



SCHOOL BASED PLANNING TEAM

Present: B. Pacheco, J. Aspenleiter, S. Rudy, L. Kasdin, M. Fusco, Anne Punzi, M. Mueller, N. Somerszaul-Rivera, Ellen Folts, Martin Presberg, Evan Wilson, D. Parker, Debbie Wachspress

Absent: Evelyn Castello, Yessinia Aponte, Aleah Adams, Austin Hammond, M. Gamzon

DATE: December 10, 2015

PLACE: Rm. 178

TIME: 4:15

FACILITATOR: Susan Rudy

TIMEKEEPER: J. Aspenleiter

SECRETARY: Susan Rudy for M. Gamzon

Thank you snacks: Mueller/Aspenleiter

Next: Wachspress

TOPIC	PERSON	DISCUSSION/ DESIRED OUTCOME	TIME
Approval of agenda and set times	Rudy	Motion to set agenda seconded and approved	4:20
Approval of Minutes from 11/17/15	All	Motion to approve minutes seconded and approved	4:22
Principal's Update	Pacheco	Senior Exit interviews very successful. Moving toward holiday break. Anxieties high with students. Higher number of altercations. Mary Poppins opened last weekend and shows this weekend. Matinees today and tomorrow. A class from Brockport and many students from Rochester Renaissance Academy attended today. Drama working with Geva on upcoming To Kill a Mocking Bird play. SOTA students to pair up with people at Geva to produce play. Food drive at SOTA for advisements on December 18th. Door decorating contest theme is Winter Wonderland. Judging is	4:26

		<p>December 18th. Staff Secret Elf is December 18th. Foundations art show opened last Friday. 9th and 10th grade visual arts majors are extremely strong as shown by their work in the show. Dance Concert rehearsals are in the works. Chrome books delivered and established for departments. Teachers going through professional development for Chrome Books. Clerical was trained on Google docs. SLOs were due in November. Working through the system and making sure they are submitted correctly.</p>	
Europe Trip Update	Pacheco	<p>Ms. Woodhams sent out letter to parents regarding the Europe trip this year and safety of traveling. She has not received any responses or concerns from parents. Travel company will give a 24-hour notice to refund and change itinerary if necessary. Trip moving forward.</p>	4:38
Presentation of Parent Survey	Aspenleiter	<p>Parent survey was created by SCEP group. Survey captures topics identified by parents previously this fall. Reviewed survey and made some typo edits. Discussed how to disseminate the survey. Ideas: Survey Monkey, link on website, in person, mailed, ROBO call Add a box for open ended question about Suggestions/Improvements under each topic. Add a question about ParentConnect: Are you using ParentConnect? If not, what is the barrier? Suggestions/comments? Committee agreed to let group move forward, make changes and disseminate survey (link on website and ROBOcall). Start survey at January 15th parent/teacher conference through February 19th.</p>	4:40
Constituency Share Out	Students Parents	<p>Second Title I workshop is tonight 630-830pm on Online Tools for PSAT, SAT and College Search.</p>	5:20

	Teachers Administration	SOTA Patches have arrived. Iron-on backing. For sale 1 for \$3/2 for \$5. Ellen Folts to promote. Seniors forging ahead with Lasertron for Friday, 2/26. Overnight midnight to 7am.	
Approval of Today's Minutes	Rudy	Motion to approve minutes seconded and approved	5:30

NEXT MEETING:

1/21, 2/25, 3/24, 4/21, 5/19, 6/9, week of August 8

Minutes to be emailed to SBPT, SOTA, and posted on sotarochester.org after approval.