



OUR MISSION IS STUDENT SUCCESS...ACADEMIC, ARTISTIC, AND HUMANISTIC

SCHOOL BASED PLANNING TEAM

Present: B. Pacheco S. Rudy, J Aspenleiter, Ellen Folts, Anne Punzi, M. Mueller, D. Parker, M. Fusco

Absent: Evelyn Castello, Yessinia Aponte, N. Somerszaul-Rivera, Aleah Adams, Austin Hammond, Martin Presberg, M. Gamzon, E. Wilson, Debbie Wachspress, L. Kasdin

DATE: April 21, 2016

PLACE: Main Office Conference Room

TIME: 4:15

FACILITATOR: Susan Rudy

TIMEKEEPER: J. Aspenleiter

SECRETARY: S. Rudy for M. Gamzon

Thank you snacks: A. Punzi

Next: Somerszaul-Rivera

TOPIC	PERSON	DISCUSSION/ DESIRED OUTCOME	TIME
Approval of agenda and set times Approval of minutes from February 25 th meeting	S. Rudy/All Rudy/All	Passed: Did not have a parent or teacher quorum when the meeting started. Will approve February and April minutes at May's meeting.	4:15
Principal's Update	Pacheco	<ul style="list-style-type: none"> • Instruction • School Climate • District Initiatives <p>Thank you for your consistency in attending the meetings Last meeting was cancelled because SOTA received an award from the School Board for getting off the Focus List.</p> <p>New bell times for next year have been confirmed for SOTA: -7:30 am start time/1st period begins (teachers report 7:15am, administrators, clerical and SSO report 7:00am)</p>	4:25

		<p>-1st dismissal 2:30pm, bus dismissal 2:35pm; 2nd dismissal 3:30pm, 2nd bus dismissal 3:35pm (maybe yellow busses)</p> <p>-Approximately 330 students stay after for anything outside of the arts on any given Monday, Tuesday, or Thursday.</p> <p>-Administration working on how to address late arriving student, which are primarily seniors. Arrive late in two waves: 815 – 830am, then 845-930am. Most of this students getting dropped off late; not a bussing / transportation issue.</p> <p>-Draft of next year’s course schedules to be mailed to parents at the end of May.</p> <p>-Other information going out: Save the date for 7th grade orientation; two-day camp being planned by Chandler, Nicastro, Coe and Tirre. New students will receive lockers, books, participate in team building. Parents are invited after the camp for a picnic. Will be during the last two weeks of August.</p> <p>Only administrators working during the summer this year are Pacheco and Nicastro. Administration now 10 months and 20 days. Summer school here in the mornings for grades 9-11 district wide. July 1-August 14. Mr. Tirre will be principal and Mueller will be registrar. Wallace program will be here in the afternoon. Twelfth grade commencement summer school will be at East High. Enrichment summer programs at Wilson and #58.</p> <p>SOTA Graduation: June 24th, Auditorium Theatre, 7pm. Tickets only</p>	
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		<p>Testing completed for first two weeks of April. AP Exams start first week of May. AP Exams held at MAG and registration was 4/20.</p> <p>District is pushing to implement a Code of Conduct. There is a public meeting on April 26th. Resources not in place.</p> <p>Superintendent search has begun. Two public forums held and criteria and survey sent out.</p> <p>District has a 10 million dollar budget deficit.</p> <p>SOTA has vacancies in social studies, sentries, special education and visual arts. Went through staffing and all positions filled.</p>	
<p>PTSA Survey Status (SCEP Plan Parent Goal #2/Tenant 6)</p>	<p>Parents / Aspenleiter</p>	<p>63 parents have completed the Parent Survey. The link is on the SOTA website and the survey is still up and live.</p> <p>Results will dictate necessary changes that will take place over the summer months.</p> <p>Discussion regarding SBPT - PTSA parent formal liaisons. Parents will discuss formalizing the process/coverage of relaying information. Suggestion: five parents on the SBPT – could split the PTSA meetings and each attend one like the teachers have done this year.</p> <p>Brenda will follow up with parent constituency and Yessinia Aponte.</p>	<p>4:55</p>

AP Meeting	Aspenleiter for Kasdin	AP Interest Meeting information read from Ms. Kasdin: Teachers not in favor of group meeting. Letter will go out in May to registrants with basic information and meeting times/teachers for summer work for each course. Contract will be on a separate sheet so students can turn in.	5:10
Smartboard LCD Projectors	Rudy/Pacheco	Teacher Constituency Question: is there finding for Smartboard LCD Projector Maintenance through NYS Technology Funds? Answer: This topic was addressed by the building committee. Mr. Sheffer and Mrs. Hohmann are sending a survey to teachers to find out the needs of smartboard/LCD projector maintenance and repairs. Will provide list to Ms. Pacheco. Ms. Rudy sending a reminder.	5:20
Constituency Share Out	Students Parents Teachers Administration	Nothing to report	5:35
Approval of today's minutes	Rudy/All	Motion to approve meeting minutes. Motion seconded. (May 19 th 2016)	5:40

NEXT MEETINGS: 5/19, 6/9, week of August 8

Minutes to be emailed to SBPT, SOTA, and posted on sotarochester.org after approval.