



**LITTLEFIELD UNIFIED SCHOOL DISTRICT #9  
GOVERNING BOARD MEETING  
Administrative Services Site  
3490 East Rio Virgin Road  
Thursday, June 12, 2025  
5:00 P.M.  
(Doors Open at 4:45 p.m.)**

**Mission Statement**

The Littlefield Unified School District is committed to excellence. Therefore, we are committed to providing opportunities for all students to learn and develop socially, emotionally, and academically. We are committed to providing resources to our students, parents and teachers in an ongoing effort to help students transition from childhood to adulthood.

1. CALL TO ORDER:
2. ROLL CALL:

Mike Fagnan, Board President  
Nichole Frisby, Board Member  
Sonny Graham, Board Member  
Sean Hogan, Board Member

Troy Heaton, Superintendent/Secondary Principal  
Kevin Murray, Elementary Principal  
Edward Dickie, Business Manager  
Sheree Goessman, Human Resources Director

**CEREMONIAL ITEMS**

3. Pledge of Allegiance: By invitation of Board President.

**AGENDA**

4. Consideration of approval of the June 12, 2025 LUSD9 Board Meeting agenda.

**SPECIAL ITEMS**

5. Election of Governing Board Secretary.

**PUBLIC COMMENT**

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At this time, the public may speak to the Governing Board on topics of concern with the public body's jurisdiction, even if the topic is not specifically included on the agenda. The public must state their full name for the record and will be allowed up to three minutes to address the Governing Board. No action will be taken as a result of public comments. The Board expects that citizens who address the board will present concerns regarding the activities in question rather than make personal attacks upon Board Members, District Personnel or other persons in attendance or absent. In addition, questions or comments on matters that are currently under legal review will not be accepted.

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6. Public Comment.



## **INFORMATION AND DISCUSSION:**

7. Troy Heaton, Superintendent/Secondary Principal
  - a. School Update.
    - i. June 2-28, 2025 – Summer School – Elementary & Jr/Sr High School
    - ii. June 2-August 8, 2025 – Summer Food Delivery
  - b. Financial Items
    - i. Budget Update
    - ii. Food Service Financial
    - iii. Student Activity Balance
    - iv. Summer Food Delivery
  - c. Other.
  
8. Board Reports.
  - a. Other

## **CONSENT AGENDA**

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Approval of Routine Orders of Business. Documentation concerning the matters on the Consent Agenda may be reviewed at the Littlefield Unified School District Office, located at 3490 East Rio Virgin Road, Beaver Dam, Arizona. Any Board Member may request an item be pulled off the agenda for further discussion.

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9. Consideration of approval of the May 8, 2025, Regular Governing Board Meeting Minutes.
  
10. Consideration of approval of Vouchers and Stipends:
  - a. LUSD9 Payroll Vouchers: 23/2523, 24/2524, 25/2525, and 26/2526.
  - b. LUSD9 Vouchers: 1019, 1020 and 1021.
  - c. Stipends
    - i. Classroom Site Fund Payments

(Members of the public may view the content of the vouchers 24 hours prior to the board meeting in the district office.)
  
11. Consideration of approval of the FY 2024/2025 Classified, Certified, and Substitute Personnel as outlined in the attached list:

<b>Name</b>	<b>Position</b>	<b>Effective Date</b>
Dickie, Edward	Business Manager	06/12/2025
Gutierrez, Jocelyn	Substitute Aide	05/09/2025

12. Consideration of approval of the FY 2025/2026 Certified Personnel, Classified Personnel, and Coaching Staff as outlined in the attached list:

<b>Name</b>	<b>Position</b>	<b>Effective Date</b>
Castillo, Manuel	Assistant Football Coach	07/01/2025
Dickie, Edward	Business Manager	07/01/2025

13. Consideration of approval of the following staff resignations, retirements, and terminations:



Name	Position	Effective Date
Rauterkus, Jeane	SPED Aide	05/14/2025

- 14. Consideration of approval of the 2025/2026 Stipend List with Names.
- 15. Consideration of approval of donations received by the District per Policy KCD.
  - a. Rancho Mesquite Casino Inc. (Eureka) - \$6,000 for Summer School.
  - b. Mesquite Entertainment – Bowling & \$50 food voucher for Employee end of Year Banquet.

