

**ROCHESTER BOARD OF EDUCATION**  
**Excellence in Student Achievement Committee Meeting**  
**August 12, 2013 at 6:00 p.m.**

**MINUTES**

**Attending:** Commissioners: Van White (Chair), Mary Adams, and Cynthia Elliott. District Staff: Susan Hasenauer-Curtis, Ray Giamartino, Brenda Pacheco, Juliette Pennyman, and Anita Murphy. Parent Representative: Craig Cypher. Board Staff: Kimberly Turner

I. **Motion** made by Commissioner White to approve the July 15, 2013 minutes from the Excellence in Student Achievement Committee meeting. Adopted 3-0.

II. Anita Murphy, Deputy Superintendent of Administration and Susan Hasenauer-Curtis, Executive Director of School Innovation provided an overview of the process used to create the District Comprehensive Improvement Plan (DCIP) and Schools Comprehensive Education Plans (SCEP). The presentation highlighted the DCIP and provided a copy of the actual plan. The SCEP consist of 27 plans for elementary schools, 10 plans for priority schools, and 18 plans for secondary schools. This is a total of 55 detailed SCEP; hard copies were handed out at the meeting and electronic copies were saved on BoardDocs.

Commissioner White stated concerns about the plans not being received by the Excellence in Student Achievement Committee prior to the meeting. Commissioner White stated that it did not give the committee time to review the information and provide adequate feedback and that it does not appear to be something that went through a quality process to prepare. The Schools Comprehensive Plans were made available to the Board on Monday, August 12, 2013.

Ms. Murphy and Ms. Curtis explained that the new templates required by New York State and the delay in the availability of training, also from the State, caused delays in creating the SCEP(s). In addition, the process involved bringing together stakeholders, including Teachers, Administrators, Parents, RCSD Cabinet members, Principals and Office of Parent Engagement key staff. This also created many delays.

**Action Items:**

1. Ms. Murphy and Ms. Burrell-Moore to present the new SST Policy, December 2013.
2. Ms. Murphy will verify discipline suspension data to confirm accuracy. (from June 20, 2013)
3. Ms. Murphy will provide a report listing the enrollment of students who withdrew/dropped from ACH. (from June 20, 2013)

**Motion** to adjourn was made by Commissioner White at 8:05 p.m.; seconded by Commissioner Adams.