

Rochester Board of Education  
Audit Committee Meeting  
January 8, 2013  
Minutes

**Attendance:** Commissioner Adams and Vice President White. Board Staff: Ms. Henry-Wheeler, Auditor General, Ms. Annie Sealy, Financial Expert, and Mr. Ronald Hall, Parent Representative. Commissioner Elliott was excused.

Commissioner Adams convened the meeting at 6:00 PM.

- I. Review and Approval of the Minutes from the Last Audit Committee Meeting:** Minutes from the December 4, 2012 and January 2, 2013 meetings were approved.
- II. Review Audit Committee Charter:** The Charter was reviewed by the Audit Committee when the Audit Committee Policy was approved in February 2012, no additional changes were required.
- III. Office of Auditor General Update:** The Board is waiting to hear from the Office of State Comptroller (OSC) regarding the final Online Credit Recovery Report. The District response to the State's findings was sent in November 2012. When the final report is received, Ms. Henry-Wheeler will review the report and assist the Board with a response. Commissioner Adams asked if there is a date when the report is expected by the District. Ms. Henry-Wheeler did not have an exact date. Vice President White shared comments regarding the tendency for political figures to use the audit reports for personal agendas.

Ms. Henry-Wheeler shared with the Committee the status of OAG projects. Work on Special Education continues. The Committee engaged in a brief discussion regarding Special Education and the current operating environment. Ms. Henry-Wheeler shared with the Committee that she has been meeting with the Specialized Services team and assisting with new operating protocols. Vice President White asked if the study pertaining to the displacement of African American and Latino boys was included in the Council of Great City Schools Report. Ms. Henry-Wheeler will verify and report back.

An audit on School Athletic Cash Handling is near completion. OAG is also performing a staff utilization review and an administrative project to electronically follow up on outstanding recommendations. Ms. Henry-Wheeler continues to attend weekly Attendance meetings and is a participant in the Key Leaders team meetings for Attendance. To assist with the OAG staffing shortage, the Purchase Order for audit support services from Hungerford Vinton is in its final stages of completion. Completed OAG Audit reports will be presented at a future meeting.

- IV. Adjournment:** The meeting adjourned at 6:34 PM.

*Minutes Recorded by Sarah Billings  
Approved at May 14, 2013 AC mtg.*