



# *The American Legion*

Monro County Committee  
933 University Avenue, Rochester, NY 14607

January 26, 2023

School of the Arts  
Office of School Counseling  
45 Prince Street  
Rochester NY 14607

Dear Sir/Ma'am,

My name is Donald Sisson, and I am the Education Officer of the Monroe County American Legion Committee. Back in 2012, we were left an endowment that was to be used to help college bound Rochester City School District seniors with the financial burden of college expenses. We are pleased to offer the 9<sup>th</sup> annual Bernie Newmark Memorial Award for a deserving Rochester City School District Senior. I am enclosing both the requirements and application for this award. If you have any questions, please do not hesitate to contact me at the number below. All applications should be received prior to May 15, 2023. Please mail them to the address below. Thank you.

  
Donald C. Sisson  
Monroe County American Legion Committee  
Educational Committee Chairman  
933A University Avenue  
Rochester, NY 14607  
585-766-3699 (cell)

**For God and Country**

1. The first part of the document discusses the importance of maintaining accurate records of all transactions.

2. It is essential to ensure that all entries are supported by appropriate documentation and receipts.

3. Regular audits should be conducted to verify the accuracy of the records and identify any discrepancies.

4. The second part of the document outlines the procedures for handling cash and credit transactions.

5. All cash receipts should be recorded immediately and deposited in a secure bank account.

6. Credit sales should be recorded at the time of sale, and the corresponding receivable should be tracked.

7. The third part of the document details the methods for calculating and recording expenses.

8. Expenses should be categorized according to their nature and recorded in the appropriate ledger accounts.

9. The fourth part of the document describes the process of preparing financial statements.

10. The balance sheet, income statement, and cash flow statement are the primary financial statements prepared.

11. The fifth part of the document discusses the importance of maintaining confidentiality of financial information.

12. All financial records should be stored securely and access should be restricted to authorized personnel only.

13. The sixth part of the document outlines the procedures for handling errors and corrections.

14. Any errors identified during the audit process should be corrected immediately and the reasons for the errors should be documented.

15. The final part of the document provides a summary of the key points discussed and offers recommendations for improving the accounting system.

## **BERNIE NEWMARK SCHOLARSHIP AWARD CRITERIA**

**SCOPE:** Provide monetary support for well deserving Rochester City School District graduates who plan to further their education in the field of public service. These vocations include medical, emergency services, military services (ROTC) or similar endeavors.

**PURPOSE:** Help support the educational monetary burden of well deserving college bound students.

### **CRITERIA:**

- 1- Open to all seniors who apply within the Rochester School District
- 2- Proven commitment to the community, state, & nation that are symbolized or closely aligned within the 4 pillars (fostering a strong national security [JROTC]; taking care of veterans; mentoring of youth; promoting patriotism and honor of the American Legion.
- 3- Grade Point Average of 2.5 or higher
- 4- Graduates who are furthering their education in the areas mentioned above.
- 5- Immediate family that has or is serving in the military or community service
- 6- Monetary need of student
- 7- Must have two recommendations from teachers and one from school principal

**AWARD:** The one time award of up to \$2000 will be paid upon the completion of their first matriculated semester of college. The amount will be based on GPA. An award of \$1000 will awarded for GPA of 2.5 up to 2.99. \$1500 for GPA 3.00 up to 3.49 and \$2000 for GPA above 3.5. Any GPA below 2.49 the award will be forfeited. The awarding the monetary gift will be presented by a member of the American Legion upon confirmation the criteria have been met at the awardees' High School Graduation or Awards ceremony.

**AWARD DETERMINATION:** Award will be determined by 3-5 committee members appointed by the Monroe County Legion Commander. This committee will review all applications received. Three candidates will be chosen as finalists and interviewed by the committee members at a location TBD. Final decision will be made by the committee after interview Scholarship Rating Forms are collected and tabulated. Announcement of the award recipient will be made at the chosen awardees' High School Commencement or Award Program by a delegate from the Monroe County Legion. The awarding the monetary gift will be presented upon the confirmation the award criteria have been met.

The first part of the document discusses the importance of maintaining accurate records of all transactions. It emphasizes that every entry should be supported by a valid receipt or invoice. This not only helps in tracking expenses but also ensures compliance with tax regulations. The second part of the document provides a detailed breakdown of the company's financial performance over the last quarter. It includes a comparison of actual results against the budget and identifies areas where the company has exceeded expectations. The third part of the document outlines the company's strategic goals for the upcoming year. It focuses on increasing operational efficiency, expanding into new markets, and investing in research and development. The final part of the document provides a summary of the key findings and recommendations. It suggests that the company should continue to focus on cost reduction and revenue growth to achieve its long-term objectives.

# American Legion Award for Rochester High School Seniors

## Student Application

Please read this form carefully and answer each question completely. Your application will not be processed if all of the questions are not answered in full. Mark N/A for items not applicable. Your application must be typewritten.

### PERSONAL DATA

Full Name \_\_\_\_\_ Email: \_\_\_\_\_

Address \_\_\_\_\_ Telephone # \_\_\_\_\_

City/State \_\_\_\_\_

Zip \_\_\_\_\_

Full Name and Address of Parents or Guardians:

Father \_\_\_\_\_

Military or Community Service \_\_\_\_\_

Mother \_\_\_\_\_

Military or Community Service \_\_\_\_\_

Name of Local Newspaper \_\_\_\_\_

### EDUCATIONAL INFORMATION

High School \_\_\_\_\_

High School Address \_\_\_\_\_

City State Zip \_\_\_\_\_

Where do you plan to attend college? \_\_\_\_\_

College or University address \_\_\_\_\_

Have you currently applied for admission? \_\_\_\_\_ Been accepted? \_\_\_\_\_

Proposed major? \_\_\_\_\_

What is your cumulative grade point average? \_\_\_\_\_ Class rank? \_\_\_\_\_

If available, highest ACT or SAT score \_\_\_\_\_

**ACADEMIC SUBJECTS**

Please list all high school subjects taken, year taken, and grade received.

- 1. \_\_\_\_\_
- 2. \_\_\_\_\_
- 3. \_\_\_\_\_
- 4. \_\_\_\_\_
- 5. \_\_\_\_\_
- 6. \_\_\_\_\_
- 7. \_\_\_\_\_
- 8. \_\_\_\_\_
- 9. \_\_\_\_\_
- 10. \_\_\_\_\_

**ACTIVITIES/ORGANIZATIONS**

Please list activities/organizations in school and outside of school. Indicate offices held and accomplishments while in office.

**HONOR/AWARDS**

Please list.

- 1. \_\_\_\_\_
- 2. \_\_\_\_\_
- 3. \_\_\_\_\_
- 4. \_\_\_\_\_
- 5. \_\_\_\_\_

**WORK EXPERIENCE**

Include both paid and volunteer work experience and job duties performed.

Please list.

- 1. \_\_\_\_\_
- 2. \_\_\_\_\_
- 3. \_\_\_\_\_
- 4. \_\_\_\_\_
- 5. \_\_\_\_\_

\_\_\_\_\_  
**Applicant's Signature**

\_\_\_\_\_  
**Date**