



OUR MISSION IS STUDENT SUCCESS...ACADEMIC, ARTISTIC, AND HUMANISTIC

SCHOOL BASED PLANNING TEAM

Present: J. Aspenleiter S. Rudy, M. Gamzon, Evan Wilson , L. Kasdin, Anne Punzi, D. Parker, M. Fusco, M. Mueller, , N. Somerszaul-Rivera, Debbie Wachspress

Absent: Evelyn Castello, Ellen Folts, Martin Presberg, B. Pacheco, Jessinia Aponte

DATE: Thursday, August 20, 2015 PLACE: Conference Room TIME: 4:15
 FACILITATOR: Susan Rudy TIMEKEEPER: J. Aspenleiter SECRETARY: M. Gamzon

Thank you snacks: Marybeth Mueller

TOPIC	PERSON	DISCUSSION/ DESIRED OUTCOME	TIME
Approval of agenda and set times	S. Rudy/	Motion to set agenda seconded and approved NO QUORUM—Minutes will need to be approved at next meeting	4:15
Welcome Back/Introductions <ul style="list-style-type: none"> • Members • Positions 	Rudy	New SGA students: Aleah Adams, Austin Hammond New parent: Jessinia Aponte New procedure for timekeeping: extend twice and then take a vote to extend more	4:20-4:25
Parent Involvement Policy Adoption/Signature TODAY	Rudy/Parents	Anne Punzi signed the policy; draft minutes to accompany the policy statement Send to E. Castello on Friday	4:28
Principal's Update Goals for 2015-2016	Pacheco/Aspenleiter	New staff: approximately 19 new staff members Meghan Koch on maternity leave New chemistry, new Social Studies, 2 new science teachers, SPED, PE, ESOL, new Spanish, new English New secretary on 2 nd floor New sentries New counselor: Sarah Coe New counselor configuration: Mr. Hardaway and Ms. Coe for middle school and 9th; M. Murphy, L. Kasdin, and T. Sirianni for high school 10-12	4:30

		<p>11/14 Seniors Graduating from Summer Session—Graduation rate improved 86.3% graduation for school year 2015</p> <p>GOALS: Cell phone policy will be maintained ISS room will be established New initiative: PARENT CONNECT—get parents and students to use it; Marybeth Mueller and Jonathan Kelly will instruct teachers and teachers should include it on Course Criteria sheets Follow Dress Code and Tardy Log Reading specialist will be working with students who are not at NWEA levels Handbook is being printed next week Welcome back luncheon on Superintendent’s conference Day School Climate Committee for staff Attendance Action/Contact Log—all contacts will be logged No president for PTSA at moment Teacher’s letter went out and posters are being updated 3 Faculty Meetings this year and the first Wednesday will be a Department meeting driven by instructional needs Sept. 9th—first Faculty meeting</p>	
Constituency Share Out	Students Parents Teachers Administration	No topics	5:15
Health and Wellness Course	Mueller	Marybeth Mueller has not received training or materials for course from MCC M. Mueller will run with the course even w/o college credit Anne Punzi shared information about the Gemini program	5:17

<p>Schedule Planning for 2015-2016 Parent/Teacher conference Dates SBPT Meeting Dates Snack Sign-Up</p>	<p>Rudy/All</p>	<p>SBPT meetings: one meeting a month with the possibility of adding an additional meeting if necessary 3rd Thursday of the month: 9/17, 10/22, 11/19, 12/10, 1/21, 2/25, 3/24, 4/21, 5/19, 6/9, week of August 8</p> <p>Parent/Teacher conference: 10/15 5-7 1/13 5-7 3/3 5-7 Agreed upon by consensus</p> <p>Curriculum Night: 9/16</p>	<p>5:20</p>
<p>Survey Results</p>	<p>Aspenleiter</p>	<p>Handout of results passed out</p> <p>Discussion relating to the results: need for consistent communication and social/emotional communication to parents regarding their children</p> <p>Formed a committee to create a parent survey: JoAnn, Debbie and Nathalie</p> <p>Ideas to target social/emotional issues that were raised in last year's parent survey:</p> <ul style="list-style-type: none"> -Provide parents and students with more resources about and assistance with social and emotional issues during... <ul style="list-style-type: none"> -New Student Orientation and student town meetings (administrator, counselors could address) – JoAnn to relay these ideas to Brian Chandler -SBPT Parents to meet with other parents in Black Box during Curriculum Night -others: advisement periods (counselors/admin), monthly 	<p>5:30</p>

		<p>newsletters, character education. Formed a committee to create a parent survey: JoAnn, Debbie and Nathalie</p> <p>Ideas to target social/emotional issues that were raised in last year's parent survey:</p> <ul style="list-style-type: none"> -Provide parents and students with more resources about and assistance with social and emotional issues during... <ul style="list-style-type: none"> -New Student Orientation and student town meetings (administrator, counselors could address) – JoAnn to relay these ideas to Brian Chandler -SBPT Parents to meet with other parents in Black Box during Curriculum Night -others: advisement periods (counselors/admin), monthly newsletters, character education 	
Approval of Today's Minutes	Gamzon	Minutes to be approved at next meeting Meeting adjourned seconded and approved	5:45

NEXT MEETING: 9/17

FUTURE MEETINGS:

**10/22, 11/19, 12/10, 1/21, 2/25, 3/24, 4/21, 5/19,
6/9, week of August 8**

Minutes to be emailed to SBPT, SOTA, and posted on sotarochester.org after approval.