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**OUR MISSION IS STUDENT SUCCESS...ACADEMIC, ARTISTIC, AND HUMANISTIC**

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## SCHOOL BASED PLANNING TEAM

Present: M. Gamzon, , L. Kasdin,S. Rudy, J. Aspenleiter, Ellen Folts, , N. Somerszaul-Rivera (parent alternate) , Anne Punzi (parent alternate)  
 D. Carter, Martin Presberg, Matan Presberg (student), M. Fusco, M. Mueller, D. Parker, K. Nicastro, K. Donko-Hanson A. Tirre  
 Absent: P. Pittinaro , Meghan Koch, J. Feinberg, E. Wilson  
 Guests: C. Belair

DATE: March 19, 2014                      PLACE: Rm. 178                      TIME: 4:15  
 FACILITATOR: Susan Rudy                      TIMEKEEPER: J. Aspenleiter                      SECRETARY: M. Gamzon

Thank you snacks—Gamzon/ Folts Next snacks:

TOPIC	PERSON	DISCUSSION/ DESIRED OUTCOME	TIME
Approval of agenda and set times	S. Rudy	Motion to approve and seconded Minutes approved	4:21-4:26
Communications Committee Update	Mueller , Carter	Problem with email to parents and teachers—request made to CO J. Aspenleiter will join committee, need a teacher volunteer SBPT's role in planning w/ different committees for policy-making	4:26 -4:35
Music Lesson Follow up	J. Aspenleiter	Can the district attendance team place an excused absence box on the report card? They will look into it... Course, absences, grades, marking period <ul style="list-style-type: none"> <li>• Teacher should mark it “absent unexcused”; Ms. Verno switches it to “absent lesson” if the student attends lesson</li> <li>• J. Aspenleiter will report when she knows</li> </ul>	4:35-4:45
Principal's Update	K. Nicastro	<b>Scheduling—all students have requests in, courses under 15 students will be dropped, AP Calc offered to other schools</b> <b>AP information meeting March 25</b> <b>AP Virtuals available</b> <b>147 teachers applied for voluntary transfer, 40 people</b>	4:45-5:05

		<p>showed up for interviews  NYS Lottery Thank you: SOTA now one of 4 finalists for \$10,000, \$5,000, \$2500  Memorial for Mr. Greg Walters to be set up  Ms. Markman has been transferred to Wilson  Mr. Chandler is on the 4<sup>th</sup> floor now  List of new positions and responsibilities sent to parents  How effective are the virtual Aps? Matan Presberg related  That students have dropped from the course or are failing;  S. Rudy also part of a focus group about how it was going, turn over, etc.—commitment and time management</p>	
New business	L. Kasdin	<p>Response to department concerns—  Are there action items?—Can we revisit some of the concerns? Kasdin, Presberg, Rudy on committee</p>	5:05-5:10
ELA	C. Belair	<p>Students are receiving literacy integration across the curriculum  Literature is being infused with the Odell units (started a little late and not a lot of full-length books)  The focus is on skills and strategies through content at the moment with shorter works as opposed to focusing on content  Can there be a better balance of skills and literature differentiated for various classes?  CC Standards across content areas  What percent passed the ELA state test 8<sup>th</sup> grade last year?  25%  What percent passed last year in Regents English Comp? 84%  Literature and writing should be accessible to all students  Independent reading is encouraged in classes and in the Ramp Up program  Modules for literature  9<sup>th</sup> grade modules 1-3 available</p>	5:10—5:50

		<p><b>10, 11, 12 will have more modules this summer</b>  <b>New Common Core exam is in June and similar to an AP exam</b>  <b>Common planning time has been provided at some grade levels</b>  <b>Worksheets, graphic organizers being used, working on analysis and critical thinking</b>  <b>Professional development—unpacking modules, going through standards</b>  <b>Standard setting—what is the state looking for?</b></p>	
<p><b>Set Agenda for Next Meeting</b>  <b>New Business</b></p>	S. Rudy	<p><b>For next meeting:</b>  <b>SBPT Funds, Follow up on attendance, Principal's update, Communication Committee, Follow up on Department letters</b></p> <p><b>Concerns for New agenda items:</b></p> <ul style="list-style-type: none"> <li>• Middle school advisement revisited; behavior, not doing studying or homework, timing (post lunch), what do the students need</li> </ul>	5:50-5:56
<p><b>Motion to approve minutes and adjourn</b></p>		<p><b>Minutes approved; motion to adjourn</b></p>	5:56

NEXT MEETING: 4/9

FUTURE MEETINGS:

**4/9 5/21 6/11**

Minutes to be emailed to SBPT, SOTA, and posted on sotarochester.org after approval.