

SPECIAL MEETING MINUTES

A Work Session of the Springfield School District No.19 Board of Education was held on April 28, 2025.

1. CALL MEETING TO ORDER

Board Chair Nicole De Graff called the Springfield Board of Education special meeting to order at 5:30 p.m.

A. Chair De Graff led the Pledge of Allegiance

B. Vice Chair Quaas-Annsa shared the following Land Acknowledgement:

We acknowledge that we are in the traditional homeland of the Kalapuya people, specifically the community that was known as Chifin, the area that we now call Springfield.

Kalapuya people, who have lived in this region since "[Time Immemorial](#)", were illegally dispossessed of their land and forcibly removed to what are now the Grand Ronde and Siletz reservations over several years, but most notably in treaties between 1851 and 1855.

The Kalapuya are now members of the [Confederated Tribes of the Grand Ronde](#) and the [Confederated Tribes of Siletz Indians](#), and members of the Kalapuya still live, work, study, and thrive in this area, and continue to make important contributions here in Springfield, across the land we now refer to as Oregon, and around the globe.

This information is shared out of a responsibility to prevent the erasure of Native culture, heritage, and people and to ensure a quality contemporary education for future generations.

Attendance

Board Members in attendance included, Board Chair Nicole De Graff, Vice Chair Heather Quaas-Annsa, Director Ken Kohl, and Director Jonathan Light was excused.

District staff and community members identified included Superintendent Todd Hamilton, David Collins, Brett Yancey, Dustin Reese, Taylor Madden, Martie Steigleder, Brian Richardson, Jeff Michna, Joyce Johnson, Whitney McKinley, and Jonathan Gault.

3. Discussion

A. Policy Discussions – Policies on Hold

Superintendent Hamilton

Superintendent Hamilton began by recognizing the work they started in the fall and the numerous board policies that were adopted. The focus of the meeting was on a set of policies that required deeper review, clarification and/or potential edits of various school policies. Hamilton noted that there were some more complex policies, requiring deeper attention that had been set aside for future meetings. The board diligently reviewed, discussed and made decisions concerning each of the 19 policies.

MOTION: Vice Chair Quaas-Annsa moved, seconded by Chair De Graff to approve the school policy changes as discussed.

Chair De Graff asked each board member to vote whether they approve the school policy changes as discussed: Director Kohl – Yes, Director Quaas-Annsa – Yes, and Director De Graff – Yes.

The motion passed, 3:0.

4. NEXT MEETINGS

May 8, 2025 - Budget Committee Meeting at 6:00 p.m.

May 12, 2025 – Board Business Meeting at 7:00 p.m.

May 15, 2025 – Budget Committee Meeting at 6:00 p.m.

May 22, 2025 – Budget Committee Meeting at 6:00 p.m. (if necessary)

5. ADJOURNMENT

With no further business, Chair De Graff adjourned the work session at 7:36 p.m.

(Minutes recorded by Trenay Ryan, LCOG)

Springfield School District 19

Code: BBAA
Adopted: 11/14/16
Revised/Readopted: 3/11/19; 1/10/22
Orig. Code(s): BBAA

Individual Board Member’s Authority and Responsibilities

An individual Board member exercises the authority and responsibility of their position when the Board is in legal session only.

A Board member has the authority to act in the name of the Board when authorized by a specific Board motion. The affirmative vote of the majority of members of the Board is required to transact any business. When authorized to act as the district’s designated representative in collective bargaining, a Board member may make and accept proposals in bargaining subject to subsequent approval by the Board.

When expressing personal opinions in public, the Board member should clearly identify the opinions as their own.

Members will be knowledgeable of information requested through Board action, supplied by the superintendent, gained through attendance at district activities and through professional Board activities.

Members of the Board will adhere to the following in carrying out the responsibilities of membership:

1. Request for Information

Any individual Board member who desires a copy of an existing written report or survey prepared by the administrative staff will make such a request to the superintendent. A copy of the material may be made available to each member of the Board. Requests for the generation of reports or information, which require additional expense to the district, must be submitted to the Board for consideration.

2. Requests for Legal Opinions

Requests for legal opinions by a Board member must be approved by a majority vote of the Board before the request is made to legal counsel. The Board chair is authorized to obtain legal advice or opinions prior to the next meeting (e.g., advice regarding an executive session or a decision to invite district legal counsel) without a need for Board approval. Legal counsel is responsible to the Board.

3. Action on Complaints or Requests Made to Board Members

When Board members receive complaints or requests for action from staff, students or members of the public, the Board members will direct the staff, students, members of the public to the appropriate complaint policy Board policy KL - Public Complaints. Such information will be conveyed to the superintendent.

4. Board Member’s Relationship to Administration

Individual Board members will be informed about the district’s educational program, may visit schools or other facilities to gain information when approved through the superintendent, and may request information from the superintendent. No individual Board member may direct the superintendent to action without Board authorization. Board members will not intervene in the administration of the district or its schools.

5. Contracts or Agreements

All contracts of the district must be approved by the Board, unless otherwise delegated by the Board to the superintendent or designee for approval, before an order can be drawn for payment. If a contract is made without authority of the Board, the individual making such contract shall be personally liable.

END OF POLICY

Legal Reference(s):

ORS 332.045
ORS 332.055

ORS 332.057
ORS 332.075

38 OR. ATTY. GEN. OP. 1995 (1978)
S. Benton Educ. Ass’n v. Monroe Union High Sch. Dist., 83 Or. App. 425 (1987).

Springfield School District 19

Code: BBD
Adopted: 1/08/07
Revised/Readopted: 3/11/19
Orig. Code(s): BBD

Board Member Removal from Office

The Board ~~shall~~**will** declare the office of a Board member vacant upon any of the following:

1. The death or resignation of an incumbent;
2. When an incumbent ceases to be a resident of the district;
3. When an incumbent ceases to discharge the duties of office for two consecutive months unless prevented by sickness or other unavoidable cause;
4. When an incumbent ceases to discharge the duties of office for four consecutive months for any reason;
5. When an incumbent is removed from office or the election thereto has been declared void by judgment ~~or decree~~ of any ~~competent~~ court;
6. When an incumbent is recalled **from office by district voters**.

Vacancies will be filled through appointment by the Board unless a majority of the positions are vacant at the same time. In that case, vacancies will be filled by the Lane Education Service District.

END OF POLICY

Legal Reference(s):

ORS 249.865 to -249.877

ORS 332.030

ORS 408.240

Springfield School District 19

Code: BCD
Adopted: 1/08/07
Revised/Readopted: 3/11/19
Orig. Code(s): BCD

Board-Superintendent Relationship

The superintendent shall be the chief executive officer and shall be responsible for the professional leadership necessary to translate the will of the Board into administrative action.

The superintendent shall be responsible for all aspects of district operation and, for such duties and powers pertaining thereto as directed or delegated by the Board, and to develop such procedures and administrative regulations as the superintendent considers necessary to ensure efficient operation of the district.

The Board expects that the superintendent is professionally able and possesses outstanding qualities of leadership, vision and administrative skill and will implement all Board policies in good faith and within established guidelines and keep the Board informed about district operations.

The superintendent can expect the Board will respect the superintendent's professional competence and extend to them full responsibility for implementation of Board policy decisions to the superintendent.

The Board holds the superintendent responsible for carrying out its policies and for keeping the Board informed about district operations.

END OF POLICY

Legal Reference(s):

ORS 332.107

ORS 332.505

ORS 332.515

Springfield School District 19

Code: BCF
Adopted: 1/08/07
Revised/Readopted: 3/11/19
Orig. Code(s): BCF

Advisory Committees to the Board

In an ongoing effort to increase communication with the public and to provide for community involvement, the Board may appoint advisory committees ~~which that~~ include community members to consider matters of ~~districtwide~~ district importance. Such committees will not be appointed on a permanent basis, but will be appointed to assist in a particular area of activity.

