

## **YMIHA Program Based Planning Team**

**February 7, 2017**

Agenda:

1. **Approval of prior meeting minutes:** minutes from 12/6/16 approved
2. Regents Review Planning (NOTE: postponed due to Board Resolution)
  - Will continue in the Spring – 4 days
3. April Conference Day – building based
4. Testing debriefing
5. YMIHA specific comment code
6. Attendance Team

### **Meeting called to order at 7:45 am**

**Members Present:** A. Robinson (Administration), C. DeFranco (BENTE), L. Frey (RTA), M. Simmonds (RTA), J. Sheppard (community)

Minutes from 1/3/17 approved with revisions regarding Regents Review – Spring 2017 (April, May, June)

RTA election for PBPT:

- Election should take place in order to add someone to the team.

April 7th Conference Day options:

- Stanley Ekiyor – behavior and instruction specialist, need for differentiated instruction, supporting students with special needs/IEP's (per A. Robinson) – 2 hours
- Ombudsman from RCSD to speak regarding our students – 1.5 hours
- Other PD options to be rolled out during this day
- Team building exercises for staff (ongoing) – suggestions from J. Sheppard 3-4 hour team building – schedule TBD
- Possible working lunch – dishes to pass
- Will make definite schedule within the next few weeks
- May need additional room

#### Testing Week Debriefing:

- Students were thoroughly engaged and taking exams – few absences.
- Students received higher scores than prior exam sessions.
- Algebra 1 scores were higher than last 3 years.
- Need for meeting with staff prior to June Regents exams.
- Middle school students will be on one end of the floor.
- Actions will be in place in order to ensure adequate testing environment.

#### Attendance Comment Code:

- M. Baskin asked to add additional comments specific to YMIHA.
- Cannot be framed as demeaning
- Must be worded in a way that is in compliance with IEP and differentiation of assessment used
- Check with K. Kittelberger regarding Alternative Assessment.

#### Professional Development Approvals:

- E. Lange-Geyer (Monroe 2 BOCES – 3/16/17 – approved 4 hours)
- E. Lange-Geyer (CCER – ESOL, 10/27/16 – approved 2 hours)
- E. McNamara (DLM Alternate Assessments Training 1/9/17, 1/10/17, 1/11/17, 1/12/17 – approved 4 hours)

#### Attendance Team

- Building Committee has asked to pursue an “Attendance Team” for sharing information
- C. DeFranco – addressed FACT PD meeting and how an attendance team can keep track of student attendance, need follow up on attendance referrals
- Need for a connection between outside agencies
- Need a directed focus for this team to occur – teachers would be included if there is a specific need with guided tasks
- Work in progress – TBD, need for clarification on what is needed

#### Next Agenda:

- April Conference Day
- Regents Review – need to submit Board Resolution
- Master Schedule for 2017-2018

Meeting adjourned: 9:00 am