



OUR MISSION IS STUDENT SUCCESS...ACADEMIC, ARTISTIC, AND HUMANISTIC

SCHOOL BASED PLANNING TEAM AGENDA

Thursday, January 17, 2019

4:15 pm – 6:00 pm Room A178

Members: Allison Bosworth, Martin Presberg, Breanna Eng, Kelly Nicastro, Matthew Fusco, Matthew Bonawitz, Marcy Gamzon, Joann Aspenleiter, Susan Rudy, Evelyn Castello, Lisa Kasdin, Brian Haak,

Absent: Paul Pittinaro, Evan Wilson, Luke Fellows, Susel Linares,

Guests:

TimeKeeper: J. Aspenleiter

Notetaker: M. Presberg

Facilitator: S. Rudy

TIME	TOPIC	PERSON	Notes	ACTUAL TIME
4:15 – 4:20pm	Call Meeting to Order (Vote: To Call Meeting to Order)	S. Rudy/All	Meeting called to order	4:22
4:20 – 4:25pm	Approval of Today's Agenda / Set Timing (Vote: To Approve Agenda)	S. Rudy/All	Agenda amended (SCEP plan review removed) and then approved	4:24
4:25 - 4:30pm	Approval of 11/15/18 Meeting Minutes (Vote: To Approve Minutes)	M. Presberg/All	Minutes approved	4:30
4:30 – 4:50pm	Principal's Update <ul style="list-style-type: none"> ● Communication ● Staffing ● Arts and Instruction ● School Culture and Climate ● District Initiatives and Updates 	K. Nicastro	<p>Course Request Form sample was distributed, and district scheduling process was reviewed. All input is due by 2/15 as part of moving to the new PowerSchool system. Only change is Career and Financial Management Class.</p> <p>Still waiting to hear about Assistant Principal Position.</p> <p>New vocal music position hired this week.</p> <p>PTSO meeting last week reviewed emergency processes and Facebook policies; District Facebook pages are to be used to share good news; not for dialogue.</p> <p>Kitchen fire was an electrical malfunction. Evacuation was smooth and all was resolved. JoAnn met with staff to review what went well and to understand what could be improved.</p> <p>Exams next week. Parent letter was sent, but there is a mailroom problem.</p> <p>There will be a robo-call tomorrow. 7th and 8th grade is normal classes.</p>	4:30-4:58

			There will be a letter soon that will include information about Black Lives Matter. Performance will be Friday 2/15. There should be live-streaming available. 5 students went to Democrat & Chronicle office to participate in a discussion around criteria for a new superintendent.	
4:50 - 5:00pm	SBPT Funding for Student Club Activities	K. Nicastro	All club funding requests were approved.	4:58
5:00 - 5:15pm	Committee / Constituency Share-out: -Professional Development -Late Work -Cell Phone -Parents / Teachers / Admin / Students	All	There was a survey and a program for staff based on SCEP plan. There was interest in having both a social aspect as well as required things from the SCEP plan. So an activity was created that had mixed groups based on discipline. Event was successful and encouraged interdisciplinary lessons and introduced a district supported lesson plan - UbD (Understanding by Design.) A culture and climate committee was created. Next PD is 2/13. Then 3/13 2:45-4:45 which will be suicide prevention and will be open to non-teaching staff and parents as well. Guest Speaker Hakeem Rahim will present. Program will be presented in partnership with NAMI and American Suicide Prevention.	4:59-5:15
5:15 - 5:30 pm	Next Steps for: Cell Phone Committee Late Work Committee	Committees/All	Late work committee would like time to get feedback from different departments. Culture Climate Committee spent 2 hours talking about cell phones. It was a good and productive conversation, and there was positive feedback from people who are excited about doing the work. Cell phone committee may meet with the Culture Climate Committee to discuss what has been found to date.	5:15-5:40
5:30 - 5:40pm	New Business: Discussion: College Credit for High School Classes	All	Should we pursue dual enrollment with MCC? Ms. Nicastro will look into it and discuss it with her chief to see what the procedure is with the district.	5:40-5:50
5:40 – 5:50pm	Approval of Today’s Minutes (Vote: To Approve Minutes)	M. Presberg/All	Minutes Approved	6:00
5:50 – 5:55pm	Set Agenda for Next Meeting	S. Rudy/All	Standard Agenda Items Black Lives Matter SCEP Timeline Planning	6:03
5:55 – 6:00pm	Adjourn Meeting (Vote: To Adjourn Meeting)	All		6:05

Snacks Today: Aspenleiter - Pizza!
Next Meeting: 2/12 Snacks: Bosworth
Future Meetings: 3/19, 4/23, 5/21, 6/13

Please remember: SBPT meetings are open to the public.
Visitors do not participate in the full team conversations and are invited to sit in a designated area.

Minutes to be posted on SOTA SharePoint page and sotarochester.org after approval.