Recommendations of ~~such~~ advisory committees will be given careful consideration by the Board, but such recommendations will not relieve the Board of its legal responsibility to make final decisions.

All meetings of ~~advisory committees~~ ~~Community Advisory Committees~~ shall follow the Public Meetings Law. The press may attend and report proceedings. Visitors shall sit apart from the committee members and shall speak only when invited to do so by the committee chair.

~~The composition~~ ~~Members~~ of advisory committees to the Board ~~Community Advisory Committees~~ will be recruited by means of mass and interpersonal communication methods, will be broadly representative when appropriate, and will take into consideration the specific tasks assigned to the committee. The process for the appointment of community members to an advisory committee will be determined by the Board. ~~When requested and approved by the Board, appointment~~ ~~Appointment~~ of staff members, when appropriate, will be made by the superintendent.

The Board will adopt guidelines for each committee as appropriate, which will include, but not be limited to, the following:

1. The committee's task, setting forth the service the Board wishes the committee to render and the extent and limitations of its responsibilities.;
2. The resources the Board will provide;
3. The length of time the committee is asked to serve and the approximate date(s) ~~on which~~ ~~when~~ the Board wishes to receive ~~the~~ committee report(s).
4. When the Board appoints or requests persons other than ~~D~~ district employees or Board members to serve on a committee the Board will indicate ~~that~~ ~~which~~ necessary expenses incurred by the committee in service to the district will be borne by the district.

Except as specifically provided by the Board, ~~advisory committees~~ ~~Community Advisory Committees~~ will cease to function when their reports have been received by the Board or when the purposes for which they were established have been accomplished. The Board's responsibility is not to be delegated or surrendered to an advisory ~~committee~~. Therefore, all recommendations of an advisory committee must be submitted to the Board for action and must be recognized as advisory in nature.

The Board may be represented on lay and professional committees that serve the Board in an advisory capacity, with specific Board members appointed by the chair, but normally such Board members will function as ex-officio members of the committees.

{This following section is recommended for immediate adoption for districts with more than 10,000 ADM. For districts with an ADM of 10,000 or less, this is recommended for adoption prior to September 15, 2025.}

Educational Equity Advisory Committee^{12}

The duties of the district's educational equity advisory committee shall include:

1. Advising the Board about the educational equity impacts of policy decisions;
2. Advising the superintendent about the educational equity impacts of policy decisions; and
3. Informing the Board and superintendent when a situation arises in a district school that negatively impacts underrepresented students and advising the Board and superintendent on how best to handle that situation.

The educational equity advisory committee may prepare an annual report that:

1. Contains the following information:
 - a. The successes and challenges the district has experienced in meeting the educational equity needs of students in the district;
 - b. Recommendations the committee made to the Board and superintendent, and the actions that were taken in response to those recommendation; and
 - c. Any other information required by the State Board of Education.
2. Is made available by being:
 - a. Distributed to parents of district students;
 - b. Posted on the district's website;
 - c. Presented to the Board in at a board meeting with adequate opportunity for public comment; and
 - d. Sent to the State Board of Education.

The educational equity advisory committee shall be appointed by the Board and superintendent and must be composed of parents, employees, students and community members from the district. For the purposes of selecting members, the Board and superintendent:

1. Shall solicit name of possible members from the community;

¹ {District with ADM over 10,000 must convene an educational equity advisory committee no later than September 15, 2022. Districts with ADM of 10,000 or under are not required to convene an educational equity advisory committee until September 15, 2025.}

² Additional information on the formation, membership and responsibility of the committee can be found in OAR 581-022-2307.

2. Must ensure that membership is primarily representative of underserved student groups;
3. May not exclude members based on immigration status; and
4. Must comply with any other requirements established by the State Board of Education.

A member of the educational equity advisory committee will also serve on the school district budget committee.³

END OF POLICY

Legal Reference(s):

ORS 192.610

ORS 294.414

ORS 329.711

ORS 192.630

ORS 329.704

ORS 332.107

OR. DEP'T OF JUSTICE, OR. ATT'Y GENERAL'S MODEL PUBLIC CONTRACT RULES MANUAL.

³ The district is not required to add an educational equity advisory committee member to the budget committee until there is a non-school board member vacancy on the budget committee.

Springfield School District 19

Code: BDDH
Adopted: 1/08/07
Revised/Readopted: 3/11/19; 2/14/22
Orig. Code(s): BDDH

Public Comment at Board Meetings

All Board meetings, with the exception of executive sessions, will be open to the public. The Board invites the district's community members to attend Board meetings to become acquainted with the programs and operations of the district. The public has a right to attend public meetings held in open session, and may be invited to share comments, ideas and opinions with the Board during designated times on the agenda. While the Board may conduct a meeting without public comment, the Board practice is to allow public comment when practicable at regular meetings. The Board may choose to hear public comment at special meetings or during work sessions.

Individuals with hearing, vision or speech impairments will be given an equal opportunity to participate in Board meetings and submit written comments to the Board. Individuals requesting aids, accommodations, translation services, or other assistance are encouraged to notify the district as soon as practicable or at least two business days prior to the Board meeting with the request, consistent with Board policy BD/BDA – Board Meetings.

Procedures for Oral Public Comment

The Board establishes the following procedures for public comment at Board meetings held in open session. The information will be accessible and available to all patrons accessing or attending such a Board meeting.

1. Public comment is limited to its designated place on the agenda and while time allows.
2. A person wishing to provide public comment, if an opportunity is provided by the Board during a meeting open to the public, will submit their name electronically as outlined on the district website prior to the Board meeting.¹ A request to give public comment in-person or electronically does not guarantee time will be available.
3. A person speaking during the public comment portion of the meeting may comment on a topic not on the published agenda, however, speakers who indicate a desire to speak on a topic on the agenda may be given preference if the number of requests to speak exceeds the allotted agenda time.
4. A person speaking during the public comment portion of the meeting should state their name whether they are a resident of the district, and, if speaking for an organization, the name of the organization. A spokesperson should be designated to represent a group with a common purpose.
5. A person giving public comment is limited to an established time limit of three minutes. Statements should be brief and concise. The Board chair has discretion to waive time limits or modify the overall time allotted for public comment. Additional time will be allocated in a fair and equitable manner. If a person has more comments than time allows or is unable to comment due to time

¹ When in-person attendees are allowed to provide oral comment, virtual attendees will be afforded the same opportunity.

constraints, the person is encouraged to submit additional written comments to the Board through the district office as directed.

6. Inquiries from the public during the designated portion of the agenda will not generally be responded to immediately by the Board chair, and may be referred to the superintendent for reply at a later date.

Procedures for Written Comment

Members of the public may submit written comments or materials to the Board at any time at the district office, by mail or electronically as outlined on the district website. Materials or comments submitted as outlined on the district website for public comment by 12:00 p.m. on the day of the Board meeting will be provided to the Board before the Board meeting, but will not be read at the Board meeting. Written materials or comments submitted may not warrant action by the Board.

Comments Regarding Staff Members

A person speaking during the Public Comment portion of the agenda for public comment may offer objective criticism of district operations and programs. The Board will not hear comments regarding any individual district staff member. The Board chair will direct the visitor to the procedures in Board policy KL - Public Complaints for consideration of a legitimate complaint involving a staff member. Any association contract governing the employee's rights will be followed. A commendation involving a staff member should be sent to the superintendent, who will forward it to the employee, the employee's supervisor and the Board

END OF POLICY

Legal Reference(s):

[ORS 165.535](#)
[ORS 165.540](#)

[ORS 192.610 - 192.690](#)
[ORS 332.057](#)

[ORS 332.107](#)

Americans with Disabilities Act of 1990, 42 U.S.C. §§ 12101-12213 (2018); 29 C.F.R. Part 1630 (2020); 28 C.F.R. Part 35 (2020).

