

*“We Build on the Strengths of Every Child, Every Day To Ensure College and Career Readiness!”*

**The School Based Planning Team of Henry Hudson School #28  
commits to the following guiding principles:**

- Enhancing student academic achievement as evidenced through adherence to a standards-based curriculum, on-going assessments, and data-driven strategies for continuous improvement;
- Encouraging professional development to empower teachers and staff with innovative instructional practice;
- Increasing parental involvement toward the goal of building a school that is working as a community;
- Fostering a climate of communication among faculty and staff characterized by professional courtesy and mutual respect.

**Members List and Attendance for 3/1/18**

	<b>Administrators</b>		<b>Teaching Assistants and Paraprofessionals</b>		<b>Teachers</b>
X	Susan Ladd		Laurie Walker		
X	Jennifer Dewitz			X	Shannon Burleigh
X	Brenda Harrington			X	Charlene Doell
	<b>Parents</b>				Lora Marrapese
	Mr. Williams		<b>Guests</b>		Monica Masco
X	Ms. Nieves			X	Anna Lewandowski
				X	Kristie Nelson
					Hulda Yau
	<b>Observer</b>			X	Donna Mineo
					Beverly Constantino Sub: Anna Maria Leone- Tobar

**Facilitator:** Ms. Ladd

**Scribe:** C. Doell

**Time Keeper:**

**School Based Planning Team Minutes 3/1/18**

<b>Topic</b>	<b>Time</b>	<b>Notes</b>	<b>Action</b>
<b>Welcome/ Celebrations/ Updates</b>		The district has come out with a protocol for mental health emergencies.	
<b>Interview Teams</b>		ESOL and math positions will be available One person from SBPT should be on each interview.  Nelson-Elementary	

		<p>Mineo- Middle School  Lewandowski-ESOL  Yau and Burleigh- Bilingual and Bilingual SPED  Ladd- Monolingual SPED</p> <p>Ms. Ladd will put out a sign-up sheet in the main office for people interested in joining the interview teams.</p>	
<p><b>School Safety  March 14<sup>th</sup></b></p>		<p>Shirt orders are due Monday.(\$15): For teachers</p> <p>The kids will get order sheets also(due date will be Friday the 9<sup>th</sup>.)</p> <p>Ideas: Write letters to the families from Florida  Walk out for certain grade levels at a specified time  Make connections with 17 people that you may not know.</p>	<p><b>If you have ideas, e-mail Ms. Ladd. She will compile a list that teachers can do as a class or as a grade level.</b></p>
<p><b>SCEP Write Up  Quarterly Report</b></p>		<p>We are a priority school so we need to do quarterly report. Due to the state by March 16<sup>th</sup>.</p>	
<p><b>March 23<sup>rd</sup>  Half Day</b></p>		<p>The tech team will present first.  Parent engagement team will be second.</p>	
<p><b>Professional  Development</b></p>		<p>Lucy Caulkins Collegial Circle on the 4<sup>th</sup> grade units of study</p>	<p>Approved</p>
<p><b>April 23<sup>rd</sup>  Superintendent's  Conference  Day</b></p>		<p>BAS training will be included.</p>	

<p><b>Jose Vazquez</b></p>		<p>March 29<sup>th</sup> marks the passing of Jose.</p> <p>One idea is having a Zumbathon on that day.</p> <p>If you think of a positive idea that can commemorate this day please let Ms. Ladd know.</p>	
<p><b>Future Meeting</b></p> <p><b>April 5th</b></p>		<p><u>Snacks</u></p> <p>Apr. 5<sup>th</sup>: Lewandowski, Constantino and Mineo</p> <p>May 3<sup>rd</sup>: Burleigh, Yau and Marrapese</p> <p>June 7<sup>th</sup>: Ladd, DeWitz and Harrington</p>	

Minutes submitted by: Doell  
Approved by: K. Nelson