



OUR MISSION IS STUDENT SUCCESS...ACADEMIC, ARTISTIC, AND HUMANISTIC

SCHOOL BASED PLANNING TEAM

Present: S. Rudy, M. Gamzon , B. Pacheco J. Aspenleiter, L. Kasdin Ellen Folts, M. Fusco , Martin Presberg, , Anne Punzi (parent alternate), E. Wilson, Tim Schuler (student rep) N. Somerszaul-Rivera , M. Mueller D. Parker, Debbie Wachspress (alternate) Mercedes Vazquez-Simmons, Jashawn Lee (student)

Absent: P. Pittinaro , Meghan Koch,

Guests: Taylor Simmons

DATE: September 11, 2014

PLACE: Rm. A178 TIME: 4:15

FACILITATOR: Susan Rudy

TIMEKEEPER: J. Aspenleiter

SECRETARY: M. Gamzon

Thank you snacks: Rudy/Fusco

Next snacks: Matt Fusco/Susan Rudy

TOPIC	PERSON	DISCUSSION/ DESIRED OUTCOME	TIME
Approval of agenda and set times Approval of 8/11 meeting minutes	S. Rudy/Gamzon	Motion to set agenda seconded and approved Motion to approve minutes from 8/11 approved	4:20
Ground Rules/Set Quorum	S. Rudy	Quorum: Teachers (6 of 9), Parents (2 of 5), 2 administrators, Motion to approve ground rules with two changes: "Teachers need 6 for quorum" "Students can vote if one is present" Motion seconded and approved Susan Rudy will continue as facilitator, Marcy Gamzon as secretary, JoAnn Aspenleiter as timekeeper	4:34
Principal's Update	B. Pacheco	Bring questions for Principal Instructional, school climate, scheduling, district initiatives School opening went well: Transportation issues improved, immunization issues handled, Scheduling went well despite not having an on site registrar and having counselors work overtime Leadership worked well in new reorganization Working with RTA reps and teachers for APPR appeals and TIPS Instructional: course criteria and syllabi approved and distributed Moving the agenda with ParentCONNECT and teachers SOTA website and Sharepoint supervised by Jonathan Kelly, new	4:40

		<p>librarian Online referral process up and running Water bottles became main issue at PTSA meeting and will be clarified by Ms. Pacheco and Adele Fico:</p> <ul style="list-style-type: none"> • Anything in a plastic sealed bottle can be consumed in the Commons area • Only water can be consumed elsewhere • Sealed empty water bottles can be brought and filled at school • Ice cubes in a bottle will be checked at scanning <p>Teachers encouraged to produce a list of parents to send a mailing about ParentCONNECT Mr. Mergler and Science department have portable laptops 1 portable laptop in Library</p> <p>Discussion about using cell phones in advisement. What are the issues?</p>	
APPR	M. Mueller	<p>.Powerpoint presentation about APPR ACTION ITEM: Discussion to continue in future meetings</p>	5:15
Communications Update	Mueller, Aspenleiter Somerszaul-Rivera	Discussion Tabled to next meeting	5:50
Approval of Today's Minutes Motion to approve minutes		Motion to approve, seconded, and approved.	

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NEXT MEETING: 9/25/2014 4:15

FUTURE MEETINGS: Every other Thursday

9/25

10/9

10/23

11/6

11/20

12/4

12/18

1/8

1/22

2/5

2/26

3/12

3/26

4/9

4/23

5/7

5/21

6/4

6/18

Minutes to be emailed to SBPT, SOTA, and posted on sotarochester.org after approval.