Americans with Disabilities Act Amendments Act of 2008, 42 U.S.C. §§ 12101-12133 (2018).

Baca v. Moreno Valley Unified Sch. Dist., 936 F. Supp. 719 (C.D. Cal. 1996).

Leventhal v. Vista Unified Sch. Dist., 973 F. Supp. 951 (S.D. Cal. 1997).

Oregon House Bill 2560 (2021).

Springfield School District 19

Code: BFF
Adopted: 1/08/07
Revised/Readopted: 3/11/19
Orig. Code(s): BFF

Suspension of Policies

In the event of emergency or special circumstances, the operation of any single individual policy, section or sections of Board policy, including those governing its own operational procedures, may be temporarily suspended¹ by a majority of the Board members at any regular, special, or emergency meeting. This suspension, however, does not apply to any section of Board policy that may be established by law, collective bargaining agreement or other contract.

END OF POLICY

Legal Reference(s):

ORS 332.107

OAR 581-022-2305

¹ Be sure to establish a time limit for the suspension, e.g., This policy is suspended for [.....].

Springfield School District 19

Code: BG
Adopted: 3/11/19
Orig. Code(s): BG

Board-Staff Communications

The Board desires to maintain open channels of communication channels between itself and the district staff. The basic line of communication will be through the superintendent.

Staff Communications to the Board

All formal Official communications or reports to the Board, or any Board committee, from any staff member or members will should be submitted through the superintendent. This procedure will not be construed as denying the right of any employee to address the Board about issues which are neither part of an active administrative procedure, nor disruptive to the operation of the district. In addition, this procedure policy does not restrict protected labor relations communications of bargaining unit members. Staff members are invited to Board meetings, which provide an opportunity to observe the Board's deliberations on matters of district operation.

Board Communications to Staff

All official Board communications, policies and directives of staff interest and concern will be communicated to staff members through the superintendent. The superintendent will provide communicate as appropriate communication to keep staff fully informed of the Board's policies, priorities concerns and actions.

Visits to Schools

Visits Official visits by Board members will be conducted only under Board authorization and with the full knowledge of staff, including the superintendent, principals and other supervisors. School visits by Board members will be regarded as informal expressions of interest in school affairs and not as "inspections" or visits for supervisory or administrative purposes.

END OF POLICY

Legal Reference(s):

ORS 332.107

OAR 581-022-2405

Anderson v. Central Point Sch. Dist., 746 F.2d 505 (9th Cir. 1984).

Connick v. Myers, 461 U.S. 138 (1983).

Lebanon Education Association/OEA v. Lebanon Community School District, 22 PECBR 323 (2008).

Springfield School District 19

Code: BH/BHA
Adopted: 1/08/07
Revised/Readopted: 3/11/19
Orig. Code(s): BH/BHA

Orientation of New Board Members

Newly elected or appointed Board members will receive orientation. ~~Copies of or access to the official minutes, the current and proposed budgets, Board Policy and administrative rules, employment contracts, and other documents are provided to new members for study. The Board expects newly elected or appointed directors to attend any open session meetings held after election or appointment and before the term actually begins to get acquainted with the other members, with the Board's methods of operation, and to understand current issues confronting the Board.~~ The Board relies on the Board chair and the superintendent to acquaint the new members with district operations, the schools, and other properties of the district.

A new Board member is to be given the Board's and staff's fullest measure of courtesy and cooperation. Board and staff will make every effort to assist the new member(s) to become fully informed about the Board's functions, policies, procedures, and issues. In the interim between election and assuming office or following ~~an~~ appointment, the new Board member(s) will be assisted in the following ways:

1. The newly elected or appointed Board member(s) will be given materials related to the role of a school Board member;
2. The newly elected or appointed Board member(s) will be invited to attend Board meetings to observe the operation of the Board but will not be a voting member;
3. The newly elected or appointed Board member(s) will be given access to Board policies and related administrative regulations, Board priorities, any long-range plans and the adopted district budget and informed how to access available minutes;
4. The superintendent will supply material pertinent to meetings and will explain its content;
5. The newly elected or appointed Board member(s) will be invited to meet with the superintendent and other administrative personnel, by arrangement with the superintendent, to discuss services they perform for the district;
6. The newly elected or appointed Board member(s) will be encouraged to seek board member training opportunities;
- 6.7. The newly elected or appointed Board member(s) will receive all materials, reports and communications normally sent to Board members.

END OF POLICY

Legal Reference(s):

ORS 332.107

Springfield School District 19

Code: CBG
Adopted: 1/22/07
Revised/Readopted: 12/14/20
Orig. Code: CBG

Evaluation of the Superintendent

The Board will formally evaluate the superintendent's job performance at least once each year annually. The evaluation will be based on the superintendent's administrative job description, any applicable standards of performance, Board policy and progress in attaining any goals for the year established by the superintendent and/or the Board.

Additional criteria for the evaluation, if any, will be developed at the public Board meeting prior to conducting the evaluation. The superintendent will be notified of the additional criteria prior to the evaluation.

The Board's discussion and conferences with and about the superintendent and their/his/her performance will be conducted in an executive session, unless the superintendent requests an open session open to the public. Such. However, such an executive session will not include a general evaluation of any district goal, objective, or operation. Results of the evaluation will be written and placed in the superintendent's personnel file.

At the Board's discretion, it may notify the superintendent in writing of specific areas to be remedied, and the superintendent may be given an opportunity to correct the problem(s). Where the Board provided written notice pursuant to the prior sentence, if the Board determines the superintendent's performance remains unsatisfactory, the Board may dismiss or non-renew the superintendent pursuant to Board policy, the superintendent's employment contract and state law and rules. In those situations where the superintendent's employment contract includes an evaluation, dismissal or non-renewal provision, it shall take precedent over this policy.

END OF POLICY

Legal Reference(s):

ORS 192.660(2), (8)
ORS 332.107

ORS 332.505

OAR 581-022-2405

Hanson v. Culver Sch. Dist. (FDAB 1975).

Cross Reference(s):

BDC - Executive Sessions
CB - Superintendent
CBA - Qualifications and Duties of the Superintendent

Springfield School District 19

Code: CCB
Adopted: 1/22/07
Revised/Readopted: 12/14/20
Orig. Code(s): CCB

Line and Staff Relations

The Board expects the superintendent to establish a clear understanding of working relationships in the school system with all staff.

Lines of direct authority will be those approved by the Board and shown on the district organization charts.

Staff members will be expected to refer matters requiring administrative action to the administrator to whom they report. That administrator will refer such matters to the next higher administrative authority, when necessary. All staff will inform their immediate supervisor of their activities by whatever means the supervisor considers appropriate.

Lines of authority should not restrict the cooperative working relationship of all staff members in developing the best possible district programs and services. In addition, this policy does not restrict protected labor relations communications of bargaining unit members. The established lines of authority represent direction of authority and responsibility. When the staff work together, the lines represent avenues for a two-way flow of ideas to improve the programs and operations in the district.

END OF POLICY

Legal Reference(s):

ORS 332.505

OAR 581-022-2405

Lebanon Education Association/OEA v. Lebanon Community School District, 22 PECBR 323 (2008).

Springfield School District 19

Code: EEAE
Adopted: 10/22/12
Revised/Readopted: 6/24/19
Orig. Code(s): EEAE

Student Transportation in Private Vehicle

Transportation of students will be by the district's transportation system or by a district employee's vehicle, properly insured, except as provided below.

