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OUR MISSION IS STUDENT SUCCESS...ACADEMIC, ARTISTIC, AND HUMANISTIC

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## SCHOOL BASED PLANNING TEAM

Present: B. Pacheco M. Fusco, S. Rudy, L. Ferris, P. Corvino, M. Gamzon, K. Walker, , L. Kasdin,  
T. Hawkins, N. George, A. Tirre, M Presberg, D. Carter, K. Nicastro, J. Feinberg, P. Pittinaro, L. Button, S. Bennett

Absent, K. Donko-Hanson, M. Douyon

Guests: C. Belair, C. O'Mara

DATE: September 19, 2012

PLACE: Rm. A178

TIME: 4:00

FACILITATOR: Laura Ferris

TIMEKEEPER:

SECRETARY: M. Gamzon

### AGENDA: Agenda for SBPT 9/19/2012

1. Approval of Agenda/Approval of August Minutes
2. Principal Update
  - Overview of School Opening
  - CEP
  - SLO/NWEA
  - Diagnostic Tool
  - Curriculum Night
  - Microsoft Live-Student Email
  - Attendance Overview & Morning Tardiness
  - RCSD Calendar Incorrect
3. Approval of Teacher Professional Development (PDI)
4. New Business
5. Approval of Minutes

Snacks from L. Ferris and K. Nicastro---Thank you!

TOPIC	PERSON	DISCUSSION/ DESIRED OUTCOME	TIME
APPROVAL OF AGENDA Approval of August Minutes	L. Ferris/K. Donko-Hanson	Motion seconded and passed. 4:08 August minutes passed. 4:10	4:34
Principal Update	B. Pacheco C. Belair C. O'Mara	Principal Pacheco has shared slide presentation for Supt. Day w/ parents re: school opening, APPR, etc. Introduction and discussion of logistics for SLO/NWEA—how it impacts instruction—1 hour test, all 7 <sup>th</sup> and 8 <sup>th</sup> graders have to take science, math, English <ul style="list-style-type: none"> <li>•Grades 9-12 need to take ELA</li> <li>•C. Belair and C. O'Mara were trained in preparing staff for tests</li> <li>•Tests need to be completed on specific computers used by each student. Once it has begun, it must be completed.</li> <li>•Scheduling classes every other period because the test will extend into another period</li> <li>•3 computer labs ranging between 20-25 working computers were looked at, but some classes have 27 or 28 students</li> <li>•Students need to be staggered signing on so that servers do not crash</li> <li>•Students need headsets, many questions involve audio instructions</li> <li>•Teachers/proctors need to do a warm-up to prepare students for types of questions and how to answer them</li> <li>•Teacher of record cannot administer test, but may be in the room</li> </ul>	4:35
		<ul style="list-style-type: none"> <li>• The results of the assessments should show growth measures that address individualized student needs over the course of a year</li> </ul> <p><b><u>APPR</u></b></p> <ul style="list-style-type: none"> <li>•60% of Evaluation is Administrator/Supervisor (60 %), or with a Administrator and Peer Reviewer or PART option (31/29 %)</li> </ul> <p>STUDENT GROWTH (measured from testing) is the other 40%</p> <p>The <b>HEDI</b> scale rating is <b>Highly Effective, Effective, Developing, Ineffective</b></p>	4:58

		<ul style="list-style-type: none"> <li>•Several logistical difficulties in administering the tests—lunch issues, 40 sections of English/13 teachers that cannot administer the test, etc.</li> </ul> <p><b>SLOs (Student Learning Objectives)---25 multiple choice question tests in the arts subjects for pre-testing and post-testing.</b></p> <p><b>These should be delivered and administered beginning of October</b></p> <ul style="list-style-type: none"> <li>• Opting out of testing must come from the Board or the Superintendent because of the state mandate (RACE TO THE TOP funds)</li> <li>• The question is: How will data be used to improve the outcomes of student learning?</li> </ul>	
<p><b>SCEP PLAN</b></p>	<p>B. Pacheco, L. Ferris</p>	<p><b>SCEF has 6 sections (tenets), B. Pacheco and L. Ferris submitted it early September</b></p> <p><b>Tenet 6—Family and Community Engagement</b></p> <p>School opening was successful—B. Pacheco very proud of school community. Kudos to K. Nicastro and A. Tirre and counselors for scheduling successes. Smooth opening.</p> <p>Curriculum night 9/19—PARENT CONNECT, Senior meeting Raffles.</p> <p>Students receiving an email account—Microsoft Live Guidance newsletters will be emailed to homes.</p> <p>Attendance and morning tardiness issues are being addressed with new strategies.</p>	<p>5:04</p>

		<p><b>Please note: The calendar contains errors—Friday, Dec. 21 is a school day! The parent/teacher conference is on Thurs. October 11, not Wednesday, October 10.</b></p>	
<p>SBPT Approval for PDI (Professional Development Incentive) and TIF (Teacher Incentive Fund) for 2012-2013</p>	<p>J. Feinberg, L. Ferris</p>	<p><b>J. Feinberg distributed handout and has been in discussion with Carlos Leal.</b>  <b>The language of the proposal must relate to APPR language and TIF language regarding Common Core standards as well. Professional goals need to be set by October 15.</b>  <b>ePerformance??? No information yet.</b>  <b>Teachers need to submit applications for PD to Jeff Feinberg on the form he has emailed to teachers. J. Feinberg (RTA Rep for SBPT) will review them and submit them to SBPT and L. Ferris (facilitator) will put requests on agenda.</b></p> <p><b>Approved 9/19 are Matt Fusco and Eileen Coughlin (20 hours) Collegial Circle model/ AIS 7<sup>th</sup> grade planning.</b></p> <p><b>P. Kalenda (performance model/doctoral work)—motion to not approve request seconded and passed. Recommendation that P. Kalenda re-submit his request and clarify his proposals.</b></p> <p><b>J. Kime, E. Coughlin, M. Fusco---RBTL Collegial Circle—bi-weekly--Common Core language is still needed for approval. Recommendation to re-submit.</b></p> <p><b>Question: Can the same person do two Collegial Circles to receive credit for PDI? J. Feinberg will look into it.</b></p> <p><b>Clarification: J. Feinberg is the liaison, SBPT must approve. PDI must be completed first. TIF is very proscribed and must be completed after PDI is completed.</b></p>	<p>5:30</p>

New Business (from May meeting)		<p>Another Parent Alternate Representative—Denise Bell (RIT, minister, adjunct professor.  ***NOTE:ACTION ITEM to be placed on agenda whether permanent or alternate representative. Parents will decide the breakdown of their 5 members for SBPT.</p> <p>Motion to approve minutes. Seconded. Approved.  Motion to adjourn. Seconded and approved.</p>	<p>5:35</p> <p>5:48</p>
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NEXT MEETING: 9/27 Department presentations ELA and Math

FUTURE MEETINGS:

Minutes to be emailed to SBPT, SOTA, and posted on [sotarochester.org](http://sotarochester.org)