

**Board of Education  
Policy Committee Meeting  
August 19, 2010  
Immediately Following Audit Committee Meeting**

**MINUTES**

**Attendance:** Commissioner Cruz (Chair); Commissioners Powell and Campos (arrived at 7:33PM). Parent Representative absent. District Staff: Chuck Johnson.  
Board Staff: Debra Flanagan

Commissioner Cruz convened the meeting at 7:26 p.m.

**I. Review and Approval of Minutes from July 15, 2010 Policy Committee Meeting**

Commissioner Powell pointed out that the date on the minutes from the July 15, 2010 Policy Committee incorrectly state “June 16, 2010” although all of the information pertains to the July 15<sup>th</sup> meeting.

**Motion** by Commissioner Powell to approve the minutes with recommended corrections of the July 15, 2010 Policy Committee meeting. **Adopted 2-0.**

**II. Status Report regarding Review and Update of Policies**

Chuck Johnson provided an overview of the current status of updating legally mandated policies, the Wellness policy, and a number of finance policies. He reported that the Law Department is completing work on a number of legally mandated policies, and that Kirsten Barclay will be collaborating to begin review of the legally required Special Education policies in the fall.

Mr. Johnson described a number of changes being made to the existing Wellness policy based on the recommendations of the district-wide Task Force which includes teachers, parents, and administrators. He noted that the Healthy and Hunger-Free Kids Act recently passed the U.S. Senate unanimously and will be introduced in the U.S. House shortly. The Act and the proposed revisions to the Wellness policy establish standards for nutrition in school meals and competitive foods to limit fat and sugar content, as well as standards for physical activity. Mr. Johnson reported that the Task Force intends to implement the revised policy with these standards in a pilot project in a few schools and to utilize the results to inform further policy modifications.

Mr. Johnson also stated that he has been collaborating with Ed Omiccioli and Annmarie Lehner in Information Technology to revise the Superintendent’s Cell Phone regulation. The proposed revision to the regulation would establish a more formalized process by which division chiefs would be more involved in monitoring staff cell phone use and in investigating potential abuses to report to Information Technology.

Several proposed revisions to finance policies were approved in the preceding Finance Committee meeting. Mr. Johnson described the rationale for the proposed modifications to the Budget policy (6110), Budget Adoption policy (6130), and Investment policy (6240). The proposed revision to the Budget policy (6110) requires the Superintendent to describe efforts

made to obtain input from parents, students, staff and community members in developing the budget, but does not specify how this is to be accomplished or the particular groups to be included. This would allow the Superintendent flexibility in determining the way in which to conduct the budget development process, while ensuring that affected parties are involved. The Superintendent will be required to present this information as part of the initial budget presentation to the Board.

The proposed revision to the Budget Adoption policy (6130) simply states that the Board may adopt the budget in any of its meetings, rather than in a Special Meeting, and this must be done no later than 10 days before the deadline to submit the budget to the City.

**Motion** by Commissioner Powell to approve proposed revisions to the Budget policy (6110).  
Seconded by Commissioner Campos. **Adopted 3-0.**

**Motion** by Commissioner Powell to approved proposed revision to the Budget Adoption policy (6130).  
Seconded by Commissioner Campos. **Adopted 3-0.**

Commissioner Powell explained that the proposed revision to the Investment policy (6240) simply reflects the fact that RCSD is fiscally dependent on the City to manage its investments and thereby corrects the current policy, which only pertains to fiscally independent school districts.

**Motion** by Commissioner Powell to approve proposed revisions to the Investment policy (6240).  
Seconded by Commissioner Campos. **Adopted 3-0.**

Commissioner Cruz noted that these three proposed policy revisions will be advanced to the Board in the August 26, 2010 Business meeting as Information Items. Two other policy proposals will be addressed as Discussion Items in this meeting: Financial Reporting & Resolutions (6630) and Purchasing (6700).

Commissioner Powell noted that the Finance Committee will be considering a new Financial Accountability policy (6XXX) in its next meeting on September 16, 2010 and that there are plans to also consider new policies regarding District property management, use of District credit cards (P-cards), meal and travel reimbursement, and Student Activity Funds.

Debra Flanagan reported that the Board staff liaison to the Audit Committee has indicated that several policy proposals will be addressed in the next Audit Committee meeting in October: Claims Audit, Internal Audit, and the Audit Committee functions.

**Motion** by Commissioner Campos to adjourn. Seconded by Commissioner Powell.  
**Adopted 3-0.**

Meeting adjourned at 7:45PM.

**Next Policy Committee Meeting: September 16<sup>th</sup>, immediately following the Finance Committee meeting**