

ROCHESTER BOARD OF EDUCATION
Excellence in Student Achievement Committee Meeting
July 15, 2013 at 6:00 p.m.

MINUTES

Attending: Commissioners: Van White (Chair), Mary Adams and Jose Cruz. District Staff: Beverly Burrell-Moore, Anita Murphy. Board Staff: Jacqueline Morgan, Kimberly Turner

Absent: Commissioner Cynthia Elliott, Dr. Craig Cypher (Parent Representative)

I. **Motion** made by Commissioner Adams to approve the June 10, 2013 minutes from the Excellence in Student Achievement Committee meeting. Adopted 3-0.

II. *Anita Murphy, Deputy Superintendent of Administration and Beverly Burrell-Moore, Deputy Superintendent for Teaching and Learning* presented the District's comprehensive plan for meeting student's social and emotional needs. The system that is currently in place fails to meet the needs of children. It is also inefficient, uncoordinated and staff are not working collaboratively. The new comprehensive plan will eliminate these issues. Highlights of the plan include:

1. Create a Student Support Team
2. Provide meetings on a regular basis
3. *Student* centered and focused on the *individual*
4. Catalog of available services and contact information
5. Provide services during extended school hours
6. Provide entry/exit criteria with student's progress monitored
7. Track referrals, level of service and intensity of service

*The proposed new **Student Support Team (SST)** will consist of the following professionals: Administrator (team leader), Psychologist, Social Worker, Special Educator, Parent Liaison, Guidance Counselor, Case Manager and representative from community partner(s).*

Questions/Answers:

Commissioner White: How can we prevent staff from operating in silos? What measure will be in place to prevent this from happening after the new SST is in place?

Commissioner Adams: How can we prevent staff from slipping back into old way of working? History shows that other directives are ignored or non-compliant by staff; how would this directive be different?

Ms. Murphy stated that instituting policies and procedures will hold staff accountable and ensure cooperation within the SST boundaries while reinforcing this initiative as the Board's directive. The new framework will allow more coordination of services; many folks have expressed that this will work. The new system allows for regular scheduled meetings. The SST will consist of

ROCHESTER BOARD OF EDUCATION
Excellence in Student Achievement Committee Meeting
July 15, 2013 at 6:00 p.m.

MINUTES

different disciplines that staff may see as beneficial, allowing a natural collaboration.

Commissioner Cruz raised concerns regarding community service being inflexible; goal is within a separate agenda, and attempting to reach a quota to meet goals. This may cause services to overlap and be redundant. Conversation with partners is crucial and it has to come early. What is the terminology we are going to use so everyone gets it?

In response to Commissioner Cruz concerns, Ms. Murphy stated that community services have historically been open to conversations about services. Ms. Burrell-Moore provided examples of successful community partnerships, including, Huther-Doyle and Monroe County, Youth and Justice Program. Commissioner White provided information on a potential new community partnership with Judge Gallaher and the YESS, (Youth Enhanced Supervision and Support), truancy program. Ms. Murphy added that community agencies have a better pulse on what other type of services may be available.

Commissioner Adams voiced concerns about the SST.

- Who is the leader?
- What is the spine of the team?
- How will the team fare due to all the budget cuts and positions eliminations? Who is actually going to be in the school building on a regular basis to attend the meetings?
- How many FTE's are allocated to these positions, this is important.

Ms. Murphy stated that the particulars of the SST will be addressed going forward. There is also a time table (see below) where items will be addressed. There will be metrics that measure outputs and outcomes.

Action Steps and Timeline:

- Creation of a District Leadership Team (DLT) to plan, train, implement and monitor SST – **June, 2013**
- Comprehensive resource inventory (ongoing by DLT) - **March 2013**
- Pathway identification, clarification for schools - **July/August 2013**
- Training - **August/September 2013**
- Full Implementation - **September/October 2013**
- Creation of SST Policy – **December 2013** (before next budget)

ROCHESTER BOARD OF EDUCATION
Excellence in Student Achievement Committee Meeting
July 15, 2013 at 6:00 p.m.

MINUTES

Other concerns raised but not addressed:

- Commissioner Cruz: Will it be beneficial for training, if staff rotate on the SST team?
- Commissioner Adams: Can Title I funding be allocated to support SST positions?
- Commissioner Adams: What is the Support Coordinator role on the SST?

Action Items:

1. Ms. Murphy and Ms. Burrell-Moore to present the new SST Policy, December 2013.
2. Ms. Murphy will verify discipline suspension data to confirm accuracy. (from June 20, 2013)
3. Ms. Murphy will provide a report listing the enrollment of students who withdrew/dropped from ACH. (from June 20, 2013)

Motion to adjourn was made by Commissioner White at 8:05 p.m.; seconded by Commissioner Adams.