

**MINUTES OF THE BOARD OF EDUCATION
COFFEYVILLE UNIFIED SCHOOL DISTRICT 445
Regular Meeting 4:00 p.m.**

May 12, 2025

District Office

"Building on a culturally diverse community, USD 445 will prepare all students for life-long learning by providing resources for a comprehensive quality education in a safe environment that promotes high academic achievement and responsible citizenship in a global society." – Mission Statement

"Valuing individuals, Celebrating Learning, Improving Life! USD 445 will provide a happy, caring, hopeful environment that will empower children to achieve their greatest potential." – Vision Statement

The Board of Education of Coffeyville USD 445 met Monday, May 12, 2025 at 4:00 p.m. at the District Office, 615 Ellis, Coffeyville, KS 67337.

President, Jason Barnett called the meeting to order at 4:00 p.m.

Roll Call:

Board Members Present	Others Present
Cindy Price Darrel Harbaugh Matt Jordan Jason Barnett Denise Gates LaKisha Johnson	Dr. Craig Correll...Superintendent Michael Speer...Dep. Sup./Bus. Manager Travis Stalford...Principal, FKHS Julie Dunham...Principal, RMS Angela Krause...Principal, CES Dr. Amanda Cavaness...Principal, ELC Brea Standord...Coffeyville Journal
Board Members Absent	
Robert Roesky	

Adoption of Agenda:

Motion made by Denise Gates to adopt the agenda, second by Darrel Harbaugh. Motion carried 6-0.

Adoption of Consent Agenda:

Motion made by Cindy Price to adopt the consent agenda, second by Darrel Harbaugh.
Motion carried 6-0.

- A. Approval of Minutes of Regular Meeting, April 14, 2025
- B. Approval of Bills and Treasurer's Report
- C. Child Nutrition Report – April, 2025

06-General	\$ 140,756.38	44-JOM	\$ 2,028.95	89-FKHS Pool	\$ -
08-LOB	\$ 38,178.46	49-MEICHV	\$ 1,840.07	90-Title VI-B	\$ -
11-PK-AR	\$ 172.80	51-KPERS	\$ -	91-Title V	\$ -
13-AR	\$ 482.58	53-Contingency	\$ -	92-21st- CES	\$ 7,690.03
14-Bilingual	\$ 535.47	55-Textbook	\$ -	93-Title I-C	\$ -
15-Virtual	\$ 4.68	56-Activity	\$ 14,033.33	94-Title III	\$ -
16-Cap Outlay	\$ 52,994.06	62-Bond & Int.	\$ -	95-Title I	\$ 1,091.79
18-Drivers Ed.	\$ 1.76	71-KU Com. Heal	\$ 12.76	96-Title II-A	\$ 150.00
24-Child Nutritio	\$ 131,652.46	72-KU-SIT Cord	\$ -	97-Title IV	\$ 55.00
26-Inservice	\$ -	73-ECBG Grant	\$ 679.04		
28- PAT	\$ 292.16	77-Afterschool	\$ 3.39		
29-Summer Schol	\$ -	78-ESSER III	\$ -		
30-Special Ed.	\$ 318,030.13	79-KDHE-COVIE	\$ -		
34-CTE	\$ 454.16	80-21st- ELC	\$ 7,928.85	02-HS Activity	\$ 20,517.49
35-Gifts/Grants	\$ 9,076.60	81-Title II-D	\$ -	03-MS Activity	\$ 300.00
40-Indian Ed.	\$ 5,423.97	84-Rec. Comm.	\$ -	04-CES. Activity	\$ 172.99
43-ARE-HCY-II	\$ -	86-Rec. Benefits	\$ -	Payroll	\$ 1,327,550.70

Miscellaneous Reports and Discussion:

Positive Comments:

- Cindy Price commented on her recent attendance to the high school's Baccalaureate Celebration. It was a great event for the students and the community and hopes to see it grow in the future. Mrs. Price also commented on how well the district's lawn facilities looked and knows from experience how difficult it is with people usually only complaining when it doesn't look good.
- Darrel Harbaugh commented on the article in the paper of Mrs. Cowan's class as printed the Tornado and Raven banners to hang on the fire trucks. This is a great opportunity for the students. Mr. Harbaugh also congratulated students and coaches for state Speech and state Skills USA competitions.
- Dr. Correll commented on the district receiving the Early Childhood Block Grant (ECBG) that funds the Early Learning Center. The grant is approximately \$760,000.