Parents, employees, and other designated adults may be permitted to use private vehicles to transport students other than their own on field trips or other school activities if the following conditions have been met prior to the activity:

1. The school administrator has approved the activity;
2. A permission slip signed by the student's parent(s) has been received by the principal or their designee, granting permission for the student to participate in the field trip/activity and to ride in a privately-owned vehicle;
3. The parents, employee or other adult driving the vehicle is properly licensed to drive and has provided proof of insurance. Such insurance shall meet or exceed minimum requirements as established by the state of Oregon and as set by the district;
4. The vehicle contains an adequate number of seat restraints, including when applicable, a child safety system for a child who weighs less than 40 pounds, regardless of age, and the adult driver requires their use. The child safety system must elevate the person so that a safety belt or safety harness properly fits the individual and meets the minimum standards and specifications of law. A person over 40 pounds or who has reached the upper weight limit for the forward-facing car seat must use a booster seat until they are four feet nine inches tall or age eight and the adult belt properly fits¹. A person who is taller than four feet nine inches or eight years of age or older must be properly secured with a safety belt or harness that meets the requirements under Oregon Revised Statute (ORS) 815.055. Training in the proper installation and use of child safety system may be required. The driver is responsible for not placing children under the age of 13 in the front seat of a vehicle equipped with passenger-side air bags.

The district will develop procedures to implement this policy.

END OF POLICY

Legal Reference(s):

[ORS 332.107](#)
[ORS 801.455](#)

[ORS 811.210](#)
[ORS 815.055](#)

[ORS 815.080](#)
[OAR 735-102-0010](#)

¹ "Proper fit" means the lap belt of the safety belt or safety harness is positioned low across the thighs and the shoulder belt is positioned over the collarbone and away from the neck.

Springfield School District 19

Code: IMB
Adopted: 6/10/13
Revised/Readopted: 6/22/20
Orig. Code(s): IMB

Student Achievement Program

Schools should be safe, respectful, and welcoming settings for all students, families, and staff. ~~Research results indicate that both~~ **Both** academic and social gains for students improve when schools establish a positive, predictable social and rigorous academic culture.

Rigorous academic instruction includes:

1. Universal supports;
2. Evidence-based curriculum;
3. Unambiguous instruction/precision teaching;
4. Adequate intensity;
5. System for positive feedback;
6. System for timely error correction;
7. Universal screening;
8. Collect information 2-4 times per year;
9. Use of data for decision-making;
10. Evidence-based continuum of support;
11. Targeted supports for “at-risk” students;
12. Tertiary/intensive, individualized supports for students with significant needs;
13. Progress monitoring;
14. Fidelity monitoring.

Achieving a positive social culture as well as a rigorous learning environment requires active and consistent investment. Teachers find that the time spent implementing behavior systems and effective instructional practices are amply repaid with increased student achievement and a more pleasant learning environment.

The following features are minimal characteristics of schools that promote and sustain a positive social and academic culture:

1. A small number of positively stated behavioral expectations are defined;
2. The behavioral expectations are taught to all students each year;
3. Staff actively acknowledges students for engaging in the behavioral expectations;
4. A system is defined for monitoring and correcting behavioral errors, and is used consistently by all staff in the school;
5. Information is collected on office discipline referrals, suspensions, and expulsions. This information is available to, and used by, the administrators, related services personnel, behavior support team and staff on a regular basis;
6. The school improvement team has a process for:
 - a. Assessing the extent to which best practice procedures for behavior support are being used in the school;
 - b. Monitoring the behavior of students in the school; and
 - c. Using information for on-going action planning.
7. Discrimination, harassment, bullying, and intimidation are not tolerated. Policies and procedures are in place and routinely used for accepting reports, developing safety plans for targeted students who report incidents, changing the behaviors of involved students and documentation of reports, incidents and actions taken.

The superintendent will ensure development and implementation of a comprehensive, collaborative planning process that engages the school community in the district's continuous student achievement improvement program efforts. School improvement efforts should include a goal addressing the student climate of the school and the academic achievement of the school and a process for evaluating the 7 core features of behavior and 14 core features for instruction.

The superintendent will ensure development and implementation of a district wide program for student achievement improvement that engages district stakeholders in a continuous improvement planning process that provides for annual review, revision as needed and reports to the community.

The district's program will be reflected in school and district improvement plans and will include, but not be limited to, the following:

1. Self-evaluation of current and prior disaggregated student achievement and behavioral data, including student and community demographics, student access to and utilization of educational opportunities to meet standards and stakeholder's satisfaction. The evaluation should include measurement of the seven features of positive social culture and measures of academic instruction including universal supports, universal screening, evidence-based continuum of support, progress monitoring and fidelity monitoring;
2. Data-driven goal setting utilizing Oregon Department of Education recommended and/or local methods culminating in a Continuous Improvement Plan and process. The process includes:

- a. Build readiness;
- b. Collect and analyze data;
- c. Set goals based on data;
- d. Investigate evidence-based practices;
- e. Develop action plan;
- f. Implement and monitor plan; and
- g. Evaluate effectiveness and sustained effort.

Action planning including provisions for accountability, professional staff development, steps to ensure a safe, educational environment conducive to learning, identification of local efficiencies and resources, steps to assure all students have access to the educational opportunities needed to meet the high standards of the state and district, resource allocation and realignment strategies needed to support improvement efforts.

END OF POLICY

Legal Reference(s):

ORS 329.095

ORS 332.107

OAR 581-022-2250

Springfield School District 19

Code: JECB
Adopted: 4/28/14
Revised/Readopted: 9/14/20
Orig. Code(s): JECB

Admission of Nonresident Students

The district may enroll nonresident students as follows:

1. **Interdistrict Transfer Agreement:** By written consent of the affected school boards, ~~the~~ The student becomes a resident student/pupil of the attending district thereby allowing the attending district to receive State School Fund moneys;
2. **Tuition Paying Student:** By ~~unilaterally~~ admitting ~~with tuition~~ a nonresident student ~~with tuition~~, whereby neither ~~affected districts~~ ~~are~~ ~~district~~ is eligible for State School Fund moneys;
3. **Court Placement:** If a juvenile court determines it is in the student's best interest, a student placed in a substitute care program outside the district will continue to be considered a resident student and allowed to attend the school the student attended prior to placement. The public agency placing the student in a substitute care program will be responsible for the transportation of the student, if public agency funds are available.

The Board shall deny regular school admission to nonresident students who are under expulsion from another district for a weapons policy violation. The Board may, based on district criteria, deny regular school admission to nonresident students who are under expulsion from another district for reasons other than a weapons policy violation.

Consent for Admission of a Nonresident Student by Interdistrict Transfer or Consent for Admission of a Tuition Paying Student

Annually, by March 1, the Board shall establish the number of student transfer requests into the district, and out of the district, to which consent will be given for the upcoming school year.

The Board may not consider nor ask for any information from the student about race, religion, sex, sexual orientation, gender identity, ethnicity, national origin/origins, disability, health, whether a student has an individualized individual education program (IEP) or the terms of that IEP, identified identification as talented and gifted, income level, residence, proficiency in English, athletic ability, or academic records. The Board may not request or require the student to participate in an interview, tour any of the schools or facilities, or otherwise meet with any representatives of the school or district prior to the district deciding whether to give consent.

The Board may **only** ask for the student's name, contact information, date of birth, grade level, whether the student may be given priority on consent for admission (see the following paragraph for priorities), information about which schools the student prefers to attend, and whether the student is currently expelled.

If the number of students seeking consent exceeds the number of spaces, the Board will use an equitable lottery selection process. The process may give priority to students who have siblings currently enrolled in the district; who previously received consent for admission because of a change in legal residence; or who attended a public charter school located in the same district in which the student seeks to attend, for three consecutive years, completed the highest grade offered by the public charter school, and did not enroll and attend school in another district following completion of that highest grade in the public charter school. The Board may revise the maximum number of students to whom consent will be given at a time other than the annual date established by the Board if there are no pending applications for consent.

If the Board decides not to give consent to a student the Board must provide a written explanation to the student.

The district may require minimum standards of behavior and/or attendance once the student has been accepted. The minimum standards must be the same for all students that are given consent. The district is not allowed to establish minimum standards for academics as a criteria for the student to remain in the district. Students whose consent is revoked for violation of set attendance and/or behavior standards will not be allowed to apply for consent to return to this district in the same or the following school year.

