

**Policy Committee Meeting
December 11, 2008
Immediately Following the 5:30 P.M. Finance Committee Meeting
REVISED MINUTES**

Attendance: Commissioner Brennan (Chair), Commissioner Powell, G. Pedraza-Burgos, N. Crocker, C. Johnson, M. Lefler; Board Staff: H. Washington

Chairman Brennan convened the meeting at 7:10 p.m.

I. Approval of October 14th Minutes

Motion to approve minutes for October 14th with correction was made by Commissioner Powell. Seconded by Commissioner Brennan. **Adopted** 2-0

II. Proposed Policy for Student and Family Support

G. Pedraza-Burgos is seeking Board support on a proposed policy for student and family support centers. M. Lefler explained the purpose of this policy; which includes goals, mission statement, vision statement, and a policy statement. Best practices were researched across the country and a model was drafted based on those. The District has been working on developing this policy for some years. Commissioner Powell recommended that BOCES review the policy first and provide feedback; and she pointed out that we do not currently use whereas clauses in our policies. Commissioner Brennan also recommended that information be provided to BOCES. Commissioner Powell recommended that the policy is more specific on who generates reports. Commissioner Powell noted that there is a guide on policy and policy adoption at the beginning of the Policy Manual.

III. Update on Parent Involvement/Parent Representatives

Commissioner Brennan asked why non-parents and non-guardians are being elected as **parent representatives** into office. G. Pedraza-Burgos would like to create an environment where everyone's voice is heard. **N. Crocker pointed out that "policy states that when we do something, we are expecting at least 75% of voting people are parents; this policy statement was achieved at this meeting."** It was decided that only parents of students be included and available to vote. Commissioner Powell stated that the policy states that the Superintendent decides which parents will serve on the council. G. Pedraza-Burgos stated that the community groups need to be recognized as 501C3 in order to participate in meetings. The Committee was provided with a list of parent representatives. Commissioner Powell suggested that the Committee draft a memo to the Superintendent regarding providing information on School Based Planning list. G. Pedraza-Burgos suggested that the policy and process be consistent. Nominations forms will be available on the District's website.

G. Pedraza-Burgos stated that there was a deep dive into Latino student achievement. They are interested in parent involvement and the Bilingual Council. They would like to

integrate groups and be inclusive. N. Crocker is working with the ELL department to engage the Somolian group and all other groups of parents.

IV. New Business

Commissioner Brennan is interested in adopting a **revolving door policy** which would prevent Board staff from accepting a position with the Administration for a specified period of time after their departure from employment with the Board; and would like a legal opinion. C. Johnson stated that a non-compete clause should include a duration limit, and that they are easier to enforce in a contract.

Motion requesting the Chief Legal Counsel to investigate the possibility of employee contract language to prohibit short term turnover of Board staff to Central Office positions was made by Commissioner Powell. Seconded by Commissioner Brennan. Adopted 2-0

C. Johnson provided an update on Commissioner Powell's concerns regarding Policy 1810. He noted that policies should include the original date and amendment dates. Commissioner Powell would like to review time periods for parent notification in the attendance regulation.

Action Items

H. Washington will check the dates that updated policies that were sent to T. Petronio in October.

H. Washington will make corrections to minutes: Items II and IV.

H. Washington will provide BOCES with a copy of the Student and Family Support Centers for their review.

N. Crocker will provide a copy of the attendance sheet from parent meetings.

Commissioner Powell will draft the memo to the Superintendent regarding the accountability of principals reporting information.

C. Johnson will provide a decision on whether or not a non-compete clause or contract can be implemented for Board staff which limits the period of time served before Board staff can accept a position with the Administration.

Motion to adjourn was made by Commissioner Powell. Seconded by Commissioner Brennan. Adopted 2-0 at 8:53 p.m.

Next meeting date: TBD

Prepared by H. Washington