

PBPT (School Based Planning Team)

Meeting Minutes: January 22, 2016, 7:45 am – 8:30 am

Present: L. Traficant, C. DeFranco, J Lawrence, LS Frey

AGENDA Items:

1. Proactive Recovery and OCR
 - All grades for all students for Marking Period 1&2 will be reviewed
 - If a student has failed 2 marking periods, student to be dropped from class and OCR
 - (review of grades to occur at next PBPT meeting)

2. HH is offering a Professional Development opportunity for their Social Studies teachers.
A 2 hour PD, (description was forwarded to the YM and IHA SS teachers)
 - PBPT approved PD , if YM and IHA SS teachers wish to attend

3. April 22, 2016, is a building based Supt. Conf. Day
 - CO is providing a 1 hour presentation/activity
 - Remainder of the day building based
 - Suggestion of an RTI presentation from an outside (CO) provider
 - Looking at RTI (response to intervention) information session to include behavior management
 - Possible inclusion of program specific students/behaviors/presenting diagnosis (agenda to be refined at next PBPT meeting)

*Ms. T would like to offer a presentation to staff, based on the Danielson Rubric, and what should be present in teachers' rooms/plans/classroom environments - PRIOR to Formal Observations , date TBD

4. Ms. T would like to see a student survey be designed and computer generated to solicit student opinions and input for program....
 - To include : student/ parent activities
 - Student Council (possible presentation for students on role of student council)
 - Principal's Council
 - Student representation on PBPT
 - Committee members asked to bring ideas for questions to next PBPT meeting, and as staff for input

**Ms. T to look into funding for clubs/activities and amount if available (PBPT \$ from CO)

5. Friday January 29, 2016, informal staff meetings....Pot Luck Lunch idea?
 - Food available in 417
 - Understanding 7th and 8th graders may still be in attendance
 - Casual opportunities for conversation

6. C. DeFranco to approach Mr. Shepard (previous chief of RPD) for community member for PBPT
 - Description of SBPT and function taken from RCSD website, and forwarded to C. DeFranco for explanation for Mr. Shepard

7. Binder is available in 417, with all current, approved PBPT minutes available
8. Minutes, once approved are also being placed on the YM and IHA share point site

AGENDA for next PBPT

1. Review student grades for MP1 & MP2, for Proactive Recovery and OCR consideration
2. Discussion regarding club/activities monies (if awarded from CO) and how to solicit staff interest in offering clubs IF \$
3. Continue work on agenda planning for the building based Supt. Conf. Day for April 22 2016
4. Collect and refine questions for student survey

NEXT MEETING DATE: Friday February 12, 2016, 7:45-830 am

Minutes submitted by: LSFrey