## **ACTION ITEMS AND/OR DISCUSSION**

- 16. Consideration of approval of an increase to the paid price for school breakfast and lunch by \$0.10 for school year 2025/2026. Current prices are Breakfast: Student \$2.20 & Adult \$2.70. Lunch: Student \$3.20 & Adult \$4.20. Proposed prices are Breakfast: Student \$2.30 & Adult \$2.80. Lunch: Student \$3.30 & Adult \$4.30.
- 17. Consideration of approval of the renewal of The Trust and The Alliance contracts.
- 18. Consideration and possible approval of performance pay for Mr. Heaton and Mr. Murray for Fiscal Year 2024–2025.
- 19. Consideration and possible approval of the purchase of a 15-passenger van for district-wide use.
- 20. Consideration of approval of the proposed budget for the 2025/2026 School Year.
- 21. Consideration of second reading and adoption of Policy Advisory #863-#865.
  - a. Policy IHA – Basic Instructional Program
  - b. Policy JLIP – Sex Offender Notification
- 22. Consideration of second reading and adoption of Policy Advisory #866-#875.
  - a. Policy CA – Administration Goals/Priority Objectives
  - b. Policy CB – Superintendent
  - c. Policy CBA – Qualifications and Duties of the Superintendent
  - d. Policy CBCA – Delegated Authority
  - e. Policy CBI – Evaluation of Superintendent
  - f. Policy CCB [Delete] – Line and Staff Relations.
  - g. Policy CFD – School Based Management
  - h. Policy CHD – Administration in the Absence of Policy
  - i. Policy CK – Administrative Consultants
  - j. Policy CM – School District Annual Report
- 23. Consideration of first reading of Policy Advisory #876-#905.
  - a. Policy DA – Fiscal Management Goals / Priority Objectives
  - b. Policy DB – Annual Budget
  - c. Policy DBC (Deleted) – Budget Planning, Preparation, and Schedules
  - d. Policy DBF – Budget Hearings and Reviews / Adoption Process
  - e. Policy DBI (Deleted) – Budget Implementation
  - f. Policy DBJ – Budget Transfers



- g. Policy DD – Funding Proposals, Grants, and Special Projects
  - h. Policy DDA (Deleted) – Funding Sources Outside the School System
  - i. Policy DEC (Deleted) – Funding from Tax Sources
  - j. Policy DFA – Revenues from Investments
  - k. Policy DFB (Deleted) – Revenues from School – Owned Real Estate
  - l. Policy DFD (Deleted) – Gate Receipts and Admissions
  - m. Policy DFF (Deleted) – Income from School Sales and Services
  - n. Policy DG – Banking Services
  - o. Policy DGA (Deleted) – Authorized Signatures
  - p. Policy DGD – Credit Cards
  - q. Policy DI – Fiscal Accounting and Reporting
  - r. Policy DIA (Deleted) – Accounting System
  - s. Policy DIB – Types of Funds/Revolving Funds
  - t. Policy DIC – Financial Reports and Statements
  - u. Policy DICA (Deleted) – Budget Format
  - v. Policy DID – Inventories
  - w. Policy DIE – Audits/Financial Monitoring
  - x. Policy DJ – Purchasing
  - y. Policy DJE – Bidding/Purchasing Procedures
  - z. Policy DJG – Vendor/Contractor Relations
  - aa. Policy DJGA (Deleted) – Sales Calls and Demonstrations
  - bb. Policy DK – Payment Procedures
  - cc. Policy DKA (Deleted) – Payroll Procedures/Schedules
  - dd. Policy DN – School Properties Disposition
24. Consideration of first reading of Policy Advisory #906-#908.
- a. Policy IJNDB – Use of Technology Resources in Instruction
  - b. Policy JLF – Reporting Child Abuse/Child Protection
  - c. Policy JR – Student Records
25. Suggestions for Future Board Meetings.

## **INFORMATION ITEMS**

26. News articles about the schools.
27. Upcoming Governing Board Conferences:
- a. ASBA Summer Leadership Institute – June 5-7, 2025, Flagstaff, AZ
28. Notification of Policy Regulations and Exhibits:
- a. Regulation DB-R: Annual Budget: Schedule, Preparation/Planning, Format,, and Posting/Submission.
  - b. Regulation DBC-R (Deleted): Budget Planning, Preparation, and Schedules.
  - c. Exhibit DD-e: Funding Proposals, Grants, and Special Projects
  - d. Regulation DID-R: Inventories
  - e. Regulation DIE-R: Audits/Financial Monitoring
  - f. Regulation DJE-R: Bidding/Purchasing Procedures
  - g. Regulation DJGA-R (Deleted): Sales Calls and Demonstrations
  - h. Exhibit DK-EA: Payment Procedures



- i. Exhibit DK-EB: Payment and Payroll Procedures
- j. Exhibit DKA-E (Deleted): Payroll Procedures/Schedules
- k. Regulation IJNDB-R: Use of Technology Resources in Instruction
- l. Regulation JR-R: Student Records

29. School Calendar 2025/2026

30. Next Meeting – July 10, 2025

## **ADJOURNMENT**

*Members of the public who are disabled and require special assistance or accommodation at the meeting are requested to notify Littlefield Unified School District 9 in writing at 3475 East Rio Virgin Road, Beaver Dam, AZ, 86432 or by calling 347- 5486 twenty-four hours in advance.*

*THIS NOTICE AND AGENDA HAS BEEN POSTED 24 HOURS BEFORE THE MEETING IN ACCORDANCE WITH A.R.S. § 38-431.02(G) AT THE FOLLOWING LOCATIONS:*

1. Beaver Dam Post Office, 3288 E. McKnight Rd., Littlefield, AZ 86432.
2. Beaver Dam Elementary School, 3436 E. Rio Virgin Rd., Beaver Dam, AZ 86432.
3. Littlefield Unified School District, 3490 E. Rio Virgin Rd., Beaver Dam, AZ 86432.
4. Beaver Dam Jr./Sr. High School, 3475 E. Rio Virgin Rd., Beaver Dam, AZ 86432.
5. Scenic General Store, 2960 Scenic Blvd., Suite A, Littlefield, AZ 86432

The agenda is also available on the Internet at [www.lusd9.com](http://www.lusd9.com)