# CLASS VICE-PRESIDENT

**QUALIFICATIONS:**

1. Maintain a minimum grade point average of 3.0 for each grading period from time of petitioning for the job until your final grading period.
2. Maintain good attendance/tardy standing.
3. Agree to serve as a role model for students by upholding the Core Values, CVLCC Four Pillars, uniform policy, and all school policies etc.
4. Enroll in Leadership Class.
5. Uphold the signed leadership contract.
6. Extra time available before and after school, including class meetings at 7:45 at least once a week.
7. Must have been in CSL for a minimum of one year.

**PERSONAL QUALITIES:**

1. Must be a good student role model.
2. Must be a confident speaker in front of large groups.
3. Must be able to communicate effectively with others (peers and adults).
4. Must be able to manage time well and have time outside of leadership class.

## ROLE AND RESPONSIBILITIES

Leadership and Support:

- Serve as the acting President in the absence of the President, ensuring continuity of leadership and decision-making.
- Work closely with the Class President on all class activities, initiatives, and projects, providing support and collaboration.

Agenda Preparation and Organization:

- Assist the Class President in preparing meeting and business agendas, helping to ensure that meetings are productive and focused.

Elections and Succession Planning:

- Organize applications and elections for next year's class cabinet, facilitating a smooth transition of leadership.
- Encourage student engagement in the election process and ensure fair and transparent procedures.

Communication and Engagement:

- Communicate diligently with students about class activities, fundraisers, events, and other relevant information, fostering transparency and participation.
- Maintain open lines of communication with classmates, soliciting feedback and input to better represent their interests and concerns.

Uniform Policy Maintenance:

- Assist in the maintenance of uniform policy among CSL members, ensuring compliance and adherence to established guidelines.

Delegation and Teamwork:

- Delegate tasks to other class officers when needed, promoting teamwork, efficiency, and collaboration.
- Foster a positive, growth mindset regarding all individuals on and off campus, encouraging inclusivity and empathy.

School Spirit and Participation:

- Participate enthusiastically in all spirit days and attend as many events as possible, leading by example and promoting school pride.
- Encourage classmates to join in and support school spirit initiatives, fostering a sense of community and belonging.

Role Model:

- Serve as a role model for ethical conduct, responsibility, and dedication.
- Uphold values of integrity and professionalism in all interactions and activities.