Central Office Reports:

1. Superintendent
 - A. 2025-2026 Student/Parent Handbook Changes
 - i. Dr. Amanda Cavaness, Principal at the Early Learning Center presented information.
 - a. The ELC coordinated with the elementary so there is more consistency in language used in the document.
 - b. Child Care information has been added. Previously it was only listed on individual papers to the parents but now in the book.
 - c. Physical activity will no longer be withheld as a form of student discipline.
 - ii. Angie Krause, Principal at Community Elementary presented information.
 - a. Academic dishonesty was added to the book.
 - b. Gum policy has been added
 - c. An additional "apology letter" has been added for students who use inappropriate language
 - d. Other changes have been made for grade level appropriateness
 - iii. Julie Dunham, Principal at Roosevelt Middle School presented information.

- a. Language for a "No Contact Order" has been added. This is in the hope to prevent escalation of behaviors before they occur.
- iv. Travis Stalford, Principal at Field Kindley Memorial High School presented information.
 - a. Parking/Traffic Violation language has been modified to match up with current practices
 - b. Tobacco Policy has been updated
 - c. An additional level of discipline has been added as students were reaching the suspension level rather quickly. It is hoped that this additional level will help in preventing students from reaching the suspension level for discipline behaviors.
 - d. Adjustments made to the "stealing" policy were made.
 - e.
- 2. Business Manager/Clerk of the Board
 - A. Inclement Weather Days
 - i. The district had 4 inclement weather days this year.
 - ii. Even with the 4 days the students have just barely enough hours to meet the state requirement of 1,116 and seniors the 1,086 necessary.
 - B. District Phone System Bid Results
 - i. A total of 12 bids were received from 10 different vendors.
 - ii. Verge Network Solutions is the vendor that scored the highest on the rubric scale.
 - iii. All of the criteria we were needing plus a few additional items such as elevator solution, fax and redundancy were all included.
 - iv. The proposal was for the one year implementation process and then an additional four years of services/support.

Tri-County Special Education Report

No report was made.

All remaining reports as printed on the agenda and in the Board Booklet

Action Items:

Board action to approve the Superintendent's recommendation of new phone system purchase from Verge Network Solution for \$73,465.20.

Motion made by Cindy Price to approve the Superintendent's recommendation to purchase a new phone system from Verge Network Solution for \$73,465.20 for the 1st year which includes installation and then enter into a 5-year agreement for phone support to be paid out each year. Seconded by Matt Jordan. Motion carried 6-0.

Board action to approve the Superintendent's recommendation to forgive the inclement weather days for contracted staff.

Motion made by LaKisha Johnson to approve the Superintendent's recommendation to forgive the inclement weather days for contracted staff. Seconded by Matt Jordan. Motion carried 6-0.

Board action to approve the Superintendent's recommendation to forgive the inclement weather days for classified staff.

Motion made by LaKisha Johnson to approve the Superintendent's recommendation to forgive the inclement weather days for classified staff. Seconded by Matt Jordan. Motion carried 6-0.

Board action to approve the Superintendent's recommendation of 2025-2026 ELC Handbook Changes.

Motion made by Denise Gates to approve the Superintendent's recommendation of 2025-2026 ELC Handbook Changes. Seconded by LaKisha Johnson. Motion carried 6-0.

Board action to approve the Superintendent's recommendation of 2025-2026 CES Handbook Changes.

Motion made by Denise Gates to approve the Superintendent's recommendation of 2025-2026 CES Handbook Changes. Seconded by LaKisha Johnson. Motion carried 6-0.

Board action to approve the Superintendent's recommendation of 2025-2026 RMS Handbook Changes.

Motion made by Denise Gates to approve the Superintendent's recommendation of 2025-2026 RMS Handbook Changes. Seconded by LaKisha Johnson. Motion carried 6-0.

Board action to approve the Superintendent's recommendation of 2025-2026 FKHS Handbook Changes.

Motion made by Denise Gates to approve the Superintendent's recommendation of 2025-2026 FKHS Handbook Changes. Seconded by LaKisha Johnson. Motion carried 6-0.

Action Items Personnel:

Board action to approve the Superintendent's recommendation and terminate staff employment

Motion made by Darrel Harbaugh to approve superintendent's recommendation and terminate the employment of:

Shawn Victory, Custodian, CES

Seconded by Denise Gates. Motion carried 6-0.

