

Home/Hospital Planning Committee  
Wednesday, February 10th, 2016

Present: Lisa Traficante-Loncao, Candace Rubin, Eva Zweifler, Lisa Silverstein, Lincoln Cromwell, Lauri Davis

1. Minutes of January 13th, 2016: Approved
2. Hospital Parking: Lisa T. has permission from Jen Gkourlias to contact Strong on behalf of the district to speak to them about our parking situation. Lisa will also contact Margaret Porter, since the Youth and Justice program might have teachers who visit Strong Hospital, as well. The district is providing reimbursement for hospital parking (receipts submitted with our mileage on Concur).
3. Extended Day: Lisa T. hasn't heard from Cheryl Wheeler with an update on our proposal.
4. History of Observation: Candace gave Lisa T. a history of past APPR and observations as they apply to our unit and we discussed contract negotiations. Informal observations will take place and then formal visits to the homes. The PD offerings on 1/29 (Domain 2), 3/7 (Domain 3) and 3/9 (repeat of Domain 2) will brainstorm how the Danielson Domain rubrics can apply to us. We can even possibly develop a separate rubric for approval that would apply just to H/H Teachers.
5. Waiting List for Students: We will get an update from Kelly. Lisa T. has a list of student teachers who have finished their student teaching at Nazareth and might be available to work this spring as per diem special ed subs. Chris Suriano wants us to hire only special ed subs. We have had many cases where a regular ed teacher was working well with a special ed student when a switch was made to a special ed teacher. This was very disruptive to the learning process and many parents didn't want the switch. Kelly is working on waiver the parent can sign. This should be an acceptable solution, as we still have Lauri as our special ed consultant to help with IEP planning and CSE meetings.
6. Staffing Levels for Next Year: Lisa T. asked for no cuts to our budget for next year. As we cannot realistically have the number of teachers that we need mid-year working full time in September, Lisa T. would like to propose adding 11 per diem special ed substitutes for next year, perhaps working as subs in high school buildings who can be pulled over to our program, as necessary. Lisa T. agreed that they should go through our hiring committee, so we can help screen them. We have reservations about this idea, but support Lisa T. in this proposal. Our concern is that H/H Teachers don't want to be phased out by attrition. If we have retiring teachers, we would like to see these positions filled, even if it is with special ed teachers. Lisa T. agreed that this sounds like a fair plan.
7. Hiring of Subs: There are 9 teachers who have applied for one open special ed position at YM. They will also be asked if they would be interested working as a Home/Hospital Teacher. If we know of any potential special ed hires, please give their names to Lisa T.
8. Unfinished Business: Lisa T. is following up on a request for books to order. We should send Lisa Cummings any book requests (both review and regular) as soon

as possible. Michael Chan is making a point to get us needed science books. Eva will talk to the subject area reps to see if they have any new requests.

Next Planning Meeting: Wednesday, March 9th, 2016