



School Based Planning Team Meeting

October 12, 2018 - Minutes

SBPT Members in Attendance

- J. Toates, Teacher L. Englert, Teacher R. Holland, Coach
 J. Fleming, TA D. Hanselman, Teacher U. Mehta, Principal
 J. Geglia, Teacher

Guests Present: S. McDonald, and J. Edwards.

| Agenda Items | Notes |
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| Cohort 4 Steering Committee-SBPT Responsibility-Monitoring, Implementing and Evaluating the grant proposal | Reviewed and feedback was provided emphasizing 2018 deadlines. More PD offerings were suggested to be added to our PD calendar. Recommendation is to share big picture with Staff on December 7 th . |
| Smart Scholars Grant- Cohort 2 and 3 | Summary of grant expenditure was shared. |
| SCEP-2018-19 | A hard copy of SCEP was shared to continue our work. |
| DTSDE Recommendations | A hard copy of DTSDE was shared to continue our work. |
| School of Choice Application | Revisions were made |
| Student Compact | Revisions were made and Mr. Holland agreed to make edits. |
| Student Activity Funds | SBPT discussed allocations of funds for Yearbook Club, Student Government, and Outdoor Club. Potential additional club creation may occur if new clubs can be created. |
| Early Dismissal Days-Growth Mindset | Sample resources will be provided by Mrs. Mehta during November SBPT meeting for members to select for implementation. Potential activities may include having students complete the growth mindset quiz. |
| Cyber Security Training | Just for MCC staff during lunch on October 29 and 30. |
| School Calendar | Adjustments were made regarding events held at MCC. Recruitment events, National Honor Society Induction Ceremony, 1st MP Honor Roll Celebrations, and Breakfast |

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| | of Champions will occur at MCC. Parent-Teacher conferences in March will also be held at MCC. |
| Snacks | Will not be distributed during 3 rd block. Exploring further options to provide scholar's with snacks as a part of their breakfast. |
| Master Schedule Dual-Credit Courses | Intro to Business is likely course to provide scholar's ensuring grant requirements are met. We will continue to explore more options. College Reading and College Strategies Curriculum and Course description need to be provided. |
| School Documents- <ul style="list-style-type: none"> ● RTI/Student Support Plan-Process and Programs <ul style="list-style-type: none"> ○ Timeline for SAP's ○ Progress Report-Mailing dates ○ Timeline for Teir I, II, III Interventions ○ Process for Tier I, II, and Tier III Interventions | Information has been received from the Student Support Team. Instructional Coach provided an overview on SAP data and SBPT members reviewed and provided feedback. SAP review of data will continue. A reminder was emphasized that individual student/staff information shared during the SBPT meeting must remain confidential. |
| Data-Driven Decision Making- <ul style="list-style-type: none"> ○ Classroom Walkthroughs ○ RECIHS Data ○ Exemplars | RTA is working on this tool in collaboration with others. |
| Data Driven Decision making- <ul style="list-style-type: none"> ○ Common Assessments and Progress Monitoring ○ Student Academic Plans <ul style="list-style-type: none"> ● Make Up Opportunities ● Acceleration Opportunities ● Mailing for Parents ○ Grade Level and Department Meetings | Department data should be received by the end of business today, so tabled topic until future meeting. Make Up Opportunities will be teacher controlled and SBPT recommends providing scholars with opportunities. Differentiation for the accelerated is recommended also to ensure they are kept motivated. In addition, potential internships were discussed for opportunities for the accelerated. SAP's will be mailed home, not progress reports. |
| Recruitment Process | December 4, 2018 is the next recruitment date |
| Procedures/Protocols for MCC Process <ul style="list-style-type: none"> a. Student Transition to MCC b. Process and eligibility criteria c. Student and parent engagement protocol | NA |

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| <ul style="list-style-type: none"> d. Communication to stakeholders e. Timeline for communication f. Process for appeal g. Student Supports at MCC h. Plan for students when they are done with college courses <p>College registration and withdrawal process</p> | |
| <p>Future Agenda Items</p> <ul style="list-style-type: none"> - Whole School Trips | <p>Whole School Trips were discussed and brainstorming of ideas was suggested for future meetings.</p> |