Board action to approve the Superintendent's recommendation of employment

Motion made by Darrel Harbaugh to approve superintendent's recommendation for the following district employment positions:

Trinity McIntier, Language Arts Teacher, FKHS
Carlee Shinn, Elementary Teacher, CES
David Perry, Custodian, CES

Seconded by LaKisha Johnson. Motion carried 6-0.

Board action to adjourn the meeting at the District Office and reopen the may 12th meeting at the Field Kindley high School Natatorium facility.

Motion made by LaKisha Johnson to adjourn the meeting at the board office and reopen the meeting at the high school pool facility. Seconded by Darrel Harbaugh. Motion carries 6-0.

Meeting adjourned to the high school at 5:08 pm

Meeting resumed at the high school at 5:12 pm

Adjournment:

At 5:24 p.m., President, Jason Barnett adjourned this May 12, 2025 regular session of the governing Board of Education for Coffeyville Unified Schools District 445.

Clerk of the Board

Board of Education

Unified School District No. 445, Coffeyville



2025-2026 Student Handbook Changes

Early learning Center

Changes to School Handbook EC 2025-2026				
Page #	Category	ADD	REMOVE	RATIONALE
pg 12	Code of Conduct			Update to reflect all changes after approved by board
pg 15	Active Playtime and Discipline	The District is committed to active playtime as a positive, healthy and consistent part of every child's day. Physical activity and active play will never be withheld on a form of punishment. Active play is a vital component of children's physical, social, and emotional development. Therefore, active playtime will not be restricted or withheld as a consequence of misbehavior. Children will always have opportunities to engage in physical activity to support their overall well-being, promote positive behaviors and build healthy habits.		Assurance that playtime continues to be offered
pg 16	Behavior Management	When children are involved with challenging behavior and		The ability to reach parents is a challenge and we are putting a policy in writing to support it.

Community Elementary School

Changes to School Handbook CES 2025-2026				
Page #	Category	ADD	REMOVE	RATIONALE
pg 16	Visitors to Community Elementary	add new adults	Mr. Lortz	Reformation
pg 17	Parent Teacher Conferences	add separator	October	Change of date
pg 21	Academic Discipline	Consequences for Academic Dishonesty, Cheating & Test Grading: <ul style="list-style-type: none">1st Offense: Ratio assignment, teacher contact parent2nd Offense: Teacher contact parent, all classes after school detention, ratio assignment3rd Offense: 5 ms assignment, admin contact parent, 1-3 days Recovery Room		Add K-2 Consequences Development
pg 22	Class	Students aren't allowed to cheer game while they are at school		Manner of game
pg 24	Prohibited Inappropriate Language	Write an apology letter		Standard consequence
pg 24	Unnecessary Items	Parent will pick up items		Safety
pg 25	Flagrant Misbehavior Bullying	Consequences for Flagrant Misbehavior: Harassment & Bullying <ul style="list-style-type: none">1st Offense: Write an apology letter, contact parent2nd Offense: Write an apology letter, contact parent, lunch detention3rd Offense: 1 hr 3 Days Recovery Room, admin contact parent		Add K-2 Consequences Development

Inclement Weather

• 4 inclement weather days

- Friday, January 10
- Wednesday, February 12
- Tuesday, February 18
- Wednesday, February 19

• Total Time

• Required:

- Students: 1,116 hours
- Seniors: 1,086 hours

• Current: (without makeup)

- Students: 1,116.5 hours
- Seniors: 1,087.1 hours

Total Days	168.5	Contracted: 172.5 student contact	Possible Makeup 4 day(s)		
				FKHS	RMS
Total Minutes	Required: 66,960			66,990	66,990
Minute Totals				64,465	64,465
	Minutes In Session			65,720	30,330
	Minutes for Parent/Teacher Conference			780	360
	Minutes In-Service (already half stated)			1,745	975
Hour Totals				1,074.4	1,074.4
	House In Session			1,095.5	505.5
	Hours for Parent/Teacher Conference			13.0	6.0
	Hours In-Service (already half stated)			29.1	16.3
Total Hours				1,116.5	1,116.5
Total Hours Over/Under				0.5	8.8
Total Hours for Year				1,116.5	1,116.5
Total Required Hours by Law				1,116.0	1,116.0
Total Hours Over Required Time by Law				0.5	8.8
Approximate Days Over Required Time by Law				0.08	0.08
Number Minutes Seniors Released Early Graduation				1,767 min.	
Additional Senior Time (MakeUp Days)				- min.	
Seniors Total Minutes				65,223 min.	63 min. over required 65,160
Senior Total Hours (1,086 Required)				1,087.1 hrs.	1.1 hrs. over required 1,086
Approximated Days Seniors Over Required Time				0.2	school days 390 minutes



Inclement Weather

• All contracted days have been accounted for except the 4 student/contact days.

