

Home/Hospital Program Planning Committee

Wednesday, October 14th, 2015 – 7:30AM

Present: Brenda Ellison, Candace Rubin, Eva Zweifler, Lisa Silverstein, Lincoln Cromwell, Lauri Davis

1. Minutes of September 16th, 2015 Meeting: One correction in #2. The minutes were approved.
2. Netbooks: Brenda Ellison will check with Glen VanDerwater about netbooks for us.
3. Schedules: We asked if Martina Ocran was more comfortable with secondary schedules, as it is easier for us to begin teaching knowing which classes our students are taking. Brenda updated that Kim Valilee has been helping and Martina now has a mentor. If schedule is in SMS, Kelly always provides it with our assignment sheet. Brenda will make sure that if a schedule is not in the system for a student, Kelly forwards the names to Martina. We suggested that someone begin to identify students who should be taking Regents exams in January.
4. Operating Procedures: Brenda has compared the updated OP to the 2003 version. She would like meet with Candace at another time to talk about the proposed changes. Lisa suggested she attend, as well.
5. Electives: Brenda said that if CSE assigns a student 2.5 contact hours to cover electives, we are mandated to teach them, as Special Ed is under review by the state. Legal, Special Ed and Brenda haven't met again about this topic. As of now, this is only a Special Ed issue, as many who are coming on are assigned to Home Instruction for the whole year. Kim needs to add the courses for us to be able to enter attendance and grades. If a student is not Special Ed, Brenda will need to give approval before Kim adds electives. H/H teachers should send Brenda a request by email. To help with electives, Sally can upload projects and assignments to eLearning for us. YM teachers are also willing to help. We suggested putting a reserve of art supplies in book room (paper, markers, pencils...)
6. Extended Day: Brenda will meet with Candace to go over details on how this could work and to complete the required forms.
7. Student Assignments: Our student numbers have been lower than usual for medical Home Instruction this fall, however, we are inundated with Special Ed students. Brenda doesn't know why we have such a decline in numbers. Students who are chronically depressed are being assigned to Interim Health, rather than being placed at home.
8. New Business: BEDS forms are online and must be completed by November 20th.

Next Planning Meeting: Wednesday, November 18th @ 7:30AM