The Board may determine the length of time the consent is given. Any limitations in length of time must be applied consistently among all students to whom consent is given.

The district is not required to provide transportation outside the boundaries of the district. The student will be allowed, space permitting, to use existing bus routes and transportation services of the district. Transportation will be provided if required by federal law.

The attending district is responsible for a free appropriate public education for those students on an IEP.

END OF POLICY

Legal Reference(s):

ORS 174.100
ORS 327.006
ORS 329.485
ORS 335.090

ORS 339.115 - 339.133
ORS 339.141
ORS 339.250
ORS 343.221

ORS 433.267
OAR 581-021-0019

Springfield School District 19

Code: JFCF
Adopted: 12/10/12
Revised/Readopted: 9/14/20
Orig. Code(s): JFCF

Hazing, Harassment, Intimidation, Bullying, Menacing, Cyberbullying, Teen Dating Violence and Domestic Violence – Student**

The Board, in its commitment to providing a safe, positive, and productive learning environment for all students, will consult with parents/guardians, employees, volunteers, students, administrators, and community representatives in developing this policy in compliance with applicable Oregon law.

Hazing, harassment, harassment, intimidation, or bullying, menacing, and acts of cyberbullying by students, staff, or third parties toward students is strictly prohibited in the district. Teen dating violence is unacceptable behavior and prohibited. Each student has the right to a safe learning environment.

Retaliation against any person who is a victim of, who reports, is thought to have reported, or files a complaint about an act of hazing, harassment, intimidation, or bullying, menacing, an act of cyberbullying, or teen dating violence, or otherwise participates in an investigation or inquiry is strictly prohibited. A person who engages in retaliatory behavior will be subject to consequences and appropriate remedial action. False charges shall also be regarded as a serious offense and will result in consequences and appropriate remedial actions.

Students whose behavior is found to be in violation of this policy will be subject to consequences and appropriate remedial action which may include discipline, up to and including expulsion.

Staff whose behavior is found to be in violation of this policy will be subject to consequences and appropriate remedial action which may include discipline, up to and including dismissal. Third parties whose behavior is found to be in violation of this policy shall be subject to appropriate sanctions as determined and imposed by the superintendent or the Board.

Students, staff, or third parties may also be referred to law enforcement officials.

The principal and the superintendent are responsible for ensuring that this policy is implemented.

Definitions

“District” includes district facilities, district premises, and nondistrict property if the student is at any district-sponsored, district-approved, or district-related activity or function, such as field trips or athletic events where students are under the jurisdiction of the district.

“Third parties” include, but are not limited to, coaches, school volunteers, parents, school visitors, service contractors, or others engaged in district business, such as employees of businesses or organizations participating in cooperative work programs with the district and others not directly subject to district control at interdistrict and intradistrict athletic competitions or other school events.

“Hazing” includes, but is not limited to, any act that recklessly or intentionally endangers the mental health, physical health or safety of a student for the purpose of initiation or as a condition or precondition of attaining membership in, or affiliation with, any district-sponsored activity or grade level attainment. It is not a defense against hazing that the student subjected to hazing consented to or appeared to consent to the hazing.

“Harassment, intimidation or bullying” means any act that substantially interferes with a student’s educational benefits, opportunities or performance, that takes place on or immediately adjacent to district grounds, at any district-sponsored activity, on district-provided transportation, or at any official district bus stop, that may be based on, but not limited to, the protected class status of a person, and having the effect of:

1. Physically harming a student or damaging a student’s property;
2. Knowingly placing a student in reasonable fear of physical harm to the student or damage to the student’s property; or
3. Creating a hostile educational environment including interfering with the psychological well-being of the student.

“Protected class” means a group of persons distinguished, or perceived to be distinguished, by race, color, religion, sex, sexual orientation, gender identity, national origin, marital status, familial status, source of income, or disability.

“Teen dating violence” means:

1. A pattern of behavior in which a person uses or threatens to use physical, mental, or emotional abuse to control another person who is in a dating relationship with the person, where one or both persons are 13 to 19 years of age; or
2. Behavior by which a person uses or threatens to use sexual violence against another person who is in a dating relationship with the person, where one or both persons are 13 to 19 years of age.

“Domestic violence” means abuse by one or more of the following acts between family and/or household members, as those terms are described in ORS 107.705.¹

¹“Family or household members” [as defined in ORS 107.705.] OR [means any of the following:

1. Spouses;
2. Former spouses;
3. Adult persons related by blood, marriage or adoption;
4. Persons who are cohabiting or who have cohabited with each other;
5. Persons who have been involved in a sexually intimate relationship with each other within two years immediately preceding the filing by one of them of a petition under Oregon Revised Statute 107.710;
- 6.1. Unmarried parents of a child.

1. ~~Attempting to cause or intentionally, knowingly, or recklessly causing bodily injury;~~
 2. ~~Intentionally, knowingly or recklessly placing another in fear of imminent bodily injury;~~
- ~~Causing another to engage in involuntary sexual relations by force or threat of force.~~

“Cyberbullying” is the use of any electronic communication device to harass, intimidate, or bully.

“Retaliation” means any acts of, including but not limited to, **hazing**, harassment, intimidation, ~~or~~ bullying, **menacing**, or cyberbullying toward the victim, a person in response to an actual or apparent reporting of, or participation in the investigation of, **hazing**, harassment, intimidation, ~~or~~ bullying, **menacing**, teen dating violence, ~~and~~ acts of cyberbullying, or retaliation.

“Menacing” includes, any act intended to place a district employee, student, or third party in fear of imminent serious physical injury.

Reporting

The principal will take reports and conduct a prompt investigation of any **reported acts** ~~report of hazing, any act of harassment, intimidation, or bullying, menacing, cyberbullying, or teen dating violence.~~ Any employee who has knowledge of conduct in violation of this policy shall immediately report concerns to the principal who has overall responsibility for all investigations. Any employee who has knowledge of incidents of teen dating violence that took place on district property, at a district-sponsored activity, or in a vehicle used for district-provided transportation, shall immediately report the incident to the principal. Failure of an employee to report ~~any~~ **an act of hazing, harassment, intimidation, or bullying, menacing, cyberbullying, or** teen dating violence, ~~or an act of cyberbullying~~ to the principal may be subject to remedial action, up to and including dismissal. Remedial action may not be based solely on an anonymous report.

Any student who has knowledge of conduct in violation of this policy or feels they have been **subjected to an act of hazing, harassment, intimidation, harassed, intimidated or bullying, menacing, or cyberbullying or** feel they have ~~bullied~~ **been a victim of teen dating violence, or acts of being cyberbullied** in violation of this policy, is encouraged to immediately report ~~their~~ concerns to the principal who has overall responsibility for all investigations. Any volunteer who has knowledge of conduct in violation of this policy is encouraged to immediately report concerns to the principal.

A report ~~made by~~ **from** a student or volunteer may be made anonymously. A student or volunteer may also report concerns to a teacher or counselor who will be responsible for notifying the appropriate district official.

Reports against the principal shall be filed with the superintendent. Reports against the superintendent shall be filed with the Board chair.

The person ~~who makes~~ **making** the report shall be notified when the investigation has been completed and, as appropriate, the findings of the investigation and any remedial action that has been taken. The person ~~who made~~ **making** the report may request that the superintendent or designee review the actions taken in the initial investigation, in accordance with district complaint procedures.

Notification to Parents or Guardians

The principal shall notify the parents or guardians of a student who was subject to an act of hazing, harassment, intimidation, bullying or cyberbullying, and the parents or guardians of a student who may have conducted an act of hazing, harassment, intimidation, bullying or cyberbullying.

