

Rochester Board of Education
Audit Committee Meeting
April 9, 2013
5:30 PM

Minutes

Attendance: Commissioners Adams and Vice President White. Commissioner Elliott was excused. Ms. Annie Sealy, Financial Expert. Board Staff: Ms. Henry-Wheeler, Auditor General.

Commissioner Adams convened the meeting at 5:35 PM.

- I. **Inter-Municipal RFP Process for Selecting External Auditor:** The Auditor General provided an overview of the Inter-Municipal RFP process for selecting the External Auditor. The entities involved in the evaluation process were the City of Rochester, Library, City School District and RJSCB. Three vendors submitted proposals, The Bonadio Group, EFP Rotenberg, and Freed Maxick. All entities generally agreed on the choice of Freed Maxick, as they received the highest overall score.

The Bonadio Group was the highest bidder, Freed Maxick was in the middle and EFP Rotenberg submitted the lowest bid. Freed Maxick was the successful bidder due to their extensive school district experience and overall satisfaction with the firm's past performance.

Action: The Committee unanimously decided to advance the selection of Freed Maxick as the External CAFR Auditor. Motion made by Commissioner White, seconded by Mary Adams.

- II. **OAG Status Update:** The Auditor General provided a status on current audit work and special projects. The Auditor General provided an update on the Office of the State Comptroller Credit Recovery Audit.

Commissioner White inquired about District efforts to comply with the findings. The Auditor General explained that the report was misleading regarding the use of Certified Teachers. She clarified that the report suggested that there were no Certified Teachers assisting with Online Credit Recovery; however, Certified Teachers were utilized, but the District failed to maintain documentation to validate their participation.

Adjournment: The meeting adjourned at 6:03 PM.