

Home/Hospital Planning Committee
Wednesday, June 8th, 2016 - 7:30AM

Present: Lisa Traficante-Loncao, Candace Rubin, Eva Zweifler, Lisa Silverstein, Lauri Davis, Lincoln Cromwell

1. May 11th, 2016 Planning Minutes: Approved
2. Tuition Reimbursement: Lincoln Cromwell and Michelle Mazzola both began course work for Special Education, as we were told we had a shortage. They then found out that the district had changed the tuition reimbursement requirements and special ed is no longer considered to be a shortage area. Lisa T. said this is a union issue, but she can send an e-mail requesting information. We can also grieve this, as we can prove our unit does have a shortage. Martha Keating was informed about this situation by Candace 2 weeks ago.
3. Summer School Status, Criteria for Selection of Students and Teachers: Lisa T. shared a letter that went home to parents on May 26th outlining the requirements for Home Instruction Summer School. ESY should cover Special Ed students. Lauri listed a few special ed students who might qualify for our Home Instruction Summer School program. We had 14 H/H Teachers apply to teach. 13 teachers were approved: 11 teachers will work at 120 hours (including Kelly), 1 at 69 hours and 1 at 40 hours.
4. Status of Book Room Printer: Lisa T. sent 2 e-mails to Lynn downtown and our tech person, but has received no response. We stressed the importance of having a printer available when we come to the building. The main copier is also used by YM & IHA staff, is frequently in use when we come in and is sometimes not working at all. We suggested the possibility of using our own, union or supply money to purchase a printer. The question is whether or not it can be put on the RCSD network for use. Lisa T. will look into these issues over the summer.
5. Waiting List: Every student will be placed by Monday. We are only taking in high school students for exams. Lauri, Lisa T. and Kelly are looking into exams students need to graduate (or don't need, as they might have 504 plans).
6. Subject Area Reps: Candace sent an e-mail to all H/H Teachers to submit their interest in applying to be subject area reps for next year. Our committee can approve by e-mail, if we do not meet again this month.
7. Addition of Testing Clerk: For next year, we feel it is important to have a test liaison from January through June. It is really too much for Kelly and Marisa to coordinate on top of their other duties. Since we are getting a new attendance clerk, we suggested this position be increased to cover both areas. Lisa T. said we can revisit this next year. Lisa T. would also love for our programs to have a behavior specialist.

Next Planning Meeting - September 2016