

**ROCHESTER BOARD OF EDUCATION**  
**Excellence in Student Achievement Committee Meeting**  
**October 15, 2012 at 6:00 p.m.**

**MINUTES**

Attendance: Commissioner Van White (Chair), Commissioner Mary Adams; District Staff: Beverly Burrell-Moore, Anita Murphy, Susan Hasenauer-Curtis; Dr. Craig Cypher (Parent Representative); Jacqueline Morgan (Board Staff)

Absent: Commissioner Cynthia Elliott

Commissioner White called the meeting to order at 6:11 p.m.

**I. Minutes**

**Motion** to approve the September 10, 2012 and September 24, 2012 minutes was made by Commissioner Adams; seconded by Commissioner White.

**II. Comprehensive Education Plans (DCIP and SCEP)**

The Excellence in Student Achievement Committee met to review the District Comprehensive Improvement Plan (DCIP) and the School Comprehensive Educational Plans (SCEP) for the District's 25 priority schools and 30 focus schools.

The State's Diagnostic Tool for School and District Effectiveness was presented to the Committee by the Administration. Ms. Hasenauer-Curtis noted that this tool is to be utilized as a protocol to ensure that everyone is speaking the same language and following the same process, and to ensure that only one tool is consistent across the District. Ms. Hasenauer-Curtis explained how the Diagnostic Tool is linked to the District Comprehensive Educational Plan as well as to the School Comprehensive Educational Plans and funding to implement the plans. Ms. Murphy indicated that 1% of Title I funding has to be set aside for parent engagement and also a 1% set aside for parent involvement. This means that buildings will have money to fund activities that engage parents.

The Administration explained at this time that the DCIP, as well as SCEPs, needed to be approved at the October Business Meeting in order to ensure that the plans meet the State Department of Education's deadline of submission of October 31, 2012. However, because the Excellence in Student Achievement Committee was not presented with the SCEPs prior to or at the October 15<sup>th</sup> Committee Meeting, Resolutions Nos. 279 and 280 relating to the DCIP and SCEPs were not considered at the meeting.

The Committee recommended that a Special Committee Meeting be held to review the SCEPs prior to the Business Meeting for consideration of the resolutions and the plans at that time. A subsequent meeting was scheduled for October 22<sup>nd</sup>.

The Committee noted that it seemed that parents had minimal involvement in developing the SCEPs. The Administrative noted that parents were invited, but the SCEPs had to be turned around very quickly in order to meet the State's deadline.

Because the Committee was not presented with the plans at the October 15<sup>th</sup> committee meeting, the resolutions (Resolution No. 279 and 280 relating to the DCIP and SCEPs, respectively), were not considered. The committee recommended that a Special Committee Meeting be convened to review the SCEPs prior to the Business Meeting to consider the resolutions and the plans at that time. A subsequent meeting was scheduled for October 22<sup>nd</sup>.

The Administration will provide SCEPs to the Board prior to the Special Excellence in Student Achievement Committee Meeting.

**Action Items:**

Ms. Murphy will request meeting agendas and rosters from each school to identify which schools had parents on the School Based Planning Teams.

**Motion** to adjourn was made by Commissioner Adams at 9:14 p.m.; seconded by Commissioner White.