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OUR MISSION IS STUDENT SUCCESS...ACADEMIC, ARTISTIC, AND HUMANISTIC

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### SCHOOL BASED PLANNING TEAM

Present: K. Nicastro M. Fusco, M. Gamzon, , L. Kasdin, A. Tirre ,S. Rudy J. Feinberg E. Wilson, J. Aspenleiter, Ellen Folts, , N. Somerszaul-Rivera (parent alternate), , Anne Punzi (parent alternate) D. Carter M. Mueller, Martin Presberg  
 Absent: P. Pittinaro , Meghan Koch M. Vazquez-Simmons Matan Presberg (student),  
 Guests:

DATE: Oct. 16, 2013      PLACE: Rm. 178      TIME: 4:00  
 FACILITATOR: Susan Rudy      TIMEKEEPER: J. Aspenleiter      SECRETARY: M. Gamzon

Thank you snacks—Rudy/Fusco Next snacks: Carter/Presberg

TOPIC	PERSON	DISCUSSION/ DESIRED OUTCOME	TIME
Approval of agenda and set times	S. Rudy	Motion seconded and approved	4:20
Principal update	K. Nicastro	<p>APPR teachers have been diligently working on SLOs and growth targets            Local scores will be based on the improvement from last year’s Regents to this year’s Regents (5 gatekeeper scores—ELA, Int. Alg., US History, Living Environment, Global) x 3 attempts</p> <p>District is proposing Final exams in all courses that don’t end in a Regents.</p> <p>SCORE DATA: Need to improve 6%            ELA 79.2, 70.17, 63.75            US History 81.82 72.2. 73.75            Int. Alg. 72.55 65.33 63.78            Living Environment 72.82 62.98 60.75            Global 77 57.86 67.19</p> <p><b>Focus on Higher Level Questions, Rigorous Instruction, and Differentiation—            addressed with instructional coaches and PDs</b></p>	4:23-4:50

		<p><b>No more faculty meetings on Wed.—RTA contract changed, no more early dismissal, and department and faculty meetings went away---but informal, voluntary meetings being held, emails from the principal about the upcoming week</b></p> <p>K. Nicastro informed SBPT of basic feedback from “state” visit: In 3 weeks we will get more feedback</p> <p>M. Presberg—How can SBPT help? What role is there for parents?</p> <p><b>ACTION ITEM: Discuss addressing the state report at next SBPT meeting and place on agenda.</b></p> <p>Ideas? Slideshow before performances? Newsletters? Parents meet to discuss ideas.</p> <p>Hispanic Heritage Wed. 10/16 Parent/Teacher conferences Thurs. 10/17 Marking period ends this Fri. 10/18 PSATs Sat. 10/19</p> <p>Funding cut for programs because of the number of income forms not returned.</p>	
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<p>ISS/OSS</p>	<p>E. Wilson J. Aspenleiter A. Tirre</p>	<p><b>What is the notification process for ISS and OSS?</b> Administration sends out an email <b>How are teachers notified?</b> email <b>What is the acceptable timeframe/turnaround for a teacher to submit work after notification?</b> 24 hrs. <b>How is work disseminated to students, collected from students and returned to teachers?</b> ISS mailbox, teachers often check in on students as well as counselors and administrators It is the student's responsibility to return work to teacher when the student returns from OSS. ISS work is returned by Mr. Harris. <b>Can there be a daily list sent out?</b> Mr. Harris sends out daily list on email and updates info <b>How is work given to parents for the OSS students?</b> If not picked up by parent, the work does get to the OSS student</p> <p><b>Can teachers be notified of the status of submitted work that is not being done?</b> Mr. Harris records that it was submitted. In the arts, there can also be an assignment related to what is going on in performance-based instruction and assignments.</p>	<p>4:55-5:15</p>
<p>PDI/TIF Update and Presentation</p>	<p>J. Feinberg S. Rudy</p>	<p>See attached powerpoint presentation AVATAR—district-wide, pre-approved SBPT approved PD opportunities SOTA has the highest number of PD and TIF involvement last year Marybeth Mueller has agreed to supervise PARENT CONNECT</p>	<p>4:50-5:20</p>

<p><b>New business/Approval of minutes</b></p>		<p>More discussion about approaches to state report and communication issues. PAPER SURVEY? USE SURVEY MONKEY? PARENT CONNECT? ROBO CALLS?</p> <p>New business for next agenda: Saturday detention...Saturday school (SAS)...SAT PREP classes start November...College visits... Nick Mergler to report and J. Aspenleiter to report as well Minutes seconded and approved. Motion to adjourn</p>	<p>5:30-5:50</p>
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NEXT MEETING: 11/20

FUTURE MEETINGS:

**11/20 12/11 1/15 2/12 3/19 4/9 5/21 6/11**

Minutes to be emailed to SBPT, SOTA, and posted on sotarochester.org after approval.