

ROCHESTER BOARD OF EDUCATION
Policy Committee Meeting
November 13, 2014

Attending: **Commissioners:** Cruz (Chair), Campos, Powell. **Parent Representative:** Barbara Van Kerkhove. **District staff:** Keith Babuszcak, Cara Briggs, Carlos Cotto, Ed Lopez, Gary Smith.

Commissioner Cruz convened the meeting at 6:59 PM.

I. Review and approve minutes for November 13, 2014. The October 2014 meeting was cancelled. Motion by Commissioner Powell to approve the minutes of the September 18, 2014 Policy Committee meeting. Seconded by Commissioner Adams with concurrence of Ms. Van Kerkhove.

II. On Thursday, September 18th, the members of the Policy Committee met to discuss the following:

- **Policy 5500, Student Records and Privacy:** continues as a discussion item per Commissioner Mary Adams to address adding photographs to student directory and new legislation that provides school districts opportunity to opt out of sharing student information with outside organizations. General Counsel, Ed Lopez asked questions about the intent of the changes to policy. Committee decided that it would be appropriate to have Commissioner Adams re-join the Committee at the meeting in December to answer all questions.

- **Policies requiring deliverables from Superintendent:**

Deliverables received and are currently being reviewed by the Committee.

1. Policy 0220 Small School Units
2. Policy 0400 School Improvement Plan
3. Policy 4000 Instructional Goals
4. Policy 4326 Instruction of Limited-English Proficient Students
5. Policy 4314.2 School-to-Work Transition Initiative Policy
6. Policy 4324.1 Day Care Policy
7. Policy 8600 Medicaid Compliance for Health-Related Students

Due thru November 2014 (missing reports)

1. Policy 1100 Public Information
2. Policy 4314.3 Service Learning
3. Policy 4325 Compensatory Education
4. Policy 7010 Lead Safe Schools
5. Policy 5405 Local Wellness Policy
6. Policy 9110 Equal Employment Opportunity
7. Policy 9460 Incidental Teaching

- **New Business**

- The Committee reviewed Policy 5220 Concussion Management policy submitted by General Counsel, Ed Lopez and presented by Carlos Cotto, Executive Director of

PE/Athletics/Health. The District has had a concussion management process in place for the past three years. It includes preventive measures for all students, impact testing and staff training. Mr. Cotto will submit data for the Fall 2014 number of concussions and how they were treated. The consensus of the committee is to support the recommended changes and advance to full board. It is also located on BoardDoc.

- Gary Smith, Director of Procurement and Supply reviewed proposed changes to Policy 6741 Professional Service Contracting regarding changing the terms of contracts for vendors. Gary pointed out the advantages of adjusting the terms to extend out the time to pay. Committee is submitting this to the full board as an informational item. It is also located on BoardDoc.
- Ed Lopez, General Counselor presented the Replacement of Board Policy 1510, Regulation 1510R and Complaint form which accompanies 1510R. Also included is the “age appropriate” complaint process. NYSED indicated the need to have this in place for students and to provide a more user friendly version of 1510R. There were many questions for the Committee and this item was tabled for next committee meeting.
- Ms. Meghan Delehanty-Reddington presented proposal for updates and changes to Policy 5153 Parent Preference/Managed Choice. Committee recommended that she work with Parent Advisory Council to gather additional feedback and input and come back to Committee with these updates.

Meeting adjourned at 8:15 PM.