- If forgiven, teachers would not make up the days.

• Classified Staff

- If forgiven, classified staff would not be docked pay.
- Those staff (maintenance, custodial, etc.) that worked, will be given comp time for the hours worked and/or paid out by June 30th.

Day Counts from opening of school to closing of school

Type of Day	Code	Count	Type of Day	Code	Count
Teach Student Day	1	128.0		13	0.0
1st Day of School	2	1.0	Pre-K Literacy Event	14	0.0
Inservice All Day	3	5.0	PK PACT/Literac Night	15	0.0
MJ: Teach Student Day	4	0.0	Pre-K Porch Visits	16	0.0
PT Conference Day	5	4.0	#1 - ER & Late Start MS/H	17	0.0
-	6	0.0	Special Release RMS/FKH	18	0.0
Inclement Weather	7	4.0	Senior Makeup Day	19	0.0
MJ: Final day (.5/ .5 WD)	8	0.0	MJ: Late Start PD Day MS/H	20	0.0
#1 - ER Incl. Weather (Adj.)	9	0.0	Late Start PD Day MS/H	21	35.0
Final Day (1/2, 1/2 WD)	10	1.0	-	22	0.0
Holiday, No School	11	38.0	Final Day (Full Day)	23	0.0
Teacher Workday	12	2.0			
Total Teacher Student		168.5	Normal Contracted 172.5 Student/Teacher days		
Actual Teacher/Student		164.5	Should equal less 4.0 inclement weather days		
Contract Language	NA	Actual	Weather	Contracted	
Teaching Days		168.5	4.0	172.5	
P/T Conference		2		2	
Inservice Days		5.0		5	
WD		2.5		2.5	
Total Days in Year	0	178.0	182.0	182	
18-E Average Attendance Days		173	(Teaching + P/T Conf + 0.5 * Inservice)		



Phone System – Evaluation Criteria



Category	Criteria	Max Points
1. Technical Expertise & Experience	Demonstrated experience with similar school deployments, vendor reputation	10
2. Quality of Proposed Solution	Features, reliability, scalability, meets core requirements	20
3. Implementation Plan & Timeline	Feasibility of timeline, clarity of plan, project management structure	15
4. Pricing & Value	Total cost, licensing model, long-term value, transparency	35
5. Support & Maintenance Services	SLAs, included support, documentation, training, remote/on-site availability	10
6. Porting Plan & Experience	Porting process clarity, experience with SIP transition and carrier handling	5
7. Paging & Bell Integration	Compatibility with existing system, clarity of approach	3
8. IP Fax System	Solution viability, compatibility, and cost	2

- Vendors: 10
- Bids Received: 12

Phone System Bid Results



Bid	Software	Vendor		Initial	Monthly	Bid Total	1 Year	5 Year	5 Year + Extra Support
#9	Fusion PBX	Verge	On Prem	\$56,989.20	\$1,373.00	\$58,362.20	\$73,465.20	\$139,369.20	\$196,069.20
#7	Mitel MiVoice TSI	Century Technologies	On Prem	\$163,538.00	\$441.42	\$163,979.42	\$168,835.04	\$190,022.20	\$208,883.20
#6	Spectrum	UV&S	Cloud		\$3,675.94	\$3,675.94	\$44,111.28	\$220,556.40	
#13	Zultys	UV&S	Cloud		\$3,842.55	\$3,842.55	\$46,110.60	\$230,553.00	
#4	Persona Connect	Allegiant					\$95,703.18	\$230,679.18	
#10	Zoom	Evolve					\$420,514.31	\$240,000.00	
#3	GoTo	CTI					\$70,582.27	\$260,238.91	
#11	GoTo	UV&S					\$70,582.27	\$260,238.91	
#2	Grandstream	Craw-Kan					\$135,005.00	\$261,725.00	
#1	Sangoma	Craw-Kan					\$142,900.00	\$269,620.00	
#5	Mitel	Towner					\$262,399.36	\$380,585.84	
#8		BIT Direct					\$0.00		

