

YM&IHA Program Based Planning Team February 4, 2020

Members present: C. Smith (ASAR), L. Frey (RTA), M. Simmonds (RTA), A. Berardi (RTA), M. Baskin (RTA) C. DeFranco (BENTE) Members absent: none

Meeting called to order at 2:35 pm, Minutes from 1/28/2020 approved (C. DeFranco approved via email, M. Baskin/L. Frey seconded)

Agenda/Minutes:

1. Continue Scheduling changes:

- **C. Smith – some pieces of the schedule are still being configured, changes made as needed on student by student basis**
- **New master (through June) schedule will be shared with all.**

2. CBT – Computer Based Testing NYS 3-8

- **M. Simmonds – training at BOCES 2/5, questions to be answered regarding proctoring and other logistics**
- **Simulation – 2/11 (YM&IHA, NS, LyncX, HHT), Room 310/312**
- **Proctors – all teachers at LyncX, HHT will come in, YM&IHA core teachers to proctor**

3. New students

- **7 new students this week, some waiting to be interviewed**

4. IHA Intake process

- **Team has been developed to determine intakes.**
- **Questions from staff (A. Berardi) – How is the determination of who stays/leaves made? What if students are no longer enrolled in outside counseling?**
- **C. DeFranco – Students who stop counseling will need to have conversations with families. Who stays/leaves is based on several variables.**
- **Student Exit process – TBD**
- **L. Frey – suggestion of possible contract with students regarding expectations**

5. March 6th Conference Day ½ day – possible ideas needed

Next Agenda: Intake process for approval, Exit process, March 6th ½ day conference day

Meeting adjourned 3:30pm due to fire alarm.