The notification must occur with involvement and consideration of the needs and concerns of the student who was the subject to an act of hazing, harassment, intimidation, bullying or cyberbullying. The notification is not required if the principal reasonably believes notification could endanger the student who was subjected to an act of hazing, harassment, intimidation, bullying or cyberbullying or if all of the following occur:

1. The student who was subjected to an act of hazing, harassment, intimidation, bullying, or cyberbullying requests that notification not be provided to the student's parents or guardians.
2. The principal determines that notification is not in the best interest of the student who was subjected to an act of hazing, harassment, intimidation, bullying, or cyberbullying; and
3. The principal informs the student that federal law may require the student's parents and guardians to have access to the student's education record, including any requests of nondisclosure (from item 1 above).

If the principal determines the notification is not in the best interest of the student, they must inform the student of that determination.

If notification is provided, the notification must occur:

1. Within a reasonable period of time; or
2. Promptly, for acts that caused physical harm to the student.

Training and Education

The district shall incorporate into existing training programs for students, and staff information related to the prevention of, and the appropriate response to, acts of harassment, intimidation or bullying, and acts of cyberbullying and this policy.

The district shall incorporate age-appropriate education about teen dating violence and domestic violence into new or existing training programs for students in grades grade 7 through 12.

The district shall incorporate into existing training programs for staff information related to the prevention of, and the appropriate response to, acts of harassment, intimidation or bullying, teen dating violence, domestic violence, and acts of cyberbullying and this policy.

Notice

The superintendent shall be responsible for ensuring annual notice of this policy is provided in a student or staff handbook, school and district's district website, and school and district office.

Complaint procedures, as established by the district, shall be followed.

Domestic violence posters provided by the Oregon Department of Education (ODE) shall be posted in clearly visible locations on school campuses in accordance with rules adopted by ODE.

END OF POLICY

Legal Reference(s):

<u>[ORS 163.190]</u>	<u>ORS 332.072</u>	<u>OAR 581-021-0046</u>
<u>[ORS 163.197]</u>	<u>ORS 332.107</u>	<u>OAR 581-021-0055</u>
<u>ORS 107.705</u>	<u>ORS 339.240</u>	<u>OAR 581-022-2310</u>
<u>ORS 166.065</u>	<u>ORS 339.250</u>	<u>OAR 581-022-2370</u>
<u>ORS 166.155 - 166.165</u>	<u>ORS 339.351 - 339.368</u>	
<u>ORS 174.100</u>	<u>OAR 581-021-0045</u>	

Title VI of the Civil Rights Act of 1964, 42 U.S.C. § 2000d (2018).

Springfield School District 19

Code: KBA
Adopted: 4/14/14
Revised/Readopted: 9/14/20
Orig. Code(s): KBA

Public Records**

~~“Public record” means any information that:¹~~

- ~~1. Is prepared, owned, used or retained by the district;~~
- ~~2. Is related to an activity, transaction or function of the district; and~~
- ~~3. Is necessary to satisfy the fiscal, legal, administrative or historical policies, requirements or needs of the district.~~

~~A public record includes any writing that contains information relating to the conduct of the public’s business. Writing included handwriting, typewriting, printing, photography and every means of recording including letters, words, pictures, sounds or symbols or a combination thereof and all papers, maps, files facsimiles or electronic recordings.²~~

~~Public record does not include messages on voice mail or on other telephone message storage and retrieval systems or spoken communication that is not recorded.~~

~~A request to inspect or receive a copy of a public record shall be in writing and will be presented to the superintendent’s or designee at the district office.~~

~~A “public record” includes any writing that contains information relating to the conduct of the public’s business, prepared, owned, used or retained by the district regardless of physical form or characteristics, unless otherwise exempted by law.³ “Writing” means handwriting, typewriting, printing, photographing and every means of recording, including letters, words, pictures, sounds, or symbols or combination thereof and all papers, maps, files, facsimiles or electronic recordings. Public record does not include any writing that does not relate to the conduct of the public’s business and that is contained on a privately owned computer.⁴~~

~~Board meetings and records will be matters of public information subject to such restrictions as are set by federal law or regulation, by state statute or by pertinent court rulings.~~

¹ ORS 192.005

² ORS 192.311

³ There are multiple definitions for “public record” in ORS 192. This definition comes from ORS 192.311 and applies to the inspection of records.

⁴ In accordance with Bialostosky v. Cummings, 319 Or. App. 352 (2022), an individual board member may be considered a public body for public record purposes. Consequently, records created and retained solely by individual board members may be considered public records.

~~The Board's official minutes, its written policies and its financial records will be available at the superintendent's office for inspection by any citizen desiring to examine them during hours when the superintendent's office is open. All such information will be made available to individuals with disabilities in an accessible any appropriate format, upon request and with appropriate advanced notice. Auxiliary aids and services available to ensure equally effective communications to qualified persons with disabilities may include large print, Braille, audio recordings, readers, assistance in locating materials or other equally effective accommodations.~~

The Board supports the right of the people to know about programs and services of their schools and will make reasonable effort every effort to disseminate information. Each principal is authorized to use all means available means to keep parents and others in the of their particular school's community informed about the school's program and activities.

~~No records will be released for inspection by the public or any unauthorized persons — either by the superintendent or any other person designated as custodian for district records — if such disclosure would be contrary to the public interest, as described in state law.~~

The Board superintendent or designee reserves the right to establish a fee schedule which will reasonably reimburse the district for the actual cost of making public records available pursuant to law. The district will not be obligated to complete a request for which the requester has not paid the fee as permitted by state law. There will be no additional charge for auxiliary aids and services provided for qualified persons with disabilities.

Employee and volunteer personal residential addresses, personal electronic mail addresses, (other than district electronic mail addresses assigned by the district to district employees), social security numbers, dates of birth and personal telephone or cellular numbers, and other information listed in Oregon Revised Statute (ORS) 192.355 as exempt, contained in personnel records maintained by the district are exempt from public disclosure pursuant to Oregon Revised Statute (ORS) 192.363 - 368 and ORS 192.355 (3). District electronic mail addresses assigned Such information may be released only upon the written request of the employee or volunteer or as otherwise provided by the district to district employees are not exempt law. This exemption does not apply to a substitute teacher, as defined in ORS 342.815, when requested by a professional education association of which the substitute teacher may be a member. District electronic mail addresses assigned by the district to district employees are not exempt.

The district will not disclose the identification badge or card of an employee without the employee's written consent if the badge or card contains the employee's photograph and the badge or card was prepared solely for internal use by the district to identify district employees.

A duplicate of the photograph used on the badge or card shall not be disclosed.

The district shall not, in accordance with state law, disclose personal information for the purpose of enforcement of federal immigration laws.

The district shall retain and maintain its public records in accordance with Oregon Administrative Rule (OAR) 166-005-0010 and Chapter 166, Division 400 and ORS Chapter 192.

END OF POLICY

Legal Reference(s):

ORS 180.805
ORS Chapter 192

OAR 137-004-0800(1)
OAR 166-005-0010

OAR 166-400

Public Records** – KBA

Americans with Disabilities Act of 1990, 42 U.S.C. §§ 12101-12213 (2018); 29 C.F.R. Part 1630 (2021); 28 C.F.R. Part 35 (2021).

OREGON DEP'T OF JUSTICE, OREGON ATTORNEY GENERAL, *Public Records and Meetings Manual*.

Americans with Disabilities Act Amendments Act of 2008, 42 U.S.C. §§ 12101-12133 (2018).

Bialostosky v. Cummings, 319 Or. App. 352 (2022).

