

Quality Assurance Committee  
Monday, February 11, 2007  
Minutes

**Attendance:** Chairwoman Thompson, Commissioners Elliott and White; Board staff L. Dunsmoor; District staff C. Holloway, M. Cianca, Patricia Brockler, Rebecca Boyle, Connie Leech, Sue Kaufman, and several other administrators.

Commissioner Thompson convened the meeting at 6:07 p.m. upon Commissioners Elliott and White's arrival. She asked if there were any changes to the agenda. Commissioner Elliott said she would like to discuss increasing the drop-out age from 16 to 18 years old. Chairwoman Thompson said she would like to table discussion of the Human Resources/Culture Change report until March.

I) Commissioner Thompson read a proposed Mission, Vision and Duties document for the Committee. After discussion, commissioners agreed that wording regarding the Strategic Plan should be added under "Duties." Motion to approve and forward to full Board by Commissioner White. Second by Commissioner Elliott. Adopted 3-0.

**Action Item:** L. Dunsmoor to add wording around the Strategic Plan and provide electronically to all Board members. (completed).

II) **Action Items:** Chairwoman Thompson directed District liaisons and Board staff to work together on QA calendar for the remainder of 2007.

III) Marie Cianca presented information about the English Language Arts Audit. Commissioners articulated concerns that the needs of African American students, the majority population in the District, were not specifically addressed in the report. In addition to voicing a range of concerns, generally, about slow academic progress and the paucity of staff of color, Commissioners expressed particular frustration about students not reading at grade level, and the fact that this was not measured, monitored, and adequately addressed in prior years.

**Action Items:**

- Rebecca Boyle to provide attendance information for the ELA Conference "Today's Readers are Tomorrow's Leaders," specifically how many teachers attended workshops geared toward the needs of African American students. (Due for March 5 QA meeting.)
- Linda Dunsmoor to gather additional questions from the Commissioners regarding the Audit report and distribute to administration for responses. (Week of February 12.)
- Linda Dunsmoor to obtain the most recent Grade 6 reading scores and distribute for March 5 QA meeting.
- Linda Dunsmoor to provide Commissioner White with a copy of the 6 Go 7 Summer School report.

IV) At Chairwoman Thompson's request, Commissioner White moved that the GSA report be tabled until March 5. Second by Commissioner Elliott. Adopted 3-0.

V) Chairwoman Thompson said she had learned of recent professional development changes that have been made via the "Living Contract," the ongoing dialogue that occurs between the Administration and representatives from the RTA and ASAR.

**Action item:** Committee Liaisons to identify appropriate administrator(s) to attend March 5 QA meeting to discuss the Living Contract, including past agenda items and decisions that have been made by participants.

**DRAFT NOT APPROVED BY CHAIR**

**Other Action items**

- Drop out age: Linda Dunsmoor to research NYS law and district procedures. Commissioner Elliott is interested in seeing the drop-out age raised to 18 so that students make a more mature decision. (due ASAP)
- Human Resources/Culture Change: Commissioners to provide Linda Dunsmoor with questions regarding Dr. Rivera's HR/CC report in time for the March 5 QA meeting.

**Adjournment**

Motion to adjourn by Commissioner White. Second by Commissioner Elliott. Adopted 3-0 at 8:10 p.m.