

Home/Hospital Program Planning Minutes
Monday, June 12, 2017 - 7:30AM

Present: Tony Robinson, Candace Rubin, Eva Zweifler, Lisa Silverstein, Lauri Davis, Deb Green

1. Review of May 10th, 2017 Minutes: Approved
2. Summer School: Tony reiterated from the May meeting that all summer school is being handled by Central Office, which is not the past practice. They are following a rule that teachers who have worked for three summers need to take one summer off. We are concerned because no H/H teachers or 12 month students have been contacted yet. Tony has communicated to Central Office that we have H/H Teachers in the June Board Resolution. He was told that H/H students will only be assigned to H/H Teachers and they are in the process of putting together a list of 12 month H/H students.
3. Staffing for Next Year: 2 ½ FTEs for retirees, plus one additional staffing vacancy created by movement of a teacher into the main bargaining unit. This teacher has the ability to leave for 1 year and come back, so the vacancy can only be a long-term sub position.
4. Home/Hospital Interviews: We have 3 recommended teachers we have pre-screened. We will pass them along to Tony, along with the prescreen questions and the scores. We will set up interviews for Tuesday, June 20th beginning at 10:30AM.
5. iPads and Technology: Tony will be speaking with Glen VanDerWater about our need for at least 2 iPads. If we are working summer school, we can keep our hot spot and Chromebooks. All other hot spots and Chromebooks will be collected at check out and locked up on site so they can be reassigned to us in the fall.
6. Resource Person for Next Year: A decision has been made regarding this Teacher-on-Assignment position. Tony will set up a meeting with the teacher.
7. Protection of Vacant Staff Positions: Tony wants our hiring process to go through the proper channels. No one should just be “given” to us. As with this year, if a teacher is placed with us and not charged to our budget, we will deal with that. Any new hire will go through the contractual probationary period with a separate evaluation/observation process.
8. Special Ed Liaison: We will not have a CASE in our building next year. They will all be centralized, with more Special Ed duties given to Principals and Vice-Principals. Tony said running both programs plus being out in the community as the only administrator does not allot him much time to supervise all of our Special Ed students. Tony praised Lauri for all of her hard work and for keeping us in compliance.
9. Subject Rep Positions: Tony informed us that these stipends have been signed and sent for payment.

Next Meeting: September 13th, 2017