

Home Hospital Program Planning Committee Meeting
Wednesday - November 15, 2017 - 7:30 AM

Present: Tony Robinson, Candace Rubin, Debbie Green, Lisa Silverstein, Lauri Davis, Kelly Nauerth

1. Minutes of October 11th, 2017 Meeting: Approved
2. Unfilled Position: When we are in need, Tony plans to fill any teacher openings as permanent positions. We are still trying to figure out why Carolyn Stout's 1.0 position is now listed as .5 with HCI. Since Natalie is at .5, we think the district still has her as 1.0. Rachel Wilson was moved into Gerard Hopkin's .5 position here. We feel our program could benefit from her as a full-time counselor, as well as having Christine Richter full-time.
3. Number of Students: We are down in numbers for this time of year, but we believe the students are being processed slower than usual from CSE. We are starting to get displaced students from Puerto Rico. There is a student who stabbed another student and pulled a knife on a teacher in front of our building. Tony said we all have the right to refuse this student for fear of our safety. Protection of our staff is paramount to Tony.
4. Observations: Tony will not begin observations for Home/Hospital for another month or two. He will inform us when he is ready to schedule home visits.
5. Supplies: Michelle Mazzola purchased supplemental online math materials. Tony reported that the district will not approve supply money to buy software. If we tell Tony what we need (vs. being given individual money), he will try to make it all possible. We do have to order from district approved vendors, though. Tony has approved special ed materials, which are already being put to excellent use.
6. Luncheon on last day of school: Tony verified that check out on the last day will be run the same way as last year, approving our luncheon again for after 11:00AM.
7. Budget updates for next year: Programs are not considered first when the district is looking at next year, so we are not on the radar yet.
8. Unfinished or new business: For students in Long Term Absence Homerooms, Sally can use Tony Robinson as the reporting administrator assigning report card grades of 50 for non-attendance. Kelly will develop a letter regarding LTA for parents in Spanish and English. Teachers should also be placing comments in Attend Actions when a student is not attending and notifying Kelly in a timely fashion when a student refuses instruction or stops attending.

Next Planning Meeting: Wednesday, December 13th, 2017 – 7:30AM