPTOR ID SCREENING

(DONE AT LEAST 1 DAY PRIOR TO THE FIELD TRIP, MUST BRING IN A VALID GOVERNMENT IDENTIFICATION)

THANK YOU FOR YOUR CONTINUED SUPPORT