



OUR MISSION IS STUDENT SUCCESS...ACADEMIC, ARTISTIC, AND HUMANISTIC

SCHOOL BASED PLANNING TEAM

Present: S. Rudy, M. Gamzon , L. Kasdin, , J. Aspenleiter, Ellen Folts, M. Fusco , Martin Presberg, B. Pacheco , Anne Punzi (parent alternate), E. Wilson, Tim Schuler (student rep) N. Somerszaul-Rivera ,M. Mueller

Absent: P. Pittinaro , Meghan Koch, D. Parker, Mercedes Vazquez-Simmons

Guests:

DATE: August 11, 2014

PLACE: Rm. M130

TIME: 4:15

FACILITATOR: Susan Rudy

TIMEKEEPER: J. Aspenleiter

SECRETARY: M. Gamzon

Thank you snacks: EllenFolts

Next snacks: Matt Fusco/Susan Rudy

TOPIC	PERSON	DISCUSSION/ DESIRED OUTCOME	TIME
Approval of agenda and set times	S. Rudy/Gamzon	Motion to set agenda seconded and approved Motion to approve minutes from April and May approved	4:20
Parent Teacher conferences	B. Pacheco	4 Marking Periods Thursday, October 16—secondary 6:30-8:30 Wednesday, January 14—6:30-8:30 Thursday, March 5—6:30-8:30 Wednesday, April 22—6:30-8:30 Curriculum Night—September 17, 2014 6:30 pm	4:20-
Schedule SBPT Meetings for Year (and snack sign up)	B. Pacheco	Every other Thursday 9/11 9/25 10/9 10/23 11/6 11/20 12/4 12/18 1/8 1/22	4:30

		<p>2/5 2/26 3/12 3/26 4/9 4/23 5/7 5/21 6/4 6/18</p>	
Principal Update	B. Pacheco	<p>Kwame Donko-Hanson transferred to School #58 Administrative staff is rearranging organizational structure 2 hours will be used on Superintendent’s conference Day (first day for teachers) for school business SPED has added 2-3 new teachers, Co-ordinator will be a shared .8, Roberta Messimer will be replaced by Linda Gutzmer as SOTA Account Clerk Mr. Chandler –Grades 7-9 Ms. Aspenleiter—Grades 10-12 74 certificated staff that need to be evaluated 3x Administrator in charge at majority of after school events will be Ms. Fico, her day schedule will change A separate School of the Arts Events calendar will be printed and on the website Next week, Ms. Pacheco will put out a “What’s New” for students and parents</p> <p>Reinstitute once a month “Business Meetings”—first Wednesday of each month with agenda and minutes</p> <p>Second Wednesday—3rd Wednesday is “Common Planning” Meetings—department, cluster—2 hour meetings—minutes posted- 3:15-5:15</p>	4:34

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SCEP Plan		<p>J. Aspenleiter presented condensed SCEP plan</p> <p>SCEP is yearly for state review or district review and is used for accountability for “Race to the Top”</p> <p>Team worked to address areas where SOTA was rated developing or ineffective last year</p> <p>PDs scheduled to work with SPA, IEPs, etc.</p> <p>SCEP will be posted on the website and on RCSD docs</p> <p>Online referral system- on Sharepoint, there will be required fields to fill in</p> <p>Glanton training—5 step plan, teacher teams for intervention</p> <p>Social/emotional needs of students—PD on 8/20</p> <p>M. Presberg--Parent Connect—can teachers send an email to the parents of their classes? Curriculum, welcome, etc.</p> <p>Putting systems in place that can be monitored</p>	4:55
Motion to approve minutes Set agenda for next meeting and adjourn			

NEXT MEETING: 9/11/2014 4:15

FUTURE MEETINGS: Every other Thursday

9/11

9/25

10/9

10/23

11/6

11/20

12/4

12/18

1/8

1/22

2/5

2/26

3/12

3/26

4/9

4/23

5/7

5/21

6/4

6/18

Minutes to be emailed to SBPT, SOTA, and posted on sotarochester.org after approval.