Springfield School District 19

Code: KGB
Adopted: 11/14/16
Orig. Code(s): KGB

Public Conduct on District Property

No ~~person~~ **members of the public** on district property or any district grounds, including parking lots, shall:

1. Haze, harass, intimidate, bully or menace another, or engage in behavior deemed by the district to endanger the safety of students, employees, self or others;
2. Use or engage in abusive verbal expression or physical conduct that interferes with the performance of students, event officials or sponsors of approved activities;
3. Damage the property of another or of the district;
4. Initiate or circulate a report, one knows to be false, concerning an alleged hazardous substance, impending fire, explosion, catastrophe or other emergency that will take place in or upon a school;
5. Construct or transport to district property for temporary or permanent purposes any structure not approved for construction on, or transportation to, district property;
6. Uproot, pick, cut, mutilate or remove plant life or other natural resources of any kind. Roots, tubers, flowers and stems may not be collected. Soil or rock may not be dug up or removed;
7. Dump or spill any sewage, waste water or other fluids from any vehicle;
8. Use district waste containers or other district property for the deposit of waste or refuse generated from household, commercial, industrial, construction or other uses not related to approved use on district property;
9. Block, obstruct or interfere with vehicular or pedestrian traffic on any district road, parking area, walkway, pathway or common area. Occupying or impeding access to any district facility in a manner that interferes with the approved use of such facility by district employees, students or other authorized users is prohibited;
10. Fly, launch or otherwise operate motorized model airplanes/helicopters/rockets or other similar propulsion devices unless approved in advance by the district;
11. Operate an unmanned aircraft system (UAS) or drone unless granted permission from the superintendent or designee;
12. Distribute or post circulars, notices, leaflets, pamphlets or other written or printed material in violation of Board policy KJA - Materials Distribution;
13. Operate a concession, solicit, sell or offer for sale any goods, wares, merchandise, food, beverages or services without prior district approval. Public sales and solicitation on district property will be

governed by Board policies KI - Public Solicitation in District Facilities and KJ - Advertising in District Facilities;

14. Operate a motor vehicle in an area other than on roads and in parking areas constructed or designated for motor vehicle use. Vehicles shall be driven in a safe manner, at posted speeds and will only be appropriately parked in areas designated by the district. Motorized vehicles such as minibikes, scooters, go-carts, all-terrain-vehicles, snowmobiles and other similar devices are prohibited on district grounds. Bicyclists must comply with motor vehicle and bike regulatory signs;
15. Use a skateboard, rollerblades, scooter or similar device;
16. Bring an animal into a district building without prior administrator approval and, where appropriate, only when proof of current rabies vaccination has been provided. Dogs are prohibited on district grounds. All other animals on district property are prohibited. Animals serving the disabled are permitted as provided by law;
17. Camp overnight, loiter or otherwise be present on district property after the conclusion of approved activities or as otherwise posted or authorized by the district. Individuals are prohibited from entering any portion of district premises at any other time for purposes other than those which are lawful and authorized by district officials;
18. Use or operate any noise-producing machine, vehicle, device or instrument in a manner that, in the judgment of district officials, is disturbing to, or interferes with, the orderly conduct of district programs or approved activities;
19. Impede, delay or otherwise interfere with the orderly conduct of the district's educational program or any other activity taking place on district property which has been authorized by the district;
20. Bring, possess or use a weapon as prohibited by ~~Board policy JFCJ - Weapons in the Schools and~~ state and federal law;
21. Possess, consume, sell, give or deliver unlawful drugs and/or alcoholic beverages. Possess, sell, give or deliver drug paraphernalia;
22. Use, distribute or sell tobacco products or inhalant delivery systems, in any form (~~Pro Children Act of 1994; ORS 433.835 to 433.990; OAR 581-021-0110~~);
23. Wear, possess, use, distribute, display or sell any clothing, jewelry, emblem, badge, symbol, sign or other item that is evidence of membership or affiliation with any gang. Use speech or commit any act or omission in furtherance of the interests of any gang or gang activity. A "gang" is defined as a group that identifies itself through the use of a name, unique appearance or language including hand signs, claiming of geographical territory or the espousing of a distinctive belief system that frequently results in criminal activity;
24. Violate posted regulatory signs;

25. Willfully violate other district policies, administrative regulations or school rules designed to maintain public order on school property.

Persons having no legitimate purpose or business on district property, or those violating or threatening to violate the above rules, may be issued a trespass citation, ejected from the premises, excluded from district-approved activities temporarily or permanently and/or referred to law enforcement officials.

The superintendent will ensure that appropriate notice of these rules is provided.

END OF POLICY

Legal Reference(s):

<u>ORS 161.015</u>	<u>ORS 166.210 to -166.370</u>	<u>ORS 433.835 to -433.990</u>
<u>ORS 164.245</u>	<u>ORS 332.172</u>	<u>ORS 806.060 to -806.080</u>
<u>ORS 164.255</u>	<u>ORS 336.109</u>	<u>OAR 333-015-0025 to -0090</u>
<u>ORS 166.025</u>	<u>ORS 339.883</u>	<u>OAR 581-021-0110</u>
<u>ORS 166.155 to -166.165</u>	<u>ORS 431.840</u>	<u>OAR 584-020-0040(4)(e),(g)</u>

Gun-Free Schools Act, 20 U.S.C. § 7961 (2012).

Pro-Children Act of 1994, 20 U.S.C. §§ 6081-6084 (2012).

Gun-Free School Zones Act of 1990, 18 U.S.C. §§ 921(a)(25)-(26), 922(q) (2012).

Springfield School District 19

Code: ~~KI/KJ~~
Adopted: 10/22/07
Orig. Code(s): KI/KJ

Commercial Advertising/~~Merchandise Sales~~

The Board recognizes that district-sponsored commercial advertising ~~and merchandise sales~~ may provide an important source of revenue for its programs and activities. Such sales may be permitted as approved by the superintendent or designee as provided by this policy. ~~However, students and staff are to be protected from intrusions into the classroom by announcements and communications of any kind from individuals and organizations not directly connected with the schools.~~

“Commercial advertising” as used in this policy means, use by any person, company, business or corporation, for personal or private gain, of any district media, including, but not limited to, school newspaper, yearbook or other printed material, flyer or circular; radio, television, video or any other electronic technology; or indoor or outdoor signage designed to:

1. Transmit a message offering any goods or services ~~for sale for personal or private gain;~~
2. Cause or induce any other person to purchase any goods or services ~~for personal or private gain;~~
3. Increase demand for any goods or services.

Commercial advertising ~~and merchandise sales~~ approved by the district must be consistent with district mission, goals, Board policies and administrative regulations; ~~when possible, promote positive values for district students through proactive educational messages that encourage student achievement and high standards of personal conduct~~ the establishment of high standards or personal conduct. ~~Advertisements promoting the use of alcohol, tobacco or drug products or containing/displaying sexually explicit material is prohibited in school buildings, at school functions or in school publications. Articles of clothing that advertise or promote the use of alcohol, tobacco or drug products, or that display sexually suggestive words or pictures are not permitted.~~

The superintendent or designee may consider for approval revenue-enhancing activities that include, but are not limited to, ~~contracts or agreements for:~~

1. ~~Exclusive~~ ~~Contracts granting exclusive~~ advertising ~~and/or rental, sale, lease or use of any product or service throughout the district or at specified locations or times to a person, business or corporation in exchange for goods or services (i.e.g., scoreboards, electronic message boards, athletic gear, exclusive right to sell beverages, bottled water, snacks, meals, etc.); this will need to be consistent with any contract entered into by the district.~~
2. ~~Products~~ ~~Contracts for products~~ or services that require the dissemination of advertising to staff, students, parents or others or allow any person, business or corporation to obtain information from staff, students, parents or others for the purposes of market research;
3. ~~The~~ ~~Contracts for the~~ use of district facilities or grounds in exchange for products, services or financial considerations (e.g., cell phone towers, etc.);

4. ~~Technology~~ Contracts for technology hardware, software, satellite hook-up and/or access in exchange for free or reduced prices and/or fees and/or advertising rights, or agreement to use equipment a certain number of hours of the day, month, etc.;
5. ~~Naming rights to district property in exchange for~~ Donations of goods, services, products or ~~monetary/financial~~ considerations must benefit student of the district. At no point may an employee or volunteer of the district receive personal gain/advantage through these activities.