Support \$56,700 total or \$14,175/year
If we purchase the full 5-year support options, the Total 5-year Cost would be \$176,224 which is a 15% discount off of the quoted price above.
Makes support \$36,855 or \$9,214/year

#1	#2	#3	#4	#5	#6	#7	#8	#9	#10	#11	#12
On Prem	On Prem	Cloud	Hybrid	On Prem	Cloud	On Prem	Incomplete	On Prem	Cloud	Cloud	Cloud
Craw-Kan Sangoma	Craw-Kan Grandstream	CTI GoTo	Allegiant Persona Connect	Towner Mitel	Century Technologies Spectrum	TSI Mitel	BIT Direct	Verge Fusion PBX	Evolve Zoom	UV&S GoTo	UV&S Zultys
85	89	76	92	88	78	77		96	79	77	72



Technology Recommendation

- Verge Network Solutions
- \$73,468.80 (1st year)
 - Includes hardware, installation and configuration
 - Projected completion – end of July 2025
 - Yealink Desk Phones
 - No annual licensing fees
 - Cellular backup in case of Cox outage for failover and redundancy
 - Elevator Solution
 - Fax Solution
- \$176,224 (1-5 Year System + 5 years support)



T31G
Classroom
Phone



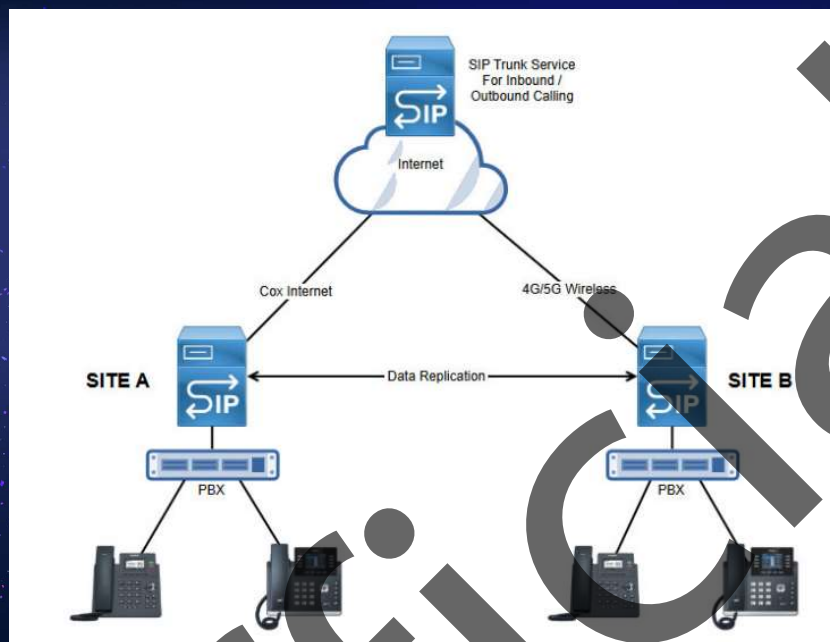
T44W Admin &
Secretary Phone



Technology Recommendation

- | | |
|--|--|
| • Year 1 - \$73,465.20 <ul style="list-style-type: none">• Installation \$56,989.20• 12 month reoccurring costs: \$16,476• Includes year 1 support | • Year 4 - \$25,690 <ul style="list-style-type: none">• 12 month reoccurring costs: \$16,476• Support Costs: \$9,213.75 |
| • Year 2 - \$25,690 <ul style="list-style-type: none">• 12 month reoccurring costs: \$16,476• Support Costs: \$9,213.75 | • Year 5 - \$25,690 <ul style="list-style-type: none">• 12 month reoccurring costs: \$16,476• Support Costs: \$9,213.75 |
| • Year 3 - \$25,690 <ul style="list-style-type: none">• 12 month reoccurring costs: \$16,476• Support Costs: \$9,213.75 | |
| | • Total Installation: \$56,989.20 |
| | • Total Reoccurring costs: \$82,380 |
| | • Total Support Costs: \$36,855 |
| | • Total over 5 years: \$176,224 |

Phone Infrastructure Diagram



Board of Education

Unified School District No. 445, Coffeyville

