

Home/Hospital Program Planning Committee Meeting
Wednesday - February 13th, 2019 - 2:30 PM

Present: Tony Robinson, Deborah Green, Lisa Silverstein, Michele Mazzola, Kelly Nauerth

1. January 9, 2019 Program Planning Minutes: Approved
2. Status of Hiring Substitutes for H/H: We have a waiting list and are actively looking for substitute teachers. We have hired one teacher from the sub unit. Tony said we are authorized to assign our subs extra students, if they are interested. We agreed to put this offer to our regular H/H teachers, as well. We have more students coming in than going off right now.
3. Grade Reporting Issues from Marking Period 2: For some reason, neither Tony nor our registrar were able see grades in Power School for the second marking period. Glen VanDerwater is still working on the glitch and hopes to have the issue resolved soon. Tony will ask for a test run before the end of marking period 3 (to make sure grades in Power Teacher Gradebook can be seen).
4. Attendance (specifically, glitches in Power School): When a teacher uses the code HHTO (Home/Hospital Teacher Out), we have noticed that many times the student is being marked absent - excused, rather than present. This should not be happening, as an absence counts against a student toward their number of absences. Staff should make sure to periodically check attendance for irregularities and contact Cecelia DeFranco with any corrections. It was also noted that in SMS, we need to not only hit the "Submit" button, but also "Save" for our attendance to go through.
5. Regents Exams (i.e., students sitting for exam mid-year when taking course for the first time; definite need for teacher input): Tony explained that the Chiefs wanted their students to see the exam prior to the one at the end of the class. Only the highest score will appear on the transcript. They still need to complete the class, unless they score an 85 or higher. There are many variations, but students have to keep up with their cohort year for exams or it counts against the school.

Next Planning Meeting: Wednesday, March 13th, 2019 - 2:30PM