~~The solicitation and sale of travel services to students on district property, at activities under the jurisdiction of the district and at interscholastic activities administered by a voluntary organization approved by the State Board of Education (i.e., Oregon School Activities Association) may be permitted with the approval of the Board. This includes the sale of services to students by any person or group that sells, provides, furnishes, contracts for, arranges or advertises travel services. Sellers of travel services must meet the following criteria:~~

1. ~~Belong to an association of sellers of travel certified by the director of the Oregon Department of Consumer and Business Services;~~
2. ~~Provide proof of errors and omissions insurance;~~
3. ~~Provide proof of a client trust account or performance bond;~~
4. ~~Submit references;~~
5. ~~Include in all information provided to students and parents that drug, alcohol and tobacco use will be prohibited;~~
6. ~~Include in all information provided to students and parents a statement that the activity is a non-school sponsored event.~~

Contracts shall include a provision allowing the district to terminate the contract if it is determined by the district to have an adverse impact on district programs, services or activities. Revenue derived shall be used for programs, services and/or activities designed to enhance student achievement, assist in the maintenance of existing district programs, services or activities and/or to provide scholarships for students who demonstrate financial need and merit, as determined by the district.

All revenue earned must also comply with Board policy IGDF- District Fund Raising Activities.

All contracts considered for approval are subject to the competitive procurement requirements of Board policies DJ/DJA/DJF - District Purchasing, DJC - Bidding Requirements and the district's public contracting rules. Competitive procurement as used in this policy includes monetary as well as in-kind contributions (i.e., scoreboards, computers, other equipment ~~and~~ materials).

~~The superintendent will develop administrative regulations as needed for implementation of this policy.~~

END OF POLICY

Legal Reference(s):

ORS 279B.055
ORS 279C.335

ORS 332.107
ORS 339.880

Springfield School District 19

Code: KJB
Adopted: 9/14/20
Orig. Code(s): KJB

Signs and Banners

Signs and banners displayed in and or on all district facilities, owned or leased, shall be subject to the district's provisions which shall consider the health, safety and welfare of staff and students.

Signs and banners will be allowed may only be displayed in or upon on buildings and other district facilities only with the prior written approval of the superintendent or designee.

The following conditions shall be applied in apply when considering requests to display signs or banners:

1. Signs and banners on sticks require special authorization of the superintendent or designee;
2. Signs and banners fastened to any structure of a building or structures immediately adjacent to an open space require authorization shall not be allowed without specific prior written permission;
3. Signs and banners presenting recognizable health or safety hazards are prohibited;
4. Signs and banners presenting false information shall be are prohibited.

END OF POLICY

Legal Reference(s):

ORS 332.107

Springfield School District 19

Code: LBE
Adopted: 12/10/12
Revised/Readopted: 9/14/20
Orig. Code(s): LBE

Public Charter Schools

Public charter schools may be established as a new public school or a virtual public school, from one or more existing public schools in the district or a portion of the school, or from an existing alternative education program. A public charter school may not convert an existing tuition-based private school into a charter school, affiliate itself with a nonpublic sectarian school or religious institution, or encompass all the schools in the district unless the district is composed of only one school.

~~The district recognizes that public charter schools offer an opportunity to create new, innovative and more flexible ways of educating students in an atmosphere of learning experiences based on current research and development.~~ Public charter schools shall demonstrate a commitment to the mission and diversity of public education while adhering to ~~one or more of~~ the following goals:

1. Increase student learning and achievement;
2. Increase choices of learning opportunities for students;
3. Better meet individual student academic needs and interests;
4. Build stronger working relationships among educators, parents and other community members;
5. Encourage the use of different and innovative learning methods;
6. Provide opportunities in small learning environments for flexibility and innovation;
7. Create new professional opportunities for teachers;
8. Establish additional forms of accountability for schools; and
9. Create innovative measurement tools.

An applicant must submit a complete public charter school proposal that meets the requirements of Oregon law, and includes other information required by the district in the application process. The public charter school will be located and operated within the sponsoring district except where authorized by law.

The public charter school employer will be determined with each proposal. If the district is the employer, the terms of the current collective bargaining agreement will be examined to determine which parts of the agreement apply. If the district is not the sponsor of the public charter school, the district shall not be the employer and will not collectively bargain with public charter school employees.

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~~sectarian school or religious institution or encompass all the schools in the district unless the district is composed of only one school.~~

~~The Board will not approve any public charter school proposal when it is deemed that its value is outweighed by any direct identifiable, significant and adverse impact on the quality of the public education of students residing in the district. To meet the eligibility criteria for Board approval, a public charter school proposal must meet the requirements of Oregon law, Board policy, and regulation. Upon request of the Board, the public charter school applicant must furnish in a timely manner any other information the Board deems relevant and necessary to conduct a complete and good faith evaluation of the public charter school proposal.~~

~~The district will determine if it has any vacant or unused or underutilized buildings and make a list of such buildings; buildings. Buildings may be made available for public charter school use, subject to Board approval and Board policy. Approved use may be limited to instructional purposes only. Appropriate use fees will be determined by the Board. Public charter school use outside the district's instructional day will be subject to Board policy KG – Community Use of District Facilities and accompanying administrative regulation.~~

Public charter school students may, upon request, be allowed to participate in district programs such as physical education, instrumental and vocal music offerings, or other selected options if space and materials are available.¹ Students must adhere to state law, Board policies, regulations, and rules concerning student conduct and discipline.

Public charter school students in grades K-8 may participate in their resident district's activities that are offered before or after regular school hours. Public charter school students in grades 9-12 may participate in their resident district's available activities that are sanctioned by the Oregon School Activities Association (OSAA) when the requirements found in Oregon law are met.

The district may provide instructional materials, lesson plans, or curriculum guides for use in a public charter school.

~~The public charter school employer will be determined with each proposal. If the district is the employer, the terms of the current collective bargaining agreement will be examined to determine which parts of the agreement apply. If the district is not the sponsor of the public charter school, the district shall not be the employer and will not collectively bargain with public charter school employees.~~

~~The district will semiannually, by October 1 and April 1, calculate the number of students residing in the district who are enrolled in a virtual public charter school. When the percentage is three percent or above, the district may choose to not approve additional students for enrollment to any virtual public charter school subject to the requirements in Oregon Administrative Rule (OAR) 581-026-0305(2).~~

~~The district is only required to use data that is reasonably available to the district including but not limited to the following for such calculation:~~

~~1. — The number of students residing in the district enrolled in the schools within the district;~~

¹ This does not apply to the Oregon law related to OSAA-sanctioned activity participation.

- ~~2. The number of students residing in the district enrolled in public charter schools located in the district;~~
- ~~3. The number of students residing in the district enrolled in virtual public charter schools;~~
- ~~4. The number of home-schooled students who reside in the district and who have registered with the educational service district; and~~
- ~~5. The number of students who reside in the district enrolled in private schools located within the school district.~~

~~A parent may appeal a decision of a school district to not approve a student for enrollment to a virtual public charter school to the State Board of Education.~~

The superintendent will develop administrative regulations for public charter schools to include, but not limited to, the proposal process, review, and appeal procedures, and program evaluation, renewal, and termination procedure and charter agreement provisions.

END OF POLICY

Legal Reference(s):

[ORS 327.077](#)
[ORS 327.109](#)
[ORS 332.107](#)

[ORS 338](#)
[ORS 339.141](#)
[ORS 339.147](#)

[ORS 339.450](#)
[ORS 339.460](#)
[OAR 581-026-0005 - 0710](#)

Every Student Succeeds Act, 20 U.S.C. §§ 6311-6322 (2018).
[Senate Bill 767](#) (2023).