

Home/Hospital Program-Based Planning Committee

Tuesday, November 18th, 2014

Present: Dr. Mary Aronson, Candace Rubin, Dede Ranger, Lisa Silverstein, Lauri Davis

1. October 14th, 2014 Minutes: Approved
2. PINS Petitions: If a student is absent for 20 unexcused absences, we need to complete an attendance referral, not a PINS petition. We are mandated reporters and 20 days of unexcused absences are considered educational neglect. Our social workers can help with the process.
3. Status of Substitutes and Call Backs of Laid Off Teachers: Mary had a meeting last week and told central office of our needs. We still have a waiting list of students and Mary is awaiting a hiring budget code since last week to hire 2 laid off teachers or subs. If a H/H Teacher is absent for more than 3 days, past practice has the district supplying subs for us. Mary needs a code for that too.
4. Clarification of Teacher-on-Assignment Positions: As of today (11/18), Kelly Nauerth is 1.0 release time as Assignment Coordinator; Lauri Davis is on .5 release time as Assistant to the CASE, which varies, as needed; Sally DeCarolis is .5 release time as Professional Development and working on our website. According to our agreement, we only have 2.5 positions. If/when we get a full time CASE, will we she need Lauri's assistance. We need to assess our needs and decide how we want to make the division.
5. Book Room Staffing: As of today, Laurel has no official release time. Sally sends an email each week with the hours she will be available in the book room. The main issue is who will be logging the books in and out. We need to create the job descriptions based on our needs.
6. Budget for Next Year: Nothing for next year yet.
7. PDs: Approved personal PD and future PD offerings. H/H Teachers should have some input as to what PDs are presented.

Next Planning Meeting: December 8th, 2014 @ 3:00PM