



SCHOOL BASED PLANNING TEAM

Present: S. Rudy, M. Gamzon , B. Pacheco J. Aspenleiter, L. Kasdin , Ellen Folts, , Martin Presberg,, N. Somerszaul-Rivera , M. Mueller D. Parker, Debbie Wachspress (alternate), Anne Punzi, E. Wilson

Absent: P. Pittinaro , M. Fusco Tim Schuler (student rep) Meghan Koch, Mercedes Vazquez-Simmons

Guests:

DATE: October 23, 2014

PLACE: Rm. A178

TIME: 4:15

FACILITATOR: Susan Rudy

TIMEKEEPER: J. Aspenleiter

SECRETARY: M. Gamzon

Thank you snacks: Folts/Aspenleiter

Next snacks: Folts/Aspenleiter

TOPIC	PERSON	DISCUSSION/ DESIRED OUTCOME	TIME
Approval of agenda and set times Approval of 10/9 meeting minutes	S. Rudy/Gamzon	Motion to set agenda seconded and approved Motion to approve minutes from 10/9 approved	4:20
Superintendent's Conference Day	B. Pacheco	M. Mueller presented the options for staying until 6 on Monday and Tuesday before Thanksgiving Central office needs a proposal: Needs an official vote, essential question, and 85% compliance, and attendance taken B. Pacheco suggested that we prepare for the DSTE visit on Dec. 2 and 3 as the focus of our Superintendent's Conference Day Brenda, Marybeth, and Susan will send out a communication to staff with the options 3-5 Work on items for State Review 5-6:30 Work with colleagues/Professional time Motion to adopt B. Pacheco's plan for Superintendent's Conference Day. Motion seconded and approved.	4:30
Principal's Update	B. Pacheco	December 2 and 3 State Review B. Pacheco sent out a communication to staff We need documentation to show that we have moved from	4:45

		<p>developing to effective, especially with data-driven evidence The six tenants are those similar to the ones addressed in the SCEP plan as a diagnostic tool for evaluation Teachers need to be prepared for visits to classes, lesson plans available Overarching statement on 3rd day shared with invited audience 4 member team from State will write individual reports and establish the report card Nov. 4th Principal must submit materials for the State Review The reason SOTA is a focus school is because of 7th and 8th grade ELA and Math test scores. They are not growing enough...Graduation, attendance, suspension rates are other factors More communications to follow In school suspension: D. Wachpress questioned about the ISS room. B. Pacheco made decision to eliminate ISS room, swapped it for Saturday detention. She said she chose to keep a TA for instructional support because it was more important than ISS.</p>	
<p>Elective Committee Update</p>	<p>M. Gamzon, M. Mueller, D. Parker</p>	<p>K. Nicastro responded to inquiry with checking with Central Office catalogue options: Women’s Literature, African-American Literature, Latin American Literature, AP English Literature, Public Speaking, journalism I, College Composition</p> <p>Motion to establish a process to prepare a proposal and for the elective committee to continue. Motion seconded and approved.</p>	<p>5:15</p>

Approval of Today's Minutes Motion to approve minutes		Motion to adjourn, seconded and passed.	6:00

NEXT MEETING: 11/6/14
 FUTURE MEETINGS: see attached

Minutes to be emailed to SBPT, SOTA, and posted on sotarochester.org after approval.