

**Quality Assurance Committee Minutes**  
**December 7, 2004**

Meeting called to order at 6:27 p.m.

**Committee Members in Attendance:**

Domingo Garcia, Committee Chair

Jim Bowers

Absent: Commissioner Powell

**District Staff in Attendance:**

Jana Carlisle

Aloma Cason

Michael Christman

Marjorie Lefler

**Board Staff in Attendance:**

Kimberly Rohring

**I. Student Support Center**

Marge Lefler presented

CFY is being recommended as the Lead agency at Franklin and Edison. The Urban League is being recommended as the Lead Agency at two additional secondary sites (possibly Jefferson High School which has had a student support center since 1991 but has not had a lead agency; and is struggling and one other to be identified secondary site)

Commissioners Garcia and Bowers asked whether or not this agenda item was for action given that resolutions were not included in packet. Given that the resolutions were not shared with the committee on Friday, December 3, the item was tabled until January.

**II. Report on Cohort 2006**

Mike Christman briefly presented data on Cohort 2006, all of which was included in Committee members' packets on December 3, 2004.

Commissioner Bowers asked whether or not Mr. Christman could go through just the highlights given that information was provided in advance of the meeting.

Mr. Christman directed committee members to Academic Readiness for Graduation page because it included new data – a breakdown of new information, which was shared with Committee members in a new packet.

Commissioner Bowers asked if we know how many of these are the same students?

Mr. Christman and Ms. Cason indicated that we don't have it at this meeting but could share it later.

Commissioner Bowers asked if the 5.8% in English 11 is really an anomaly given that most students don't take this until their 11th grade year and they have just entered 11<sup>th</sup> grade.

Ms. Cason indicated that the data is a reflection of the fact that students take this course typically in 11<sup>th</sup> grade.

Commissioner Garcia asked what is behind the seventh grade discipline problems.

Mr. Christman indicated that 7, 8, & 9 are the highest suspended; the highest number / percentage of discipline problems. Not only the most suspensions occurring in grade 7 but we also need to look at what are the reasons. Grade 7 is a key for the District.

Commissioner Garcia requested that we examine the patterns in the data to determine what we can do to correct the problem as opposed to just documenting the data.

Commissioner Garcia also asked if the Student Support Centers are addressing some of these concerns.

Ms. Carlisle indicated that indeed data from the East High Student Support Center focus on "transition points" -- e.g, at 7<sup>th</sup> and 9<sup>th</sup> grades in the past year -- has had a positive effect on those staying in school.

Commissioner Garcia asked if there were additional questions. Commissioner Bowers indicated in the negative but did commend Ms. Cason for the quality of her work.

### **Agenda Item III Revised Template**

Ms. Carlisle sought input from the Committee members.

Board member Bowers moved to table the discussion of the template because he felt this was a staff function that should be dealt with BOE and Superintendent's staff. He suggested staff agree on template format and bring to the committee complete with data for the next meeting.

### **Agenda Item IV Suspension Report**

Commissioner Bowers wanted to see the data broken down by grade level.

Mr. Christman indicated that this is the transition year from 6<sup>th</sup> to 7<sup>th</sup> grade -- as discussed earlier in the meeting -- that is a problem point for suspensions.

Commissioner Bowers suggested that we look at the category of the cause of the suspension to start to get at Commissioner Garcia's question to determine what is the nature of the action triggering the suspension and then begin to look at possible interventions.

Mr. Christman identified the two major classification categories: disruption of the educational process and personal injury / intimidation. He further indicated that the data does indicate where and why suspensions are occurring and possible interventions. Ultimate responsibility for addressing these concerns rests with those responsible for supervising schools. Mr. Christman identified bullying prevention, peer mediation, among other things.

Recess between 7:10 and 7:14 p.m.

Reconvened meeting 7:14 p.m.

Commissioner Garcia proposed a return to Agenda Item I to determine if there were any resolutions to address Student Support Centers. Commissioner Garcia indicated now available were two resolutions associated with Agenda Item I. To forward these agenda items to the full Board for action at the December 16 Board meeting, he asked if Commissioner Bowers wished to take action and indicated that inaction would table this agenda item until January. Commissioner Bowers took no action to forward the resolutions to the Board in December.

Motion to adjourn by Commissioner Bowers, Seconded by Commissioner Garcia. Adopted 2-0 with Commissioner Powell absent at 7:14 p.m.

**Action Items:**

Ms. Rohring is to meet with a designee from Dr. Rivera's staff to discuss the template layout. Ms. Carlisle will identify that designee.