

Home/Hospital Planning Committee
Wednesday, April 12th, 2017 - 7:30 AM

Present: Tony Robinson, Candace Rubin, Eva Zweifler, Lisa Silverstein, Lincoln Cromwell, Deborah Green

1. March 8th, 2017 Minutes: Approved
2. Summer School: Tony informed us that summer school will be offered for 12 month extended day, middle and high school students. We would like to see a board resolution be submitted in May for at least 5 Home Hospital teachers, as we always have seniors in need of courses and exams to graduate. Tony will look at the numbers and request as many teachers as necessary. Students with poor attendance will not be a priority. Our 12 month Special Ed students are federally funded through ESY.
3. Social Studies, English Representatives: No one has applied to be the H/H Social Studies or English Rep yet. Deb will put out an e-mail seeking interested teachers. Candace will advise, but does not wish to undertake being the SS Rep.
4. Possibility of a Second Copier: Tony is interested in acquiring another copier for Home/Hospital.
5. Teacher-on-Assignment: Laurel is retiring. We discussed the needs and purpose of her position and will table this until May.
6. Budget Lines for Teachers for 17-18: Tony reiterated that our supply room is stocked and available to all teachers. Lisa Cummings is always willing to make supplies available.
7. Budget Lines for FTEs: Tony met with HCI. We will maintain the same number of FTEs to start and replace our retiring teachers. Tony wants to preserve our contractual protections as a separate unit by hiring according to our process and maintaining the separation between our unit and that of classroom teachers. If our current appointee is given to us as an RTA teacher and not a part of our budget, we can accept it, but he will not automatically be given a HHT salaried position for next year.
8. Protocol with Substitutes: We have 7 subs at this time. Subs are monitored by Tony and Kelly. If there are any difficulties and Tony receives calls from the Superintendent's Office, Tony always speaks with the teacher before moving forward. Subs come out of the district budget line, not HHT.
9. New Hires: Tony has not been given the go ahead to hire anyone yet. We will set our New Hire Screening Committee in place so we know who would like to hire. We expect to have 2.5-3.5 retirements.
10. Update on Waiting List and Returning Students to School: We just started a waiting list. Non-attending students are being moved into a LTA homeroom. To be reinstated on Home Instruction, a parent just needs to call and state that their child is now willing to receive instruction.
11. Unfinished Business: No Home/Hospital Teachers applied to teach the Saturday weekend review classes. We explained that many of us misunderstood the email, because we cannot necessarily demonstrate winning Regents results for our students. Our testing results are dependent on the arbitrary process of receiving a Regents student in May or June (who may not have attended school all year). Tony understands that we might not have a record of Regents results, given that our students are temporary. There are still Saturday sessions planned for May 6th, 20th, June 3rd, & 10th from 8:30AM – 11:00AM. Tony will send out an e-mail to us with the specifics.
12. Model UN: Candace is attending a PD about Model UN and feels it might be a good opportunity for our students next year. She will update us with what she learns.

Next Planning Meeting: Wednesday, May 10th, 2017 – 7:30AM