

**ROCHESTER BOARD OF EDUCATION**  
**Policy Committee Meeting**  
**February 19, 2014**

Attending: **Commissioners:** Powell (Chair), Board President White, Adams, Campos, Cruz..  
**District staff:** Ed Lopez.

Commissioner Powell convened the meeting at 6:50 PM.

- I. Review and approve minutes for January 2015.** Motion by Commissioner Powell to approve the minutes. Seconded by Commissioner Cruz.
- II.** Policy Committee met to discuss the Policy Report Deliverables/Responses received in 2014. Commissioner Powell asked for an update on when the remaining reports would be delivered. Mr. Ed Lopez, General Counsel provided all statuses, updates and comments. Mr. Lopez stated that the remaining reports that are outstanding have been not received in a timely manner by staff. Commissioner Powell will send a letter to Superintendent requesting staff to deliver the reports to the Board.

**Total Reports Required - 23 Total Received - 20**

1. Policy 0220 Public Information
2. Policy 0400 School Improvement Plan
3. Policy 1100 Public Information
4. Policy 1900 Parent Family Engagement Policy
5. Policy 4000 Instructional Goals
6. Policy 4090 Pathways to High School Success
7. Policy 4311.2 Values Education
8. Policy 4314.2 School-to-Work Transition
9. Policy 4320 Arts Education
10. Policy 4326 Instruction of Limited English Proficiency
11. Policy 4324.1 Day Care
12. Policy 4350 Multicultural/Global Education
13. Policy 5153 Parent Preference/Managed Choice
14. Policy 5405 Wellness Policy
15. Policy 6630 Financial Reports & Resolutions
16. Policy 7010 Lead Safe Schools
17. Policy 8100 Health and Safety
18. Policy 8600 Medicaid Compliance Policy
19. Policy 9110 Equal Employment Opportunity
20. Policy 9460 Incidental Teaching

**Policy Report Deliverables NOT RECEIVED in 2014**

- Policy 4010 Equivalence in Instructional Staff and Materials
- Policy 4314.3 Service Learning
- Policy 4325 Compensatory Education

Commissioner Powell suggested that each policy, as reviewed/changed or updated, be scrutinize for intent, requirements, mandated reporting, expectations and written in clear, understandable language. An example Policy 4325 was discussed and it was stated that the definition of Compensatory Education was not clearly defined in the policy.

III. **Review of Policy 5500 Student Records and Privacy:** Committee reviewed the proposed changes from Mr. Lopez, and reconciled to the proposed changes from Commissioner Adams. In the Confidentiality section: there were questions regarding regional information centers, not referred to as RIC (Regional Information Centers) in the policy and the correct term for BOCES. All data from RCSD does not go through RIC. Committee agreed that the term “public entities” should be removed from the paragraph. Policy will be introduced at February’s Board Business Meeting as an information item and discussion item at the March’s Board Business meeting.

IV. **Policy 6741 Professional Services** and **Policy 5420 Concussion Management** are being advanced by the Policy Committee to the Board for consideration. These policies were discussion items at the January 22, Business Meeting.

- Policy 6741 will adjust the timing requirements of RFIs and RFPs (for service contracts \$100,000 or greater) from “required at least once every three years or following the expiration of an existing contract’s term, whichever is greater” to “required prior to the expiration of an existing contract’s term”.
- Policy 5420 is a new policy that provides clear direction and preventive measures on concussion management to ensure that a student’s needs are properly addressed and managed with the upmost urgency and best practices. The language of this policy comes from *NYSSBA Sample Policy 5420 and New York State Public High School Athletic Association*.

Meeting adjourned at 7:21 PM.