

## 2016-08-09 School Base Planning Team Meeting Minutes

Attendance: Dr. Jeff Liles, Teresa Lawrence, Karen Hardaway, Deanne Finewood, Uma Mehta,  
Lisa Englert

Introductions

School Insight

**Regular Meetings:** 1 per month (Monday); 3pm; 3<sup>rd</sup> Monday of the month

**Ground Rules:** copy passes out for review; discussion upon next meeting

**Time Schedule:** see Teresa Lawrence' email regarding times and advisory feedback from staff

**Items that are to be posted in all Classrooms at REC:**

\*NYStandards

\*Word Walls (inclusive of all subjects)

\*NYS Graduation Requirements

\*Essential Question

\*Content Objective/Language Objective

\*Daily Agenda

SmartScholars Grant: how best to spend the money allocated for cohort 3; proposal due August 29<sup>th</sup> to Albany – want to complete at Monday August 22<sup>nd</sup> meeting (190,00\$)

Title I SAS – funds for academic support to be spent (36,128.28\$)

Title I Parental Involvement (2,690.92\$)

SCEP 2016-2017 – should be completed –

**Instructional Program** – online credit recovery for those scholars in need of recouping credits opposite PE

**Lesson Plan Elements:** Attached please find the elements required for lesson plans (included in our SCEP)

**Clubs:**

College Club: College Cappucino Publication – REC will be “hub” for this publication; there will be 600 copies printed for ~1,500\$ - we will be seeking public \$ support

There will be less emphasis on a weekly meeting; and more on the once a month meeting at St John Fisher; an academic/college activity will take place

**PD Approval:**

1. Approved: ED Works Smartscholars Training for new staff members – maximum number of hours = 12 – hours for each staff member in attendance is listed and was communicated to staff
2. Approved: Lisa Englert  
\*total of 13.5 hours
  - a. 1.5 hours – Showing Up for Racial Justice Organization – End White Silence
  - b. 4 hours – NYS & Monroe County Bar Association- News Literacy and Civic Responsibility
  - c. 1 hour – 11 Time-Saving Strategies for Science Teachers
  - d. 1 hour – Implementation of Interactive Science Notebooks
  - (e.) 6 hours – Genesee Country Museum – training for future grant funded field experience

Next Meeting Date is **Monday August 22<sup>nd</sup> at 10am**

Please forward any/all PD requests to SBPT members for agenda